Volunteer role description

Emergency Services Volunteer – North & North West

Department	Emergency Services
Availability	Community preparedness and response activities
Location	North and North West Tasmania
Category	Contributing to our operational work

Building an inclusive, diverse and active humanitarian movement based on voluntary service

Role purpose

Emergency Services volunteers belong to a multi-skilled team who assist individuals and communities across the emergency management cycle by:

- helping people prepare for possible future emergency events (preparedness),

- providing relief during emergency events (response), and

- assisting in the aftermath of an event (recovery).

In times of emergency volunteers may be requested to assist in their local area, and across Tasmania. There may also be opportunities to travel to emergency affected areas around Australia. Team members will receive training and exercise opportunities to build capacity to organise, lead and deliver these services in the field.

There will also be opportunities for team members to specialise in specific areas of emergency service delivery and technical support such as outreach, training delivery, stakeholder liaison, independent debriefing, incident management roles, field work and mapping.

Emergency Services volunteers might become involved in regular activities helping communities prepare for emergencies, or occasional responses to emergency events. Emergency Service team members are expected to have a high level of commitment to attend emergency or training events.

Role responsibilities

- A commitment and ability to respond to emergency events at short notice

- If deployed in a field role, willingness to be away from home for up to 6 days

- Attend team activities, such as training, meetings and exercises (min. 4/year)

- Maintain up to date contact and availability information

- Work with all Red Cross people in a respectful and supportive way

- Work to direction from a Team Leader

- Ensure that Red Cross is positively represented in the community

- Wear correct identification and uniform when representing Red Cross

- Be contactable by phone and email

Knowledge, skills and experience

- Demonstrated ability to work effectively as part of a team
- Ability to take direction
- Ability to work within operational policies & procedures and maintain confidentiality
- Ability to operate under adverse working conditions
- Flexibility in coping with the changing circumstances of an emergency.
- Well-developed verbal and written communication skills
- Confidence and ability to use web and computer applications including mobile phones, email and MS Office
- Current Australian Driver's License

Check requirements

- A National Criminal History Check prior to commencement and renewed every five years (Red Cross will arrange this)
- Working with Vulnerable People Check (TAS) (Volunteer WWVP application costs reimbursed by Red Cross)

Learning and development

- Red Cross online learning modules as required.
- Red Cross Volunteer Induction, Program Training and ongoing training as required.
- Psychological First Aid training.

General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct.

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements.

We comply with the Red Cross Workplace Health and Safety management system.

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way.

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters.

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity
Impartiality
Neutrality
Independence
Voluntary Service
Unity
Universality