

Clinical Advisor (*Pharmacy or Podiatry*)

Role data

Position no.	TBC	Work Area Profile	Notifications
Work Level Classification	Level 7	Directorate/Business Unit	Regulatory Operations
Reports to (role)	Manager, Clinical Input Pharmacy	Location	Multiple
No. direct reports	Nil	No. of indirect reports	Nil
Version date	Consultation	Tenure	Full time or Part time 12 month FTC

Work area profile

Ahpra's overall mission is to protect the public by regulating health practitioners efficiently and effectively in the public interest to facilitate access to safer healthcare for all the community. Website: www.ahpra.gov.au.

Clinical Input in the Ahpra context focuses on helping Ahpra staff understand and interpret the implications for public safety of the clinical, system and profession-specific practise information before them that regulatory staff better understand the potential risk of an individual health practitioner's practice of the profession. This is across a range of practice settings relevant for the different professions, including non-clinical environments. Clinical input also informs assessment against standards and requirements in the Registration context and for Monitoring and Compliance. Clinical input also identifies contemporary issues within each profession that may require management in the public interest.

Role purpose

Reporting to the Manager, Clinical Input (*Pharmacy*), the Clinical Advisor (*Pharmacy or Podiatry*) works across Ahpra's regulatory functions to respond to requests for input on the assessment of Applications for Endorsement to Prescribe Scheduled Medicines for Podiatrist

The Clinical Advisor may also be required to increase the understanding of Ahpra staff of the clinical and professional context for the relevant profession as it may be relevant to the regulatory context.

The Clinical Advisor may also be required to work in the relevant regulatory areas for that profession, applying the relevant accountabilities for the area. This includes Compliance, Legal, and Notifications and where relevant for profession, the assessment against standards and requirements for applications for registration.

Key Accountabilities

- *Provide clinical input to regulatory decision-making processes to assess applications by podiatrists under Pathway B for Endorsement to Prescribe Scheduled Medicines*
- *Provide high quality briefings and clinical input to decision-makers, senior management, and staff to increase understanding of the practise of registered health practitioners in the relevant profession.*
- *Prepare high quality reports, and correspondence to support timeliness, consistency and quality in regulatory decision making*
And if required, be able to:
- *Provide clinical input to regulatory decision-making processes in consideration of standards, codes and guidelines, current recognised best practice in the profession, the customer experience, and consistent*

with agreed risk thresholds, current legislation, relevant principles, established policies and procedures and the delegated authority of the Board ¹

- Consider and provide input on how potential risks may be mitigated in the clinical setting for the relevant profession.
- Participate in cross-function case-conferences, and actively collaborate, with other areas of Ahpra in the management of relevant cases.
- Establish productive relationships with staff, practitioners, notifiers, witnesses and third parties, including providing regular updates when required.
- Engage with external and internal stakeholders to increase understanding of the clinical risk in the regulatory setting and of regulatory obligations for the relevant profession(s).
- Contribute to the implementation of processes, policies, and guides to support the timely and consistent provision of clinical input into regulatory processes.
- Contribute to consultation on and implementation of National Board standards, codes and guidelines, as relevant to the specific profession.
- Exercise decisions under the National Law as delegated in the CEO's Instrument of Sub-delegations and only as relevant to the specific profession.
- Actively participate in activities and demonstrate behaviours that enable a positive, team-based performance culture and staff wellbeing.
- Other reasonable/relevant duties as directed by the Manager, Clinical Input (*Pharmacy*)
- Health Safety and Wellbeing: Ensuring the workplace provides a safe working environment with the required level of care and respect for its participants. This means to:
 - take reasonable care for own and others' health, safety and wellbeing, and
 - adhere to Ahpra's workplace health, safety and wellbeing policies and procedures.

Capabilities for the role

The Ahpra [Capability Framework](#) applies to all Ahpra employees. Below is the complete list of capabilities and proficiency level required for this position.

Values	Capabilities	Proficiency Level
Service	Commits to customer service	Advanced
	Displays leadership	Intermediate
	Generates and delivers the strategic vision	Foundation
	Demonstrates an awareness of the National Registration and Accreditation Scheme (the National Scheme) and the National Law	Intermediate
Collaboration	Builds constructive working relationships	Advanced
	Communicates effectively	Advanced

¹ The Board refers to National Boards and their delegates as captured in the relevant national board instrument of delegations and the Ahpra instrument of sub-delegation to staff

Achievement	Demonstrates accountability in delivering results	Advanced
	Uses information and technology systems	Intermediate
	Displays personal drive and integrity	Advanced

Qualifications/experience

Qualifications/Experience	Required
Qualifications	<p>Unconditional general or specialist registration as a either a pharmacist or endorsed podiatrist</p> <p>Tertiary qualification in either pharmacy or podiatry</p>
Experience	<p>Recency, as defined in the profession's Recency of Practice registration standard, of clinical practice for the profession.</p> <p>Demonstrated experience, or interest in, the assessment of clinical risk at the health-systems level.</p> <p>Broad based clinical practice experience with well-developed understanding of the regulatory context for health practitioners.</p> <p>Demonstrated experience in assessment against standards, codes, and guidelines.</p> <p>Demonstrated knowledge of best practice of the profession including at the international level as relevant.</p> <p>Demonstrated ability to recognise and resolve critical and sensitive issues and provide high level, authoritative clinical input.</p> <p>Demonstrated success in providing high level, authoritative clinical input to achieve outcomes in a complex, fast paced environment.</p> <p>Demonstrated problem solving, analytical and conceptual skills with the ability to identify the need for improvement and articulating suggested improvements.</p> <p>Demonstrated adaptability, responsiveness, and ability to exercise judgement to resolve issues independently.</p> <p>Demonstrated ability to build and maintain productive working relationships across a range of disciplines.</p>

Key relationships

Internal Relationships	External Relationships
Ahpra staff	Registered health practitioners
National Manager, Clinical Input	Applicants for registration
Regulatory Operations – National Directors	Employers and health service providers
Executive Officer (<i>profession</i>)	Professional Associations
Relevant National Board	Podiatry