

Information Guide

November 2022

Reviewers for the National Exam review working group

Guide for applicants

This information package includes information about the:

- the role selection criteria
- selection process, and
- sitting fees and remuneration.

Introduction

The Medical Radiation Practice Board of Australia (the Board) is seeking applications from suitably qualified and experienced registered medical radiation practitioners to be appointed to the Board's working group that will be reviewing the National exam. The working group will provide advice and expertise to the National Exam Committee about the content and currency of questions used in the national exam for medical radiation practice.

The appointments are made by the Board under the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law).

The Board aims to start the review process in early 2023 and have it completed by 30 October 2023.

Appointments to the working group will be for the period 1 March 2023 to 31 December 2023.

Ahpra

The Australian Health Practitioner Regulation Agency (Ahpra) supports the National Boards in managing the registration and notifications for health practitioners and students across Australia.

The Ahpra national office is based in Melbourne with offices in every state and territory to support local boards and committees.

Medical Radiation Practice National Exam Committee

The National Exam Committee was established in 2013 to develop, implement and maintain an efficient, effective and contemporary examination. The exam is used to assess the skills and knowledge of applicants for registration including those who do not hold approved qualifications, or are returning after an extended absence from practice, or where there are concerns about a practitioner's capacity to practice safely.

The exam is an objective measure of an individual's ability to review, critique, analyse, consolidate and synthesise knowledge and apply professional judgement in meeting the [Professional capabilities for medical radiation practice](#).

In 2021 the National Exam Committee completed a project that analysis and assessed the psychometric data for a number of exams. Using this data the Committee will task the National Exam working group to review exam questions for content, reliability and validity to ensure that each exam questions is consistent with contemporary skills and knowledge for safe practice in the professions.

What is involved?

Generally, group members will work collaboratively to review questions and where agreed, to propose changes question content. Some group members may be asked to provide critical analysis of proposed changes.

There will be at least 3-4 videoconference meetings to establish the workplan and periodically assess progress, however majority of the work will be done remotely.

Individual members may be asked to review between 80 to 100 exam questions that may include common capabilities and division (diagnostic radiography, radiation therapy, or nuclear medicine technology) specific capabilities.

Aboriginal and/or Torres Strait Islander medical radiation practitioners

As an important part of the exam review process, the Board is seeking Aboriginal and/or Torres Strait Islander medical radiation practitioners who can contribute to the review of exam content in their relevant division of registration, and in particular can provide perspectives and expertise on the cultural safety content of the exam.

Membership

Working group members are appointed by the Board and will consist of:

- Aboriginal and/or Torres Strait Islander medical radiation practitioners, and
- at least two practitioners from each division of registration (DR, RT, NMT), and where possible,
- practitioners in rural and remote areas of Australia
- at least one academic / clinical educator member from each divisions (DR, RT and NMT), holding a position in an Australian tertiary institution within the discipline of medical radiation science,

Current and previous members of the Board are not eligible for appointment to the working group.

Selection criteria

- current registration as a medical radiation practitioner
- demonstrate knowledge of the capabilities required for general registration in the profession, and
- demonstrate experience in training, teaching, and/or assessment of professional capabilities
- recent clinical practice in the profession is preferred

Attributes

In addition to the selection criteria above, the Board will also give regard to the following attributes at interview:

1. **Displays integrity:** is ethical, committed, diligent, prepared, organised, professional, principles-based and respectful; values diversity; and shows courage and independence
2. **Thinks critically:** is objective and impartial; uses logical and analytical processes; distils the core of complex issues and weighs up options
3. **Applies expertise:** actively applies relevant knowledge; skills and experience to contribute to decision-making
4. **Communicates constructively:** is articulate, persuasive and diplomatic; is self-aware and reflects on personal impact and effectiveness; listens and responds constructively to contributions from others
5. **Focuses strategically:** takes a broad perspective; can see the big picture; and considers long term impacts
6. **Collaborates in the interests of the scheme:** is a team player; flexible and cooperative; and creates partnerships within and between boards and Ahpra.

Roles and responsibilities of members

Members are required to act within the powers and functions set out in the National Law.

Under the National Law, members are required to act impartially and in the public interest in the exercise of their functions and put the public interest before the interests of particular health practitioners or any entity that represents health practitioners.

Confidentiality

Members are required to comply with the confidentiality requirements of the National Law. Any information that comes to a member's knowledge, in the course of, or because of the member's role is protected information and must not be disclosed or made allowed to be disclosed to another person, organisation or entity.

Conflict of interest

Members are to comply with the conflict of interest requirements set out in the National Law.

Statutory protections

Members of the National Boards and committees are provided with appropriate statutory immunities for exercising their functions in good faith.

Selection process

A selection advisory panel will review all applications and prepare a recommendation for the Board's approval.

All applicants will be required to provide **certified copies** of proof of identity and, if shortlisted, undergo probity checks, which include:

- a national criminal history check
- an Australian Securities and Investments Commission disqualification register check
- a National Personal Insolvency Index check conducted through the Australian Financial Security Authority, and

Referee reports

Referee reports are an important part of the selection process and at least two reports will be obtained for all shortlisted candidates. Applicants are asked to nominate two to three referees who can support their application relevant to the key selection criteria and requirements of the position.

Remuneration

Sitting fees are determined by the Ministerial Council. The current remuneration (daily sitting fee) is detailed in the table below. The full day rate applies to all meetings or hearings and other assignments in excess of four hours in a day. The fees paid are assessable under the Income Tax Assessment Act 1997.

Under the *Superannuation Guarantee (Administration) Act 1992* members are eligible to receive contributions at 10.5% cent of total annual remuneration to a chosen superannuation fund.

Role	Quarter daily fee	Half daily fee	Full day fee	Extra travel time	
	Less than 2 hours	Up to 4 hours	More than 4 hours	Between 4-8 hours	Over 8 hours
	Fees include up to 4 hours travel time				
Chair	\$212	\$422	\$845	\$422	\$845
Member	\$173	\$345	\$691	\$345	\$691

Expenses

Members are entitled to claim travel, accommodation and subsistence expenses incurred as part of participating at face-to-face meetings when required.

Government or statutory employees

Ahpra recognises that government and statutory employees may be bound by their employer policy regarding payment for work undertaken outside of their employment.

Applicants should check with their employer to see if they are entitled to claim sitting fees for being a member of this working group.