

## Information Guide

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November December 2022

### Medical Radiation Practice Accreditation Committee

#### Guide for applicants

This information package includes information about the:

- Accreditation Committee
- selection criteria
- selection process, and
- sitting fees and remuneration.

#### Introduction

Applications are sought from Aboriginal and Torres Strait Islander persons to be appointed to the Medical Radiation Practice Accreditation Committee (the Committee).

The appointments are made by the Medical Radiation Practice Board of Australia (the Board) under the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law).

Appointments are for three years with eligibility for reappointment.

#### Ahpra

The Australian Health Practitioner Regulation Agency (Ahpra) supports the 15 health profession National Boards in managing the registration and notifications for health practitioners and students across Australia.

The Ahpra national office is based in Melbourne with offices in every state and territory to support local boards and committees.

#### Medical Radiation Practice Accreditation Committee

##### Functions of the Committee

The Committee is established to exercise accreditation functions for the medical radiation practice profession which includes:

- developing accreditation standards
- assessing education providers and programs of study to determine whether they meet the approved accreditation standards
- ensuring culturally safe practice is integrated in the design and implementation of programs, and
- making recommendations or advising the Board about accreditation functions and associated issues.

##### What is involved?

Generally, the Committee meets three-to-four times a year either half, full-day, or day-and-a-half meetings depending on the workload (face-to-face in or via Zoom). Some travel is needed to attend face-to-face committee meetings and conduct assessments.

Typically, 1-2 days of travel is required for each committee meeting. If a committee member is appointed to an assessment team, travel for accreditation assessments may be up to two days (depending on the location).

Medical Radiation Practice Board of Australia  
Australian Health Practitioner Regulation Agency  
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## Membership

Committee members are appointed by the Board and will consist of:

- at least one educationalist (either academic or clinical educator)
- at least one academic member holding a senior academic position in an Australian tertiary institution within the discipline of medical radiation science, and
- at least one member with accreditation experience external to the medical radiation profession.

Members of the Board are not eligible for appointment to the Committee.

## Selection criteria

The Board recognises the wisdom and voice of Aboriginal and Torres Strait Islander Peoples in providing culturally safe perspectives of healthcare and the importance of this in education.

When completing the application form, applicants must provide a response to the following criteria:

- Demonstrated understanding of culturally safe healthcare for Aboriginal and/or Torres Strait Islander Peoples, and
- Your perspectives on education and developing graduates who are capable of providing culturally safe healthcare for Aboriginal and/or Torres Strait Islander Peoples.

## Attributes

In addition to the selection criteria above, the Board will also give regard to the following attributes:

1. **Displays integrity:** is ethical, committed, diligent, prepared, organised, professional, principles-based and respectful; values diversity; and shows courage and independence
2. **Thinks critically:** is objective and impartial; uses logical and analytical processes; distils the core of complex issues and weighs up options
3. **Applies expertise:** actively applies relevant knowledge; skills and experience to contribute to decision-making
4. **Communicates constructively:** is articulate, persuasive and diplomatic; is self-aware and reflects on personal impact and effectiveness; listens and responds constructively to contributions from others
5. **Focuses strategically:** takes a broad perspective; can see the big picture; and considers long term impacts
6. **Collaborates in the interests of the scheme:** is a team player; flexible and cooperative; and creates partnerships within and between boards and Ahpra.

## Selection process

A selection advisory panel will review all applications and prepare a recommendation for the Board's approval.

Shortlisted candidates will be invited to attend a virtual interview with the selection advisory panel to confirm their suitability for the position.

All applicants will be required to provide **certified copies** of proof of identity and, if shortlisted, undergo probity checks, which include:

- a national criminal history check
- an Australian Securities and Investments Commission disqualification register check
- a National Personal Insolvency Index check conducted through the Australian Financial Security Authority, and
- if applicable, a check of the national register to ensure that a practitioner applicant is of good standing in the profession.

## Referee reports

Referee reports are an important part of the selection process and at least two reports will be obtained for all shortlisted candidates. Applicants are asked to nominate two to three referees who can support their application relevant to the key selection criteria and requirements of the position.



## Roles and responsibilities of members

Members are required to act within the powers and functions set out in the National Law.

Under the National Law, members are required to act impartially and in the public interest in the exercise of their functions and put the public interest before the interests of particular health practitioners or any entity that represents health practitioners.

### Confidentiality

Members are required to comply with the confidentiality requirements of the National Law. Any information that comes to a member's knowledge, in the course of, or because of the member's role is protected information and must not be disclosed or made allowed to be disclosed to another person, organisation or entity.

### Conflict of interest

Members are to comply with the conflict of interest requirements set out in the National Law.

### Statutory protections

Members of the National Boards and committees are provided with appropriate statutory immunities for exercising their functions in good faith.

## Remuneration

Sitting fees are determined by the Ministerial Council. The current remuneration (daily sitting fee) is detailed in the table below. The full day rate applies to all meetings or hearings and other assignments in excess of four hours in a day. The fees paid are assessable under the Income Tax Assessment Act 1997.

Under the *Superannuation Guarantee (Administration) Act 1992* members are eligible to receive contributions at 10.5% cent of total annual remuneration to a chosen superannuation fund.

Role	Quarter daily fee	Half daily fee	Full day fee	Extra travel time	
	Less than 2 hours	Up to 4 hours	More than 4 hours		
	Fees <b>include</b> up to 4 hours travel time			Between 4-8 hours	Over 8 hours
Chair	\$212	\$422	\$845	\$422	\$845
Member	\$173	\$345	\$691	\$345	\$691

### Expenses

Committee members are entitled to claim travel, accommodation and subsistence expenses incurred as part of participating at face-to-face meetings when required.

### Government or statutory employees

Ahpra recognises that government and statutory employees may be bound by their employer policy regarding payment for work undertaken outside of their employment.

Applicants should check with their employer to see if they are entitled to claim sitting fees for being a member of this committee.