Role Name: Test Analyst

Role data

Position no.	Various	Work Area Profile	IT Service Management & Operations
Work Level Classification	Level 5	Directorate/Business Unit	Information Technology
Reports to (role)	Senior Test Analyst – Application Support	Location	Melbourne
No. direct reports	n/a	No. of indirect reports	0
Version date	14/10/20	Tenure	Various

Work Area Profile

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The IT Directorate provides technology services and solutions that advance the Ahpra vision, mission and strategic goals. The Directorate supports Ahpra's users, leadership, external stakeholders and practitioners with customer-oriented service and a robust and reliable technology environment that encourages effective and innovative ways of using technology in all facets of Ahpra's operations.

IT Service Development develops IT services that provide sustainable value to the Ahpra business by maximising benefits and minimising one-off and ongoing delivery risk.

Role purpose

The Test Analyst is responsible for providing test services, test reporting services and acceptance services ensuring ongoing application development, fail and fix, enhancements and upgrades to ensure the efficient and effective operation of Ahpra's applications. This includes validating that the solutions meet quality, performance, architectural and functional requirements and ensuring that every test effort is effectively planned, monitored and executed and the core activities required by the testing framework are completed in a structured and consistent manner.

Key Accountabilities

- Undertake testing activities to support development, fail and fix, enhancements and maintenance for both in-house development and external vendor-based development across Ahpra's application portfolio. Test activities include development of test plans, test scenarios, reporting and validation of test artefacts and outcomes and provision of test effort estimates for software lifecycle planning and release cycle.

- Undertake regression and performance of testing on functionality of software

- Implement and participate in walk through of software

- Manage test requirements and establishing traceability

- Match the test process to the type of project or underlying platform

- Foster a culture of continuous improvement by seeking opportunities to review and improve processes across the role scope and system/services

- Health Safety and Wellbeing: Ensuring the workplace provides a safe working environment with the required level of care and respect for its participants meaning to:

  o Take reasonable care for own and others' health, safety and wellbeing
  o Adhere to Ahpra's workplace health, safety and wellbeing policies and procedures

Capabilities for the role

The AHPRA Capability Framework applies to all AHPRA employees. Below is the complete list of capabilities and proficiency level required for this position.

Values	Capabilities	Proficiency level
Service	Commits to customer service	Intermediate
	Displays leadership	Intermediate
	Generates and delivers the strategic vision	Foundation
	Demonstrates an awareness of the National Registration and Accreditation Scheme (the National Scheme) and the National Law	Foundation
Collaboration	Builds constructive working relationships	Intermediate
	Communicates effectively	Intermediate
Achievement	Demonstrates accountability in delivering results	Intermediate
	Uses information and technology systems	Advanced
	Displays personal drive and integrity	Intermediate

Qualifications/Experience	Required
Qualifications	Relevant tertiary qualification and/or equivalent level of experience across required areas of expertise
Experience	Highly developed knowledge of testing methodologies and standards Very strong understanding of automated test tools Good knowledge of Quality Standards and Procedures Highly developed testing experience Very strong understanding of all phases of the Systems Development Life Cycle and demonstrated experience in RAD methodologies such as Agile, CMMI and Incremental Development

Key Relationships

Internal Relationships	External Relationships
Relevant National Directors	National Boards
Relevant National Executives	End Customers
Cross Directorate Stakeholders	Appropriate Vendors
Project Management Team	Service Providers
System Development teams	Government Agencies

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