



POSITION DESCRIPTION

POSITION TITLE:		Climate Emergency Artist			
POSITION NO:		CLASSIFICATION:		Band 5 (0.4 FTE)	
DIVISION:		Community Wellbeing			
UNIT:		Arts & Cultural Services			
REPORTS TO:		Unit Manager Arts & Culture, Venues and Events Permits			
POLICE CHECK REQUIRED:	Yes	WORKING WITH CHILDREN CHECK REQUIRED:	No	PRE-EMPLOYMENT MEDICAL REQUIRED:	No

Yarra City Council is committed to being a [child safe organisation](#) and supports flexible and accessible working arrangements for all.

This includes people with a disability, Aboriginal and Torres Strait Islanders, culturally, religiously and linguistically diverse people, young people, older people, women, and people who identify as gay, lesbian, bisexual, transgender, intersex or queer.

We draw pride and strength from our diversity, remain open to new approaches and actively foster an inclusive workplace that celebrates the contribution made by all our people.

POSITION OBJECTIVES

The Climate Emergency Artist will work with a number of departments across Council and with community stakeholders to develop a creative response to the Climate Emergency.

The key objectives are to:

- Contribute to the design and delivery of engagement, behaviour change, and mobilisation campaigns related to climate emergency, to increase long-term buy-in and action across the Municipality.
- Design and/or deliver arts and cultural projects to increase awareness and action.
- Work in partnership with the community, key partners and stakeholders, supporting action on the climate emergency, and actively participate in joint sustainability projects.
- Investigate, prepare, and support applications for relevant grant programs to secure funds to enable delivery of climate emergency action and engagement programs.

ORGANISATIONAL CONTEXT

Yarra City Council is committed to efficiently and effectively servicing the community to the highest standards, protecting, enhancing and developing the City's physical and social environment. A major imperative of the Organisation is an emphasis on customer service and continuous improvement.

The Arts & Culture, Venues and Events & Permits Branch is responsible for the delivery of a leading arts and culture program, managing Council's civic and community use of town halls and community spaces, and the management of a distinctive and accessible festivals and events program.

The Arts and Cultural Services Unit has five areas of focus:

1. Arts Development
2. Community Arts
3. Visual Arts
4. Public Arts
5. Room to Create

ORGANISATIONAL RELATIONSHIPS

Position reports to:	Unit Manager Arts & Culture, Venues and Events & Permits
Position supervises:	Consultants, temporary project officers
Internal Relationships:	Liaise with a variety of staff across all levels within the organisation as required, including managers, and coordinators, project managers, and other officers.
External Relationships:	The incumbent is required to maintain professional relationships across Federal, State and Local Government agencies; private sector bodies, external service providers, community groups, agencies, residents, and ratepayers.

KEY RESPONSIBILITY AREAS AND DUTIES

- Design and deliver creative sustainability engagement and behaviour change programs for climate emergency action across the community:
 - Develop new artistic projects that respond to climate emergency engagement activities.
 - Work with a diverse range of community members and Council officers to co-design community arts projects related to climate emergency to increase awareness, engagement and action.
- Investigate and prepare applications for relevant grant programs with the aim to secure funds to enable effective delivery of climate emergency action and programs.
- Develop and maintain productive relationships and represent Yarra City Council with all levels of government, key industry stakeholders, community groups, and with Council staff across the organisation.
- Prepare reports for Council and Executive as directed.

ACCOUNTABILITY AND EXTENT OF AUTHORITY

The position will develop and deliver a collaborative, artistic response to climate emergency including:

- engagement, behaviour change, and mobilisation campaigns, and programs;
- art exhibitions, performance, workshops, seminars, podcasts etc; and
- education and information provision.

The position has the authority to progress agreed directions and actions subject to the objectives, goals and budgetary constraints for the Branch as determined by Management.

The Climate Emergency Artist is required to:

- work with and report to the Unit Manager Arts & Culture, Venues and Events & Permits to ensure achievement of branch goals and objectives; and
- review the design and delivery of creative sustainability engagement and mobilisation campaigns and initiatives to ensure effectiveness and value for effort.

Safety and Risk

- Minimise risk to self and others and support safe work practices through adherence to legislative requirements and Council policies and procedures.
- Report any matters which may impact on the safety of Council employees, community members, or Council assets and equipment.
- Yarra City Council is committed to prioritising and promoting child safety. We adhere to the Victorian Child Safe Standards as legislated in the Child, Wellbeing and Safety Act 2005 and have robust policies and procedures in order to meet this commitment.

Sustainability

- Embrace the following Sustaining Yarra principles through day to day work:
 - Protecting the Future
 - Protecting the Environment
 - Economic Viability
 - Continuous Improvement
 - Social Equity
 - Cultural Vitality
 - Community Development
 - Integrated Approach

Yarra Values

- Behave according to the following values which underpin our efforts to build a service based culture based on positive relationships with colleagues and the community:
 - Accountability
 - Respect
 - Courage

JUDGMENT AND DECISION MAKING

- The Artist will work under the general supervision of the Unit Manager and is expected to draw upon professional experience and expertise and to exercise judgement and adaptability, to evaluate and decide upon appropriate methods, procedures and techniques to advance agreed actions.
- The Climate Emergency Artist is required to exercise professional judgement, adaptability, problem solving and conceptual skills. Problem solving may involve application of these techniques to new situations.
- Guidance and advice is usually available within time to make a choice.
- Matters of issues changes or of a sensitive nature should be brought to the attention of Unit Manager Arts & Culture, Venues, Events & Permits.

SPECIALIST SKILLS AND KNOWLEDGE

- Significant knowledge and experience in community arts practice.

- Knowledge and experience working with the community to reduce carbon emissions and live in a climate impacted world.
- Demonstrated experience in developing creative projects that increase environmental awareness and action.
- Significant knowledge and experience in working with community members from diverse backgrounds.
- Demonstrated experience in co-design of creative arts projects.
- Knowledge and understanding of the local government sector.
- Ability to support business units with understanding the delivery of climate emergency action and engagement programs.

MANAGEMENT SKILLS

- Demonstrated project management skills, with the ability to manage own time and prioritise work towards a set timetable and budget, within an environment of change and conflicting demands.
- Ability to solve problems and show initiative in resourcing, supporting and proactively responding to organisational and community environmental concerns.
- Ability to work closely and productively with key stakeholders and manage partnership arrangements including budgets.
- High level written communication skills including formal report writing.

INTERPERSONAL SKILLS

- High level oral communication and engagement skills, including the understanding of working with different community sectors.
- Ability to work autonomously yet collaboratively, display initiative, and solve problems through collaboration and team work in a multidisciplinary team.
- Ability to gain the co-operation and assistance from a range of people in developing and delivering environmental sustainability action programs, including council staff, community members, and stakeholders.

QUALIFICATIONS AND EXPERIENCE

- Tertiary qualifications in creative arts, environment/sustainability, community engagement, or similar.
- Demonstrated experience in developing and delivering community arts projects ideally for climate change related outcomes.
- Experience in delivering project outcomes Demonstrated experience in engaging staff to work towards more sustainable outcomes.
- A solid understanding of community engagement principles.

KEY SELECTION CRITERIA

1. A significant body of work as an artist and or an arts practitioner.
2. Experience in developing and implementing community arts projects.
3. Demonstrated project management skills and ability to undertake complex projects with many stakeholders.
4. Well-developed written and oral communication skills, and ability to articulate a complex message to inform and educate different audiences.
5. Understanding of current trends and emerging issues, particularly in relation to community arts, environmental sustainability, climate emergency, and local government.