



General Manager, SES Band 1

Multiple Opportunities

Reports to Head of Division

Location Successful candidates will be required to establish their work base in Canberra. Relocation assistance may be considered.

Who we are

The Department of Industry, Science, Energy and Resources (the department) drives growth and job creation for a more prosperous Australia, by facilitating economic transformation and boosting business entrepreneurialism. We facilitate the growth and productivity of globally competitive industries, by bringing together industry, energy, resources, science.

We support the affordable, reliable, secure and competitive operation of energy markets for the long term benefit of the Australian community and industries through improving Australia's energy supply, efficiency, quality, performance and productivity. We support Australia's commitments to emissions reductions while maintaining a prosperous economy.

We also support the building of a strong scientific capability, business innovation, and the commercialisation of new ideas as critical requirements for productivity and economic growth.

For more information about us please refer to www.industry.gov.au.

The opportunities

As a General Manager you will lead the work of a branch, play a key role in building our organisational capability and influencing the department's strategic agenda. Our department has a broad remit with responsibility for diverse functions including

- development and implementation of public policy
- service delivery
- program design and delivery, and
- corporate services.

We are establishing a merit pool to fill vacancies across the department as they arise. The following positions are expected to be filled through this process:

1. [General Manager, Resources and Energy Insights Branch, Analysis and Insights Division](#)

The Resources and Energy Insights Branch provides official statistics, analytical advice and assessments on the current state and outlook for the resources and energy sectors. We also release major flagship publications in these areas to inform Government and the broader community about these key sectors of the Australian economy, and administers the National Energy Analytics Research Program.

2. [General Manager, Evaluation and Research Branch, Analysis and Insights Division](#)

The Evaluation and Research Branch provides analytical support and economic advice on business dynamics, behaviour and performance to the department, including through the use of the BLADE

dataset. We also provides evaluation services and advice across the department, aimed at measuring the impact and effectiveness of departmental programs.

3. General Manager, Emissions Reduction, Climate Change Division

The Emissions Reduction Branch leads policy design and implementation for emissions reduction in the land and industrial sectors. We are responsible for implementing the Emissions Reduction Fund, and informing other policies and programs to enable land and industrial sectors to contribute to Australia's emission reduction targets. As General Manager, you will enhance the way we engage and communicate our business with the public and within government, and effectively and professionally represent the department.

4. General Manager, International Climate, International Climate Change and Energy Innovation Division

The International Climate Branch ensures coherence between Australia's domestic climate change policy and international climate frameworks. We provide advice across government on international rules and norms and how they relate to Australia, as well as on international low emissions trends and data. We manage a number of technical cooperation projects aimed at improving emissions reporting. We also lead Australia's engagement with the G20 climate track, and transparency negotiations in the United Nations Framework Convention on Climate Change (UNFCCC).

5. General Manager, Electricity, Energy Division

The Electricity Branch is responsible for national energy frameworks and implementing Government policies impacting on the wholesale, network and retail segments of the electricity sector. We are central in managing matters with the National Electricity Market (NEM) and provide advice on electricity distribution and transmission (including regulatory determinations made by the Australian Energy Regulator). We provide advice on retail prices and national retail energy regulatory policy, including the application of the National Energy Retail Law, regulations, rules and guidelines. We also deliver the Underwriting New Generation Investment (UNGI) program; supporting competition and supply through underwriting dispatchable new generation projects in the market.

6. General Manager, Sectoral and Place Based Policy, Industry Growth Division

The Sectoral and Place Based Policy Branch provides advice on sectoral-based policy and initiatives to build on sector competitive strengths, drive growth and create jobs and has overall policy responsibility for the Industry Growth Centres Initiative. We currently have four key priority areas; policy advice on initiatives, Future of the Initiative, the initial impact evaluation and general sectoral industry policy. We also provide advice across the department and Government on place based policy initiatives to drive sustainable growth and create jobs.

7. General Manager, Strategy and Operations, National Measurement Institute (NMI)

The Strategy and Operations Branch delivers impact for the economy and society from Australia's measurement system, connecting across the range of capabilities maintained by NMI and engaging with key stakeholders in government, industry and research. We coordinate NMI's strategic engagement with the global measurement system and with Australian partners, play a lead role in workforce planning to sustain NMI capability, and build NMI's public profile as a national resource available to government and industry.

8. General Manager, National Security Engagement, Strategic Policy Division

The National Security Engagement Branch is a relatively new function in the portfolio, intended to build the relationships, technical capabilities, and value propositions to make the department an effective and influential partner in shaping national agendas which serve both our security and economic and scientific interests. As General Manager, you will lead the building of capacity in relation to the portfolio's

engagement with the national security community, influence strategic decision making, and champion national security literacy and capability across the department and portfolio agencies. If you wish to be considered for this position, you must have the ability to obtain and maintain a Positive Vetting security clearance.

9. General Manager, Resources Strategy, Resources Division

The Resources Strategy Branch provides advice to the Government on current and emerging policy priorities including the implementation of the National Resources Statement. This includes advice on boosting new resources projects, promoting exploration, supporting the introduction of best practice regulation and pursuing resource stewardship and environmental outcomes. We also engage closely with the Minister's office and state and territory jurisdictions on the Resources Ministerial Council agenda and the development of new policy proposals.

10. General Manager, Property and Protective Security, Corporate and Digital Division

The Property and Protective Security Branch is responsible for making sure that everyone has a safe and secure workspace. We are also responsible for administering our security governance function, making sure people have the correct clearance, providing sensitive information to the executive, the Business Continuity Plan (BCP) framework and managing our property portfolio.

The key challenges

- **Judgement and quality.** Working with public information that must be accurate, being aware of context and the way the department and Ministers present externally.
- **Managing the priorities of large workloads with short timeframes.** This includes managing the requirements of multiple Ministers and the internal communications needs of the Executive.
- **Building strong internal relationships with peers and the Executive.** Being both proactive and responsive to business needs, building trust and awareness of the specialist skills available to assist line areas with their needs.
- **Building capability and resilience.** This includes managing a mobile workforce, multiskilling staff to enable pooling of resources where tasks can change daily.

Our ideal candidates

We encourage applications from diverse backgrounds and experiences. We strongly believe that diversity of experience, perspectives, and background will lead to a better environment for our employees and better outcomes for Australia.

Our ideal candidates are experienced working in diverse teams and are willing to work on building their own competency in understanding Aboriginal and Torres Strait Islander cultures and how it impacts on the work of the department. You are also willing to build your disability confidence as you will be responsible for the implementation of practices that provide a safe and accessible working environment for all employees.

Our ideal candidates have highly developed representational and negotiation skills and are strong people managers. You may be experienced in public policy, program development and implementation or you may have an extensive track record of experience in state government, industry or other sectors. You are:

- an innovative thinker who has the ability to manage multiple priorities
- able to harness information from a variety of sources and have well developed analytical skills
- highly motivated and have an agile approach that enables you to anticipate opportunities and encourage creativity and innovative ideas.

You are likely to work closely with one or more of the department's Ministers, therefore experience working with Ministers and advisors will hold you in good stead.

Applications from **Aboriginal and Torres Strait Islander people**, and **people with disability** are highly encouraged because your diverse experience, perspectives, and background will strengthen our service delivery, productivity, capability and innovation.

How to apply

The department has engaged Omera Partners to manage the recruitment process. To arrange a confidential discussion about these opportunities please email industry@omerapartners.com

To apply, please submit your application online through careers.industry.gov.au and include

- your CV including the contact details of two referees, and
- a 'one page pitch' (750 word maximum) telling us how your skills, knowledge, experience and qualifications makes you the best person for the job.

Applications close Sunday 26 July 2020 (11.55pm AEST).

Eligibility

You must be an Australian citizen (or have permanent residency status pending the granting of Australian citizenship) and be able to obtain and maintain a Negative Vetting 1 security clearance.

If you wish to be considered for the position of General Manager, National Security Engagement you must be able to obtain and maintain a Positive Vetting security clearance.

Qualifications

Tertiary qualifications relevant to the responsibilities of our portfolio are desirable, but not essential.

Remuneration

An executive package reflecting the importance of the position will be negotiated with the successful candidate comprising of:

- salary
- employer superannuation (15.4 per cent of salary), and
- car parking.