

Leader Fisheries Engagement

Statement of Duties

Position number:	708586
Award/Agreement:	Tasmanian State Service Award
Classification level:	General Stream, Band 6
Division/branch/section:	Water and Marine/Wild Fisheries/Recreational Fisheries
Full Time Equivalent (FTE):	1.0 FTE (minimum 0.8 FTE, by negotiation)
Location:	North
Employment status:	Permanent
Ordinary hours per week:	36.75 hours (min 29.4 hours, by negotiation)
Supervisor:	Principal Fisheries Management Officer (Recreational Fisheries)

Position Objective

The purpose of the role is to lead fisheries engagement activities relating to the sustainable management of Tasmania's recreational sea fisheries.

Major Duties

- Coordinate and provide information, interpretation, advice and engagement activities to a range of audiences to increase their understanding of sustainable fishing management and practices in Tasmania including enhancing fishing opportunities.
- Provide leadership, training and supervision of the Statewide Fishcare program, related fisheries projects and events including supervising regional Coordinators and volunteers engaged in local fisheries awareness activities.
- Develop, plan and conduct sustainable fishing activities with organisations, government agencies and schools.
- Assist with the management of physical and financial resources associated with the delivery of fisheries engagement activities.
- Prepare and provide communications material for use on website, social media and other promotional media.
- Review procedures and compile reports on activities undertaken and provide advice evaluating the effectiveness, value and future direction of fisheries engagement activities.
- Perform any other assigned duties at the classification level that are within the employee's competence and training

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Responsibility, Decision-Making and Direction Received

The occupant of the position is responsible for:

- implementing policies, regulations and plans to provide efficient and effective program or service delivery outcomes;
- management and/or quality control of outcomes, processes, systems, resources, assets and infrastructure. This includes managing the performance of subordinate staff;
- providing advice on the application of policy to systems and processes in meeting specified program objectives; and
- ensuring a safe working environment by complying with relevant Work Health and Safety (WHS) legislation, codes of practice and policies, procedures and guidelines issued under the Department's WHS Management System.

The decision making and direction received in relation to the role are that:

- guidance and instruction may on occasion be received on the implementation of modifications consistent with policy, regulatory and/or technological requirements and developments;
- the occupant operates with considerable independence in determining priorities, procedures and approach in implementing policies, plans, systems and procedures in a complex specialised environment; and
- work of a highly technically complex nature or with a varied range of activities may receive instruction and/or provide innovative solutions to meet program or service delivery outcomes.

Knowledge, Skills and Experience (Selection Criteria) (in relation to the Major Duties)

- Expertise in developing and conducting interpretive, engagement and education activities and public presentations to effectively deliver the Fisheries Engagement Programs.
- Knowledge and understanding of natural resource principles, including knowledge and practical experience in Tasmanian sea fisheries or demonstrated ability to rapidly acquire this knowledge.
- High level communication and interpersonal skills including consultation, negotiation, liaison and conflict resolution skills and the ability to effectively represent the Agency. High level written communication skills.
- Highly developed conceptual and reasoning skills to research, investigate, analyse, evaluate and integrate relevant solutions from diverse disciplines or fields into area of activity. Initiative, flexibility and creativity in developing options and recommendations to resolve problems and improve service delivery.
- High level organisational skills which enable the coordination, facilitation and conduct of a variety of activities, and the planning and completion of work activities within tight time frames.

Essential Requirements

- Registration to “Work with Vulnerable People” as required under the Registration to Work with Vulnerable People Act 2013.

Desirable Qualifications and Requirements

- A degree or an equivalent qualification from a recognised tertiary institution in Communications, Natural Resource Management, Science, or other relevant discipline.
- A current Motor Vehicles drivers’ licence.

Department’s Role

The **Department of Primary Industries, Parks, Water and Environment** (DPIPWE) is responsible for the sustainable management and protection of Tasmania’s natural and cultural assets for the benefit of Tasmanian communities and the economy. The Department’s activities guide and support the use and management of Tasmania’s land and water resources and protect its natural and cultural environment. The Department is also responsible for delivering the services that support primary industry development and the protection of the State’s relative disease and pest-free status.

Under Tasmania’s emergency management arrangements DPIPWE is the management authority (lead agency) for various aspects of the management of biosecurity emergencies (includes exotic animal, plant and marine disease and pest emergencies), environmental emergencies (includes marine pollution spills), fire in national parks and other reserves, floods from dam failure and sea inundation from storm surge. In regard to those types of emergency prevention, preparedness and response activities are core business of this agency and potentially may involve all staff in some way.

The Department’s website at www.dpipwe.tas.gov.au provides more information.

The **Wild Fisheries Management Branch** is part of the Marine Resources Division.

The Division has a key role in driving the sustainable development of Tasmania’s marine resources.

The major activities the Wild Fisheries Management Branch undertakes are:

- Commercial Fisheries Management;
- Marine recreational Fisheries Management – including Recreational Licensing and Fisheries Education and Communication.

The role of the branch is to administer relevant parts of the Living Marine Resources Management Act 1995 and operate within the provisions of that Act. The branch coordinates and manages the development and implementation of fisheries management policies and plans to ensure commercial, recreational, indigenous and scientific fishing is undertaken in a sustainable manner. It aims to ensure equitable allocation of living marine resources to different user groups and to allocate access privileges to individuals to provide maximum benefit to the community within the constraints of ecologically sustainable development and the objectives of resource management.

Working Environment

Employees work within an environment that supports safe work practices, diversity and equity with employment opportunities and ongoing learning and development. We are committed to valuing and respecting each other as colleagues and peers. We value the diverse backgrounds, skills and contributions of all employees and treat each other and our customers with respect. We do not tolerate discrimination, harassment or bullying in the workplace.

DPIPWE has a culture of zero tolerance towards violence, including any form of family violence. We will take an active role to support employees and their families by providing a workplace environment that promotes their safety and provides the flexibility to support employees to live free from violence.

There is a strong emphasis on building leadership capacity throughout DPIPWE.

The expected behaviours and performance of the Department's employees and managers are enshrined in the *State Service Act 2000* through the State Service Principles and Code of Conduct. These can be located at www.dpac.tas.gov.au/divisions/ssmo.

Special Employment Conditions

The applicant will be required to:

- exercise flexibility in the days worked with core working days negotiated, with approval sought to work outside of core days to conduct activities.
- work up to 20 additional days per year comprising of weekend and public holidays as necessary for the delivery of training and conducting high priority fisheries awareness activities for which payment will be made in accordance with the Tasmanian State Service Award and;
- travel intrastate.

Approved by:



Date: 10 March 2021