POSITION DESCRIPTION

Position Title: Lecturer in Indigenous Studies

Business Unit: Design and the Built Environment

Appointment Level: Academic Level B, continuing full-time (ER)

Reporting To: Head of School, Design and the Built Environment

Number of Direct Reports: 1

Delegation Band: 7

Position Number: TBC

THE UNIVERSITY OF CANBERRA

The University of Canberra is a young University anchored in the national capital and works with government, business, and industry to serve our communities and nation. The University of Canberra challenges the status quo; always pursuing better ways to teach, learn, research, and add value – locally and internationally.

Our purpose is to provide education which offers high quality transformative experiences; to engage in research which makes a difference to the world around us; and to contribute to the building of just, prosperous, healthy, and sustainable communities.

The University of Canberra has recently established its long-term ambitions through its new decadal strategy: *Connected*. Through its three objectives (Connected to Canberra, Connected for life and Connected UC), the University of Canberra aims to build sustainable communities through deep collaborations that are locally focused and globally relevant, partner for life with our students to shape our economic, social and cultural futures and deliver an outstanding, digitally connected experience that removes barriers to accessing higher education.

OUR PURPOSE AND VALUES

Our purpose and values are the heart of this university. They describe our core identity: who we are and how we behave at the University of Canberra. They were developed by our people for our people.

BUSINESS UNIT OVERVIEW

The School of Design and the Built Environment has a professionally focused and creative mission. Our degrees prepare students for the creative and industry focussed areas of interactive and creative design, heritage and conservation, and the built environment professions, including building construction management, architecture, interior architecture, landscape architecture and urban design and planning. We have strong connections with the professions, and given our location in the nation's capital, have extensive networks into government institutions. The School of Design and the Built Environment, through its strong professional linkages, has active, innovative and industry engaged staff and students who contribute to our broad society.

POSITION PURPOSE

This is a continuing education and research focused (ER) position. The Lecturer in Indigenous Studies will work as part of a small team to support the delivery of our programs in Indigenous Studies and to provide high quality teaching at undergraduate and possibly post-graduate level. This role will also contribute to the School's research capability in the field of Indigenous Studies and one or more of the disciplinary areas across the Faculty of Arts and Design, or an allied area situated within the Centre for Creative and Cultural Research or the News Media Research Centre. A PhD — or substantial progress towards completion of a PhD — in cultural studies, heritage, or which provides a contribution to the field of Indigenous Studies (perhaps in a different disciplinary context) is required for this role.

PRIMARY RESPONSIBILITIES

As a dedicated academic researcher and educator in the Faculty of Arts and Design, you will undertake the following responsibilities:

Teaching

- Work with colleagues to build local, national and international recognition in teaching;
- As part of a disciplinary team, design, deliver and coordinate units, lectures, tutorials, workshops and work integrated learning opportunities at undergraduate and postgraduate level;
- Participate in the development of innovative curriculum and programs of study, including flexible and online modes of delivery; and
- Maintain and develop knowledge of good teaching practices and engage in continuous development of your teaching through reflective practice and review

Research

- Undertake collaborative and individual research aligned with the research strengths of the School and/or research centre
- Publish research in recognised and relevant quality publications
- Apply for smaller research grants and/or contribute as a member of a research team to applications for more significant research grants
- Advise on HDR supervision panels, attain registration as an HDR supervisor and provide supervision to HDR students as primary or secondary supervisor
- Build up the links with industry and government to facilitate external fundings and generate research incomes

Leadership

- Seek and take advantage of opportunities for mentoring from senior colleagues
- Provide academic advice and support to students
- Engage in peer review activities
- Contribute to university, faculty and school strategic initiatives

Service and Engagement

- Establish and maintain links with local and national professional and industry bodies;
- Represent the Culture and Heritage program area on faculty and university committees where required; and
- Participate in activities and attendance for Open Days and other promotional activities on behalf of the Faculty where required.

KEY CAPABILITIES

Key Capabilities	Descriptors
1. Leadership	*1.1 Proactively addresses challenging issues and takes responsibility for seeing issues through. Assist team members to recognise barriers and overcome them.* *1.2 Connects the University Strategy with the Portfolio and reinforces connections with other staff.* *1.3 Builds and communicates a clear and compelling path for others to choose to be committed and engaged.* *1.4 Champions and role models effective change while working to engage and enthuse others to embrace a vision of change.* *1.5 Showcases diverse voices and perspectives and seeks and values unique contributions and promotes accessibility to all.*
2. Citizenship	2.1 Upholds, demonstrates, and promotes the university's purpose and values. 2.2 Promotes diversity of thought and creates an inclusive workplace where people feel a sense of belonging. 2.3 Looks beyond own point of view to consider needs of others and looks for opportunities to create belonging, support reconciliation, diversity, and inclusion. 2.4 Manages accessibility concerns to promote equity.
3. Effective Communication	3.1 Adjusts message and delivery appropriate to audience. 3.2 Listens authentically to others to understand content and context and effectively communicates ideas. *3.3 Produces accurate and effective information in a timely and efficient manner.* *3.4 Influences and negotiates persuasively.* *3.5 Builds cultural competence and adaptive communication skills.*
4. Collaboration	4.1 Connects and collaborates with our community. 4.2 Looks beyond self and immediate team to add value to the whole University. 4.3 Authentically and meaningfully connects with people who are different to self. 4.4 Is open to a variety of ideas, experiences, and styles. *4.5 Develops relationships with external parties. Seeks and acts on opportunities to connect external parties and partners to the University.*
5. Delivers results	5.1 Delivers on agreed outcomes and escalates issues as appropriate. 5.2 Responds to changing circumstances and priorities. *5.3 Identifies opportunities to improve processes and takes opportunities to problem solve to deliver outcomes.*
6. Business Acumen	6.1 Understands the purpose of own position and how this contributes to the objectives of the University. 6.2 Manages resources effectively. *6.3 Understands the commercial context the University operates in.*
7. Service	7.1 Delivers seamless customer focused service underpinned by simplified and efficient processes. 7.2 Understands and anticipates the needs of our students and partners and can convert these into commercial outcomes.
8. Digital Literacy and Innovation	8.1 Incorporates digital literacy skills into own learning and the learning of others e.g., students, peers, supervisees. 8.2 Appreciates the legal, ethical and security guidelines in the management, access and use of data. *8.3 Isn't afraid to have an impact. Inspires others to be innovative. Is brave, stirs curiosity and shares ideas and discoveries that shape our future.* *8.4 Demonstrates the ability to work fluently across a range of tools platforms and applications to achieve complex tasks.* *8.5 Demonstrates the capacity to adopt and develop new practices with digital technology in different settings; to use digital technologies in developing new ideas, projects, and opportunities.*

> **While at work, you must take reasonable care that your actions or omissions do not adversely affect the health and safety of other persons. This includes:**

• comply, so far as you are reasonably able, with any reasonable instruction that is given by the University to comply with the WHS Legislation

• cooperate with any reasonable policy or procedure of the University relating to health or safety at the workplace that has been notified to workers

• assume any additional duties as outlined in the WHS Procedure: Resources, Responsibility and Accountability

Note: This position requires a skill level that assumes knowledge or training equivalent to graduate qualifications, or extensive relevant experience, or an equivalent combination of relevant experience and/or education/training.