

## POSITION DESCRIPTION

Position Title	Clinical Liaison Nurse
Business Unit	Faculty of Health
Appointment Level	UC Level 8
Reporting To	Professional Practice Convenor
Number of Direct Reports	
Delegation Band	7
Position Number	57689

## THE UNIVERSITY OF CANBERRA

The University of Canberra is a young University anchored in the national capital and works with government, business, and industry to serve our communities and nation. The University of Canberra challenges the status quo; always pursuing better ways to teach, learn, research, and add value – locally and internationally.

Our purpose is to provide education which offers high quality transformative experiences; to engage in research which makes a difference to the world around us; and to contribute to the building of just, prosperous, healthy, and sustainable communities.

The University of Canberra has recently established its long-term ambitions through its new decadal strategy: *Connected*. Through its three objectives (Connected to Canberra, Connected for life and Connected UC), the University of Canberra aims to build sustainable communities through deep collaborations that are locally focused and globally relevant, partner for life with our students to shape our economic, social and cultural futures and deliver an outstanding, digitally connected experience that removes barriers to accessing higher education.

## OUR PURPOSE AND VALUES

Our [purpose and values](#) are the heart of this university. They describe our core identity: who we are and how we behave at the University of Canberra. They were developed by our people for our people.

### Galambany

Together we work to empower, connect and share knowledge with our people, cultures and places.



## BUSINESS UNIT OVERVIEW

The Faculty of Health comprises three Schools, made up of a broad range of health and sport disciplines including Nursing, Midwifery, Sport and Exercise Science, Physiotherapy, Nutrition and Dietetics, Pharmacy, Public Health, Psychology, Counselling, Social Work, Medical Radiation Science, Occupational Therapy, Optometry and Speech Pathology. It is also home for the Health Research Institute, UC-RISE (the University of Canberra Research Institute for Sport and Exercise) and the Nursing and Midwifery Research Centre – SYNERGY, a partnership between University of Canberra and ACT Health.

The UC Health Precinct includes the Health Hub incorporating Student-led clinics, the University of Canberra Hospital – a rehabilitation hospital, Canberra Specialist Medical Centre and a future 150 bed aged care facility.

Our educational aspiration is to prepare our students to operate effectively within the health, education, disability and sport sectors. The Faculty has a strong and collegiate focus on collaboration among the disciplines, including several cross-disciplinary courses. Students gain supervised professional experience as part of their academic program and on completion of their degrees our graduates are ready for immediate entry to their profession. We are proud of our work-ready and future ready graduates.

Staff are committed to making significant contributions to the advancement of knowledge in their professions, and to contributing to basic, applied, and clinical fields of research. The research of the Faculty of Health has grown rapidly in recent years, with ERA rankings of 5 in public health and health services and clinical services research and a 4 in Human Movement, Nursing and Psychology.

## POSITION PURPOSE

The CLN provides support and assessment of Bachelor of Nursing students during work integrated learning/Professional Experience Placement (PEP). They have an important role in communication to develop, support and sustain relationships within the clinical settings between students, industry stakeholders and the University of Canberra.

## PRIMARY RESPONSIBILITIES

In consultation with the Nursing Profession Practice Convenor and Bachelor of Nursing Unit Convenors, the Clinical Liaison Nurse will:

- Actively support the work integrated learning of Bachelor of Nursing students in the clinical setting.
- Actively initiate, promote, and support relationships between the University of Canberra and relevant industry stakeholders (e.g., Registered Nurses, Clinical Development Nurses, Clinical Nurse Consultants, Nurse Unit Managers, and Team Leaders). This will include clarifying industry needs in relation to work integrated learning of students and feeding this information back to UC.
- Identifying and managing within UC process any potential risks to student learning and/or safety whilst on PEP.
- Work with nursing students to clarify expectations, capabilities and responsibilities in the clinical setting and identify their personal needs to support their work integrated learning.
- Facilitate and support nursing students undertaking work integrated learning in a variety of health care facilities, settings, and specialties on rotating rosters, including night duty, weekends and international placements if required.
- Facilitate group learning activities such as 'learning circles' and communities of practice within the larger facilities (e.g. Canberra Hospital, Calvary Hospital, Aged Care Facilities) with nursing students and Registered Nurses, to reflect, de-brief, and support the practice development of all involved.
- Work with, monitor, and assist nursing students to build their skills, knowledge, attitudes and other workplace capabilities in the clinical setting.



- Provide timely and constructive feedback to students and organise and participate in remedial work for students who are not performing to the expected standard.
- Complete nursing student clinical assessments.
- Be easily and readily contactable and have timely communication with students and industry partners.
- Problem solve, delegate, and report issues as required.
- Use own car to travel between variety of health care facilities within ACT and local regions.
- Undertake other duties appropriate to the level as required including Nursing lab teaching.

## **ELIGIBILITY / OTHER REQUIREMENTS**

- Current registration as a Registered Nurse with AHPRA.
- Current Police and Working with Vulnerable People checks.
- At least three years of experience as a Registered Nurse and recent clinical experience in general Nursing settings.
- A postgraduate qualification in Nursing and demonstrated knowledge of higher education processes and structures.
- Proven effective oral and written communication skills, including the ability to liaise effectively with a range of staff, students, patients/consumers, and relevant industry stakeholders.
- Capacity to manage a diverse set of situations with confidentiality, tact and discretion, demonstrating exemplary interpersonal skills, and the ability to participate in a team environment.
- Demonstrated experience with computer-based information retrieval systems and computer applications including word processing, spreadsheets, and database utilisation.
- Demonstrated understanding of, and commitment to the implementation of equity and workplace health and safety principles.
- A proficient understanding of the clinical placement environment and knowledge of University student administrative systems is advantageous.

## Key Capabilities

Key Capabilities	Descriptors
1. Leadership	<p>1.1 Proactively addresses challenging issues and takes responsibility for seeing issues through. Assist team members to recognise barriers and overcome them.</p> <p>1.2 Connects the University Strategy with the Portfolio and reinforces connections with other staff.</p> <p>1.3 Builds and communicates a clear and compelling path for others to choose to be committed and engaged.</p> <p>1.4 Champions and role models effective change while working to engage and enthuse others to embrace a vision of change.</p> <p>1.5 Showcases diverse voices and perspectives and seeks and values unique contributions and promotes accessibility to all.</p>
2. Citizenship	<p>2.1 Upholds, demonstrates, and promotes the university's purpose and values.</p> <p>2.2 Promotes diversity of thought and creates an inclusive workplace where people feel a sense of belonging.</p> <p>2.3 Looks beyond own point of view to consider needs of others and looks for opportunities to create belonging, support reconciliation, diversity, and inclusion.</p> <p>2.4 Manages accessibility concerns to promote equity.</p>
3. Effective Communication	<p>3.1 Adjusts message and delivery appropriate to audience.</p> <p>3.2 Listens authentically to others to understand content and context and effectively communicates ideas.</p> <p>3.3 Produces accurate and effective information in a timely and efficient manner.</p> <p>3.4 Influences and negotiates persuasively.</p> <p>3.5 Builds cultural competence and adaptive communication skills.</p>
4. Collaboration	<p>4.1 Connects and collaborates with our community.</p> <p>4.2 Looks beyond self and immediate team to add value to the whole University.</p> <p>4.3 Authentically and meaningfully connects with people who are different to self.</p> <p>4.4 Is open to a variety of ideas, experiences, and styles.</p> <p>4.5 Develops relationships with external parties. Seeks and acts on opportunities to connect external parties and partners to the University.</p>
5. Delivers results	<p>5.1 Delivers on agreed outcomes and escalates issues as appropriate.</p> <p>5.2 Responds to changing circumstances and priorities.</p> <p>5.3 Identifies opportunities to improve processes and takes opportunities to problem solve to deliver outcomes.</p>
6. Business Acumen	<p>6.1 Understands the purpose of own position and how this contributes to the objectives of the University.</p> <p>6.2 Manages resources effectively.</p> <p>6.3 Understands the commercial context the University operates in.</p>
7. Service	<p>7.1 Delivers seamless customer focused service underpinned by simplified and efficient processes.</p> <p>7.2 Understands and anticipates the needs of our students and partners and can convert these into commercial outcomes.</p>
8. Digital Literacy and Innovation	<p>8.1 Incorporates digital literacy skills into own learning and the learning of others e.g., students, peers, supervisees.</p> <p>8.2 Appreciates the legal, ethical and security guidelines in the management, access and use of data.</p> <p>8.3 Isn't afraid to have an impact. Inspires others to be innovative. Is brave, stirs curiosity and shares ideas and discoveries that shape our future.</p> <p>8.4 Demonstrates the ability to work fluently across a range of tools platforms and applications to achieve complex tasks.</p> <p>8.5 Demonstrates the capacity to adopt and develop new practices with digital technology in different settings; to use digital technologies in developing new ideas, projects, and opportunities.</p>

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**While at work, you must take reasonable care that your actions or omissions do not adversely affect the health and safety of other persons. This includes:**

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- comply, so far as you are reasonably able, with any reasonable instruction that is given by the University to comply with the WHS Legislation
  - cooperate with any reasonable policy or procedure of the University relating to health or safety at the workplace that has been notified to workers
  - assume any additional duties as outlined in the WHS Procedure: Resources, Responsibility and Accountability
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**Note:** This position requires a skill level that assumes knowledge or training equivalent to graduate qualifications, or extensive relevant experience, or an equivalent combination of relevant experience and/or education/training.