

## Senior Project Manager

### Capital Delivery

#### Position information

Group:	Infrastructure Planning & Capital Delivery
Reports to:	Principal Project Manager / Manager Project Delivery
Classification:	Common Law Contract

#### Your role

As a Senior Project Manager, you will lead and manage the initiation through to successful delivery of asset improvement projects ensuring that projects are delivered on time, within scope and budget. From the Inception Stage of the Lifecycle Framework you will manage project teams in the planning, design, tender and delivery phases of projects and programs while ensuring project delivery occurs in accordance with Seqwater processes, systems, and procedures. You will coordinate with cross-functional teams, internal and external stakeholders to deliver high-quality project outcomes and to achieve strategic business objectives.

Appointment to this role is subject to the provision of a national police check. Please note that people with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.

#### Seqwater's vision, values and promise

Water is essential for life. At Seqwater, it is our job to provide water for more than three million people across South East Queensland. We live and work in the communities we serve, and we proudly work together to deliver on our vision of Water for Life. We do this by living our values and keeping to our promise - Safe for Life.

Integrity, respect, care and courage are at the heart of the way we work and interact with our colleagues, stakeholders, customers and the communities every day.

We commit to delivering a high standard of customer service aligned to our strategic vision. We value working collaboratively with our internal & external customers to improve service delivery.

#### About your group

The Infrastructure Planning and Capital Delivery Group is responsible for the planning and delivery of Seqwater's short and long-term portfolio of capital delivery projects. With a focus on value creation, the Group ensures the effective development and alignment of Seqwater's capital project pipeline and portfolio, innovation, efficiency and ensuring deliverability of projects within required performance standards. The Group also provides engineering standards and assurance functions ensuring compliance with obligations and effective management of business risk.



## Key relationships

Leads others:	Senior Planning & Delivery Engineers Project Officers Contractors and consultants indirectly
Internal customers:	Executive Leadership team Project Directors Senior Leadership team Operational teams and other Business Groups
External customers:	Local and State Government Departments Regulators Bulk water customers

## Leadership attributes

Seqwater's leadership model, *The Way We Lead*, identifies the attributes that leaders at all levels need to demonstrate to support our vision, promise and values.

The model is underpinned by the belief that for leaders to create stronger engagement with their teams, they must balance their attention and efforts between inspiring, motivating and energising others while supporting and driving them to deliver on actions, goals and outcomes.

Leaders at Seqwater:

- Build trust – are present, connected and authentic
- Collaborate – build purposeful relationships
- Demonstrate commitment – take ownership, embrace challenges and contribute expertise
- Make effective decisions – think and act on what is best for business
- Lead change – create a shared sense of purpose, make things happen
- Drive for results – focus effort on the things that take us towards excellence.

## Key responsibilities

- Deliver projects through application of sound project management approaches, in accordance with Seqwater policies and processes and key areas of project management body of knowledge (PMBOK) or similar, including responsibility for controls and governance, risk management and reporting.
- Provide site supervision (as Superintendents Representative) of construction contractors.
- Lead and manage project requirements and teams through all phases Initiation to Close-Out Phase following the Seqwater Lifecycle Framework.
- Monitor project progress and performance, ensuring timely delivery of milestones and deliverables using project reporting software.



- Conduct regular status meetings and progress reviews with project team and stakeholders including performance, cost, schedule, and governance updates.
- Contribute to the review of project delivery processes, systems and procedures, including identification of opportunities to improve, the assessment and specification of asset improvement options and the development of the asset improvement program, and planning activities for the long-term management of natural and built assets.
- Proactively manage project deliverables, stakeholders and initiation of corrective actions based on internal and external project controls.
- Promote a working environment that empowers staff to take ownership of their work, encourages innovative thinking, teamwork, enthusiasm and a consultative, customer focused attitude.
- Lead project delivery, and handover project deliverables to the nominated internal clients.
- Observe and comply with all Seqwater work health and safety, quality and environmental management systems and procedures.
- Undertake other duties, which are assigned from time to time by the Leader.
- In all duties, comply with the behavioural expectations set out in The Way We Work (Seqwater's Code of Conduct), and our policies and procedures.

## Qualifications and experience

### Essentials

- Tertiary qualifications in project management, engineering, business administration or related discipline, or an equivalent combination of education and experience.
- 7 - 10 years' experience in project management of multiple complex projects of multi-disciplinary nature with values greater than \$5M.
- Qualifications for Corporate Membership to the Institute of Engineers Australia or Australian Institute of Project Management as a CPPM, or ability to gain qualifications within six months of appointment.
- Experience leading and managing multi-disciplinary teams, consultants, and contractors to achieve corporate goals and project objectives.
- Class C Driver's Licence.
- Experience in the development of sourcing strategies and the preparation of business cases to obtain best value, including management of the procurement process and development and execution of contracts.
- Experience in Contract Management.

### Desirables

- Knowledge of water infrastructure and treatment systems.
- Experience in managing Project Teams in the delivery of complex and multi-disciplinary projects and programs, including planning, organising, executing, and reporting progress.

## Job capability requirements

- High level knowledge of project management methodology, tools and techniques (PMBOK) or similar.
- Proficiency in project management software (eg Planisware) and computer literacy skills
- Exceptional knowledge and experience in Australian standards and general conditions for contracting, contract law, quality assurance, environmental management and workplace health and safety management.
- Strong analytical, organisational and problem solving abilities.
- Excellent communication and interpersonal skills to effectively liaise, influence, and negotiate with key internal and external stakeholders.
- Alignment with Seqwater values.

