

## Trainee Operator Supply

### Regional Operations

#### Position information

Group:	Operations
Reports to:	Operations Supervisor
Classification:	Trainee

#### Your role

As the Trainee Operator Supply, you will develop competencies to be able to assist in carrying out activities associated with the operation of Water Treatment Plants and other water related infrastructure to effectively meet requirements relating to water delivery, regulatory standards, and operational efficiencies.

This position may require the successful applicant to participate in an on-call roster and to respond to call-outs at any time outside of normal working hours, once reaching a suitable level of competence.

Appointment to this role is subject to the provision of a national police check. Please note that people with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.

#### Seqwater's vision, values and promise

Water is essential for life. At Seqwater, it is our job to provide water for more than three million people across South East Queensland. We live and work in the communities we serve, and we proudly work together to deliver on our vision of Water for Life. We do this by living our values and keeping to our promise - Safe for Life.

Integrity, respect, care and courage are at the heart of the way we work and interact with our colleagues, stakeholders, customers and the communities every day.

We commit to delivering a high standard of customer service aligned to our strategic vision. We value working collaboratively with our internal & external customers to improve service delivery.

#### About your group

The Operations Group is responsible for the ongoing asset management, operation and maintenance of Seqwater's water infrastructure assets and catchment areas, and the ongoing provision of bulk water supply services to meet customer service requirements and regulatory obligations.



## Key relationships

Leads others: Nil

Internal customers: Operations Supply team  
Maintenance team

## Key responsibilities

The Trainee Operator Supply always works under supervision to undertake the following:

- Collect and assist with the analysis process of sampling in accordance with schedule and protocol.
- Assist the Operator to establish chemical doses and process variables using the SCADA system.
- Assist in carrying out laboratory testing to ascertain proper operation of the process.
- Assist the Water Treatment Plant Operators as required.
- Assist the Operator to evaluate problems with treatment processes and equipment that will impact on plant output and water quality and implement remedial actions.
- Assist in the delivery of water quality and environmental catchment sampling programs through the collation and analysis of water samples.
- Assist with identifying equipment faults, and implement changes or contingency plans as directed, to maintain satisfactory plant operation and aiding Operators to initiate corrective actions using the Work Request system.
- Assist in compiling and recording plant operational data daily. Report all breakdowns, spillage, and abnormal occurrences to ensure problems are resolved promptly and information is accurately recorded.
- Assist preparation and maintenance of water treatment infrastructure and plant equipment and undertake general maintenance as required.
- Assist internal and external service providers in their delivery of routine preventative, planned and breakdown maintenance as required.
- Assist with tours of Water Treatment plants and communicate messages via PC, pager system, two-way radio, telephone and office PC in a prompt, courteous and accurate manner.
- Assist the logging of shift events and when requested, prepare written reports for presentations.
- Assist internal and external service providers in their delivery of routine preventative, planned and breakdown maintenance as required.



- Gain familiarity with the operation of the management systems and gain knowledge of word processor and spreadsheet programs.
- Model Seqwater's values on a day-to-day basis; Respect, Care, Integrity, and Courage.
- Meet the ongoing learning requirements of the training program, completing required modules within a reasonable timeframe.
- Actively participate in operational activities that contribute to overall learning experiences.
- Observe and comply with all Seqwater work health and safety, quality and environmental management systems and procedures.
- Undertake other duties, which are assigned from time to time by the Leader.
- In all duties, comply with the behavioural expectations set out in The Way We Work (Seqwater's Code of Conduct), and our policies and procedures.

## Qualifications and experience

### Essentials

- Willingness to undertake Certificate III in Water Industry Operations (Treatment), confined space training, and any additional training deemed necessary to carry out the duties of this position is essential.
- Possession of Drivers License

### Desirables

- Basic computer skills and working knowledge of Microsoft Office.
- Good English, Science and Math skills and an ability to problem solve.

## Job capability requirements

- Willingness to learn and dedication to completing certifications and tickets within reasonable timeframes.
- Ability to acquire knowledge of Workplace Health and Safety Act and Emergency First Aid procedures.
- Prepared to learn and follow the requirements of the integrated management system (includes WHS, Quality Assurance, Environmental standards and the HACCP food industry standard)
- Ability to acquire knowledge around Permit to Work systems, Workplace Health and Safety Act, Emergency First Aid Procedures and field monitoring and lab testing equipment.
- Ability to use initiative and actively / positively contribute to a team environment.
- Sound interpersonal skills, both verbal and written; and sound personal time management.