

## Strategic Maintenance Planner

### Strategic Asset Management

#### Position information

Group:	Operations
Reports to:	Lead Strategic Maintenance Planner
Classification:	A05

#### Your role

As the Strategic Planner you will develop and implement standardised tactical maintenance plans that align with Seqwater's Asset Class plans and business objectives. You will analyse internal and external factors, to identify improvement opportunities and formulate strategies to optimise asset utilisation and performance. Working collaboratively with internal stakeholders to facilitate the timely and effective creation of maintenance schedules for new assets, taking into consideration resourcing and operational constraints. You will participate in Asset register reviews and updates and create and maintain Maintenance Schedules in Seqwater's Computerised Maintenance Management System.

Appointment to this role is subject to the provision of a national police check. Please note that people with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.

#### Seqwater's vision, values and promise

Water is essential for life. At Seqwater, it is our job to provide water for more than three million people across South East Queensland. We live and work in the communities we serve, and we proudly work together to deliver on our vision of Water for Life. We do this by living our values and keeping to our promise - Safe for Life.

Integrity, respect, care and courage are at the heart of the way we work and interact with our colleagues, stakeholders, customers and the communities every day.

We commit to delivering a high standard of customer service aligned to our strategic vision. We value working collaboratively with our internal & external customers to improve service delivery.

#### About your group

The Operations Group is responsible for the ongoing asset management, operation and maintenance of Seqwater's water infrastructure assets and catchment areas, and the ongoing provision of bulk water supply services to meet customer service requirements and regulatory obligations.



## Key relationships

Leads others:	Nil
Internal customers:	Regional Operational teams Network Operations team Other Asset Management teams Maintenance Delivery teams Project Delivery teams Health, Safety & Quality team
External customers:	Nil

## Key responsibilities

- Work collaboratively with internal stakeholders to facilitate the timely and effective creation of maintenance schedules for new assets, taking into consideration resourcing and operational constraints.
- Compile and produce reports to meet expectations of the business.
- Develop and implement Standardised Tactical Maintenance Plans (TMP) in alignment with Asset Class Plans (ACP) and Business Requirements.
- Development and implementation of a risk register, identifying the Tactical Maintenance Plans deviations from the Asset Class Plans.
- Ensure Tactical Maintenance Plans for all operational and natural assets across Seqwater are effectively utilised to facilitate optimum asset utilisation and performance within Seqwater.
- Ensure Tactical Maintenance Plans define, program and prioritise scheduled maintenance at each facility and location identifying the criticality of equipment and risks to customers and environment
- Facilitate a continuous improvement strategy via improvement opportunities and work order reviews to consistently improve Task instruction and schedule estimates.
- Assist with the maintenance of the Computerised Maintenance Management System including the upkeep of records on the asset register, maintenance tasks, maintenance frequencies and schedules.
- Actively review legislative updates to maintenance compliance activities and maintain an interest in maintenance innovation to assist and guide future maintenance strategies.
- Develop reports to allow ongoing management level monitoring of the maintenance activities. This will include areas such as costs of maintenance, schedule compliance, labour utilisation and backlog management.
- Utilise systems and field data to develop asset condition audits, system audits and the compilation of subsequent reports that support the asset management lifecycle.
- Support maintenance improvement and asset management improvement programs, maintaining a focus on continuous improvement and industry best practice.
- Identify any gaps in the preventative maintenance program and regularly perform maintenance optimisation assessments.
- Participate in the commission of new works and associated activities with a focus on ensuring Maintenance Programs are in place.
- Undertake Asset Register reviews and updates, ensuring all maintainable assets are included in the Maintenance Program.



- Observe and comply with all Seqwater work health and safety, quality and environmental management systems and procedures.
- Undertake other duties, which are assigned from time to time by the Leader.
- In all duties, comply with the behavioural expectations set out in The Way We Work (Seqwater's Code of Conduct), and our policies and procedures.

## Qualifications and experience

### Essentials

- Associate Diploma in Engineering, or Asset Management or an appropriate trade qualification in mechanical, electrical, civil, process or recreational and catchment discipline as relevant to the position.
- Sound demonstrated experience in a similar role.
- Possess a current "C" class Queensland Drivers Licence.
- Knowledge of processes used to assess the condition of assets and establish the most appropriate maintenance regime for the assets.

### Desirables

- Knowledge and understanding of the scope, function and nature of the Electrical/Mechanical/Civil assets used in water treatment and bulk water storage Attributes.

## Job capability requirements

- Demonstrated sound written, interpersonal and oral communication skills including the ability to consult with a range of internal and external stakeholders.
- Demonstrate a willingness to discuss and implement improvements in procedures and systems.
- Demonstrated attributes of drive, initiative and cooperation, integrity and high ethical standards.
- Ability to perform effectively in a changing environment and maintain an up to date skills and knowledge base.
- Self-motivation and ability to work autonomously when required as well as display a willingness to participate positively and constructively in the enhancement of the team environment.