

Directed Services Project Manager

Directed Services

Position information

Group:	Operations
Reports to:	Lead Directed Services Project Manager
Classification:	A06

Your role

As a Directed Services Project Manager, you will manage the successful delivery of Directed Services projects including renewals, refurbishments, and improvements to ensure the intended project and business outcomes are achieved. This includes time, cost and quality as defined by the relevant Business Case. From Gate 1 of the Lifecycle Framework your role includes managing the design, tender and delivery phases of projects and programs, while ensuring project delivery occurs in accordance with Seqwater processes, systems, and procedures.

Appointment to this role is subject to the provision of a national police check. Please note that people with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.

Seqwater's vision, values and promise

Water is essential for life. At Seqwater, it is our job to provide water for more than three million people across South East Queensland. We live and work in the communities we serve, and we proudly work together to deliver on our vision of Water for Life. We do this by living our values and keeping to our promise - Safe for Life.

Integrity, respect, care and courage are at the heart of the way we work and interact with our colleagues, stakeholders, customers and the communities every day.

We commit to delivering a high standard of customer service aligned to our strategic vision. We value working collaboratively with our internal & external customers to improve service delivery.

About your group

The Operations Group is responsible for the ongoing asset management, operation and maintenance of Seqwater's water infrastructure assets and catchment areas, and the ongoing provision of bulk water supply services to meet customer service requirements and regulatory obligations.



Key relationships

Leads others:	Contractors and consultants indirectly
Internal customers:	Directed Services Program team Regional Operations teams Network Operations team Process Engineering team Engineering Standards & Assurance Other Asset Management teams Strategic Maintenance Planning Health, Safety & Quality team
External customers:	Contractors

Key responsibilities

- Lead and manage the delivery of directed services projects and programs within the asset improvement program, ensuring they are delivered in scope, on time and to specification.
- Deliver allocated projects with a capital value of up to <\$3m.
- Provide site supervision (as superintendents Representative) of construction contractors, when required.
- Lead and manage all phases from Gate 1 following the Seqwater Lifecycle Framework.
- Manage the design and delivery phases of projects, ensuring that reports, design plans and documentation is delivered in a timely and cost-effective manner and projects are delivered in accordance with specifications and standards.
- Manage tender preparations and assessment processes including preparation of technical documentation.
- Prepare and present timely reports for project performance against cost and schedule and are accurately forecast.
- Represent a single point of accountability for successful project delivery, and handover project deliverables to the nominated internal client within Seqwater.
- Contribute to the review of project delivery, including identification of opportunities for improvement.
- Observe and comply with all Seqwater work health and safety, quality and environmental management systems and procedures.
- Undertake other duties, which are assigned from time to time by the Leader.
- In all duties, comply with the behavioural expectations set out in The Way We Work (Seqwater's Code of Conduct), and our policies and procedures.



Qualifications and experience

Essentials

- Qualifications in Project Management.
- Experience in managing the delivery of projects and programs.
- Experience in the development of sourcing strategies, preparation of business cases to obtain best value, and end to end procurement of services.
- Strong demonstrated experience in stakeholder engagement, particularly the ability to consult, negotiate and coordinate.
- Experience in Contract Management.
- Current C Class driver's licence.

Desirables

- Hold or be eligible to hold membership to Australian Institute of Project Management.
- Tertiary Qualification in a related Engineering discipline.

Job capability requirements

- Demonstrate a willingness to discuss and implement improvements in procedures and systems.
- Ability to perform effectively in a changing environment and maintain an up-to-date skills and knowledge base.
- Self-motivation with the ability to work autonomously when required, as well as participate and contribute positively and constructively in a team environment.
- Proven ability to identify emergent risks and ensure timely and effective responses.