# Senior Advisor Planning Approvals

## Program Management Office

## Position information

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| Group: | Infrastructure Planning and Capital Delivery |
| Reports to: | Principal Program Information and Support |
| Classification: | AO7 |

## Your role

As the Senior Advisor Planning Approvals you will lead a small team in the provision of high level technical environment, heritage and land use planning advice and support to Seqwater’s Infrastructure Planning and Capital Delivery Group. You will be responsible for the delivery of complex projects in relation to their environmental, land use planning and heritage assessments and management. Critically, this will include the planning, coordination and negotiation of approvals. You will work with internal and external stakeholders and represent Seqwater at external public forums and meetings in relation to the projects. You will be a key member of multi-disciplinary project teams, delivering Seqwater’s major capital projects.

Appointment to this role is subject to the provision of a national police check. Please note that people with criminal records are not automatically deemed ineligible. Each application will be considered on its merits.

## Seqwater’s vision, values and promise

Water is essential for life. At Seqwater, it is our job to provide water for more than three million people across South East Queensland. We live and work in the communities we serve, and we proudly work together to deliver on our vision of Water for Life. We do this by living our values and keeping to our promise - Safe for Life.

Integrity, respect, care and courage are at the heart of the way we work and interact with our colleagues, stakeholders, customers and the communities every day.

We commit to delivering a high standard of customer service aligned to our strategic vision. We value working collaboratively with our internal & external customers to improve service delivery.

## About your group

The Infrastructure Planning and Capital Delivery Group is responsible for the planning and delivery of Seqwater’s short and long-term portfolio of capital delivery projects. With a focus on value creation, the Group ensures the effective development and alignment of Seqwater’s capital project pipeline and portfolio, innovation, efficiency and ensuring deliverability of projects within required performance standards. The Group also provides engineering standards and assurance functions ensuring compliance with obligations and effective management of business risk.

## Key relationships

Leads others: 4-5 direct reports

Internal customers: Project Managers

Managers and operational staff

Environment Services

Financial and Commercial Services

Property Fleet and Facilities

External customers: State regulators (e.g. DESI, DAF)

Commonwealth regulators (e.g. DCCEEW)

Queensland Office of the Coordinator General

Community stakeholders

Statutory Aboriginal Parties (as required)

Leadership attributes

Seqwater’s leadership model, *The Way We Lead*, identifies the attributes that leaders at all levels need to demonstrate to support our vision, promise and values.

The model is underpinned by the belief that for leaders to create stronger engagement with their teams, they must balance their attention and efforts between inspiring, motivating and energising others while supporting and driving them to deliver on actions, goals and outcomes.

Leaders at Seqwater:

Build trust – are present, connected and authentic

Collaborate – build purposeful relationships

Demonstrate commitment – take ownership, embrace challenges and contribute expertise

Make effective decisions – think and act on what is best for business

Lead change – create a shared sense of purpose, make things happen

Drive for results – focus effort on the things that take us towards excellence.

## Key responsibilities

Lead environment, heritage and land use planning approval processes for delivery of critical infrastructure programs for Seqwater. This will include procurement and management of consultants for services such as technical inputs, peer review, and specialist advice.

High level negotiation with regulators on behalf of Seqwater.

Balance Seqwater’s needs of approvals for project delivery alongside the future management of approval conditions by Seqwater operations.

Manage project business case stage inputs in relation to environment, heritage, land use planning, and legal/regulatory considerations.

Facilitate site access and manage safety aspects of consultants.

Promote a working environment that empowers staff to take ownership of their work, encourages innovative thinking, teamwork, enthusiasm and consultation

Manage key stakeholder and client relationships and ensure productive and effective relationships are maintained with all internal and external stakeholders involved in or associated with the Unit’s activities

Observe and comply with all Seqwater work health and safety, quality and environmental management systems and procedures.

Undertake other duties, which are assigned from time to time by the Leader.

In all duties, comply with the behavioural expectations set out in The Way We Work (Seqwater’s Code of Conduct), and our policies and procedures.

## Qualifications and experience

### Essentials

Tertiary qualification in Environmental Science, Planning, Engineering or a related discipline.

Minimum of 10 years professional experience in development and/or project delivery in relation to environment approvals and development approvals generally.

Comprehensive knowledge of, and experience in, environmental impact assessment and other assessments for development approvals.

Comprehensive experience with primary approval processes such as Coordinated Project and Ministerial Infrastructure Designation

Alignment with Seqwater values

### Desirables

* Experience in coordinating assessment, management and approvals in the related fields of land use planning, historic heritage, Aboriginal Cultural Heritage, and property/tenure matters.
* Experience managing small teams of specialist individual contributors.
* Qualifications in and experience in delivery of environmental impact assessments is desirable.
* Demonstrated experience and understanding of water infrastructure projects; such as dams, pipelines, and water treatment facilities.

## Job capability requirements

Unrestricted ‘C’ Class Drivers Licence

Strong stakeholder engagement and communication skills (verbal and written), with the ability to negotiate, influence and persuade others

Excellent research, analytical and project management skills

Ability to work proactively to plan and coordinate service delivery, while managing competing priorities effectively and efficiently

Highly capable with the use of standard office productivity tools such as Microsoft Office suite of applications