| Australian National University | **Position Description** |

College/Division:	ANU College of Engineering, Computing and Cybernetics (CECC)
Department/Unit:	School of Engineering (SoEN)
Position Title:	
Classification:	Casual Sessional Academic (CSA)
Responsible to:	TBD
Number of positions that report to this role:	

PURPOSE STATEMENT:

The ANU College of Engineering, Computing and Cybernetics is dedicated to contributing to The Australian National University's reputation for excellence in research and research-led education. The College is at the leading edge within numerous fields, including logic, algorithms and data, signal processing, artificial intelligence, computer vision and robotics, computational mechanics, materials, fabrication, big software systems, renewable energy, networked systems and quantum cybernetics.

This Statement outlines the expectations and responsibilities for casual sessional academics (henceforth known as 'tutors') within the research Schools of CECC.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The position is located within one of the College's research Schools, a close-knit research and teaching community, made up of high performing academic and professional staff, students and visitors sharing a deep commitment to transforming the future of engineering and computer science for the next generation. The position holder will be working closely with course convenors on specific courses as detailed in the offer of employment. They will be supervised by the course convenor or as specified in the offer of employment.

Role Statement:

1. Attend teaching related meetings with the course convenor and/or other staff, when required
2. Attend a Tutor Training as required.
3. Attend any other training, as requested (e.g. mental health awareness, unconscious bias, etc.)
4. Prepare for and deliver lectures and/or tutorials/labs, as specified
5. Conduct classes to an appropriate standard of teaching and professionalism
6. Interact with students as appropriate (e.g. face to face, email, course forums etc.)
7. Participate in assessment as appropriate, including marking each assessment item consistently across groups, and in accordance with the guidelines given
8. Other duties consistent with the role of casual sessional academic staff under the ANU Enterprise Agreement
9. Be familiar with, and comply with, the ANU Guideline: Code of practice for teaching and learning (https://policies.anu.edu.au/ppl/document/ANUP_000726)
10. Take responsibility for your own workplace health and safety and not wilfully place at risk the health and safety of another person in the workplace
11. Other duties as consistent with the classification of the position.
12. Comply with all ANU policies and procedures and in particular those relating to work health and safety and equal opportunity.

See the classification descriptors for general staff¹ and minimum standards for academic staff ²

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.			
Supervisor/Delegate Signature:		**Date:**	
Printed Name:	Salman Durrani	**Position:**	ADir - E

References:
General Staff Classification Descriptors
Academic Minimum Standards

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[1]Schedule 5 - General staff classification descriptors - Human Resources - ANU

[2]Schedule 4 - Human Resources - ANU

For assistance please contact HR Division Ph. 6125 3346

Once you have applied via ANU Jobs, please also indicate your course preferences via the following online form: ANU School of Engineering CSA Course Preference Nomination Form (https://forms.office.com/r/1JLm8rmDyC)

Course Code	Co-Badged Code	Course Name	Convenor(s)
ENGN1217		Introduction to Mechanics	Sean O'Byrne
ENGN1218		Introduction to Electronics	Salman Durrani
ENGN2222		Engineering Thermodynamics	John Pye
ENGN2228		Signal Processing	Xiangyun (Sean) Zhou
ENGN2301		Engineering Design 3: Systems Approaches for Analysis	Marnie Shaw
ENGN2707		Engineering Research and Development Project	Daniel MacDonald
ENGN3013		Engineering for a Humanitarian Context	Jeremy Smith
ENGN3100		Practical Experience	Danlu Guo
ENGN3200	ENGN6200	Engineering Internship	Marco Ernst
ENGN3223	ENGN6223	Control Systems	Philipp Braun
ENGN3301		Engineering Design 4B: Systems Approaches for Operations	Nicolo Malagutti
ENGN3410	ENGN6410	Engineering Sustainable Systems	Klaus Weber
ENGN3516	ENGN6516	Energy Resources and Renewable Technologies	Anyao Liu
ENGN3706		Engineering Research and Development Project	Daniel MacDonald
ENGN3712		Engineering Research and Development Project	Daniel MacDonald
ENGN3902	ENVS3902	Environmental Chemistry and Systems	James Latimer
ENGN3903	ENVS3903	Environmental Sensing, Mapping and Modelling	Marta Yebra
ENGN4200		Individual Project	Philipp Braun
ENGN4300		Capstone Design Project	Zena Asaad
ENGN4339		Aircraft Performance and Design	Junichiro Kawaguchi and Kawsihen Elankumaran
ENGN4350		Individual Project	Philipp Braun
ENGN4536	ENGN6536	Wireless Communications	Nan Yang
ENGN4537	ENGN6537	Digital Signal Processing	TBC
ENGN4547		Grid Integration of Renewable and Storage Technologies	Carlos Andres Macana Moreno
ENGN4548	ENGN6548	Wind Energy	Klaus Weber
ENGN4625	ENGN6625	Power Systems and Power Electronics	Iman Shames
ENGN4627	ENGN6627	Robotics	Tim Molloy
ENGN4628	ENGN6628	Network Optimisation and Control	Ian Petersen
ENGN4706		Engineering Research and Development Project	Daniel MacDonald
ENGN4712		Engineering Research and Development Project	Daniel MacDonald
ENGN4718		Engineering Research and Development Project	Daniel MacDonald
ENGN4903		Infrastructure System Design	Noam Maitless
ENGN8120		Systems Modelling	Jochen Trumpf
ENGN8170		Group Project	Zena Asaad
ENGN8224		Advanced Control Systems	Ian Petersen
ENGN8260	COMP8260	Professional Practice: Responsible Innovation and Leadership	Ehsan Tavakoli-Nabavi
ENGN8536		Statistical Inference in Mechatronics	Iman Shames
ENGN8601		Research Project	Philipp Braun
ENGN8602		Research Project	Philipp Braun
ENGN8830		Photovoltaic Power Plants	Siva Karuturi (primary) and Julie Tournet
ENGN8832		Urban Energy and Energy Efficiency	Hualin Zhan
EXTN1005A		ANU Extension, Year 11	Kiara Bruggeman
EXTN1005B		ANU Extension, Year 12	Kiara Bruggeman