



Position Description

College/Division:	ANU College of Arts and Social Science (CASS)
Faculty/School/Centre:	Research School of Humanities and the Arts (RSHA)
Department/Unit:	School of Archaeology and Anthropology (SoAA)
Position Title:	Lecturer/ Senior Lecturer in Biological Anthropology (Bioarchaeology)
Classification:	Academic Level B or C
Position No:	3104
Responsible to:	Head of Biological Anthropology
Number of positions that report to this role:	0
Delegation(s) Assigned:	NIL

PURPOSE STATEMENT:

The School of Archaeology and Anthropology within the College of Arts and Social Sciences (CASS) has world leading Anthropology and Archaeology departments with an excellent reputation across teaching and research. We are seeking to appoint an outstanding academic at level B to contribute to the school's teaching and research in Biological Anthropology (Bioarchaeology).

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The school of Archaeology and Anthropology (CASS) seeks to appoint a lecturer in Biological Anthropology with a specialisation in Bioarchaeology to contribute to the excellent quality of the teaching and research program in Biological Anthropology. The successful candidate will be highly motivated, collaborative and high performing academic capable of delivering existing courses in skeletal analysis, ancient health and disease, forensic anthropology and advanced bioarchaeology. They should also have the capacity to develop new interdisciplinary courses at both undergraduate and post-graduate levels. They should conduct cutting-edge and internationally recognised research in biological anthropology focusing on health and disease of past populations. A track record of active research and publication that focuses on regions of the Global South is highly desirable. Candidates will also be required to supervise honours, masters and PhD students and contribute to the active life of the school including attending school seminar programs, school and college meetings, and actively engaging in the governance of the school and college through meaningful service contributions.

Role Statement:

Academic Level B - Lecturer

Specific duties required of a Level B Academic may include:

- Undertake high quality research that results in innovative outputs including research publications in national and international journals, presentations and conferences, and/or other non-traditional outputs;
- Seek to secure external funding including the preparation of research proposals submitted to external funding bodies;
- Contribute to teaching at undergraduate and postgraduate levels including coordinating courses, preparing and delivering lectures, tutorials, seminars and/or student field experiences;
- Supervise students at the honours, postgraduate and HDR levels;
- Participate in community outreach including with prospective students, government, media, the public and any other relevant organisations and involvement in professional activity;
- Comply with all ANU policies and procedures including work health and safety and equal opportunity;
- Contribute to the running of the school, college and university through administrative roles and participation in meetings and committees;

- Other duties as allocated by the supervisor or the Vice-Chancellor consistent with the classification of the position.

Academic Level C – Senior Lecturer

Specific duties required of a Level C Academic may include:

- Undertake independent scholarly research and professional activities where appropriate, leadership of a research team, with a view to publishing original and innovative findings through national and international refereed journals;
- Present research at academic seminars and national and international conferences, and collaborate with other research staff both within and outside the University;
- Seek and secure external funding including the preparation of research proposal submissions to external funding bodies;
- The preparation and delivery of tutorials, lectures, practical classes, demonstrations, workshops, seminars, student field excursions, clinical sessions and/or studio sessions, course coordination including the initiation and development of course material;
- Course coordination including the initiation and development of course material and marking and assessment;
- Supervision of major honours or postgraduate research projects including the supervision of the program of study of honours students and of postgraduate students engaged in course work
- Undertake administrative tasks and professional practice within the School, the Research School and College and the wider ANU community. These contributions include, but are not limited to: attendance and participation in academic staff meetings, participation in curriculum and accreditation reviews and participation in committees in the wider University community
- Outreach to the community, including prospective students, research institutes, government, the media and the public;
- Attendance at departmental and/or faculty meetings and a major role in planning or committee work; and
- Other duties as allocated by the supervisor or the Vice-Chancellor consistent with the classification of the position

SELECTION CRITERIA:

1. Hold a PhD in biological anthropology or cognate discipline.
2. Strong track record of publications relative to opportunity, supported by a sample of published research.
3. Evidence of strategic research plan demonstrated through a research statement including future research plans for funding and outputs.
4. Evidence of teaching ability at undergraduate and graduate levels outlined in a teaching statement including experience and teaching philosophy including student supervision.
5. Commitment to contributing to service roles within and beyond the school.
6. A demonstrated high-level understanding of equal opportunity principles and a commitment to their application in a University context.

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the [Background Checking Procedure](#) which sets out the types of checks required by each type of position.

Supervisor/Delegate Name:	Alison Behie	Date:	3/09/2024
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References:

[Academic Minimum Standards](#)



Pre-Employment Work Environment Report

Position Details

College/Div/Centre	CASS/RSHA	Dept/School/Section	SoAA
Position Title	Lecturer/ Senior Lecturer in Biological Anthropology with specialisation in Bioarchaeology	Classification	Academic Level B/ C
Position No.	3104	Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp

Potential Hazards

<ul style="list-style-type: none"> • Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties. 					
TASK	regular	occasional	TASK	regular	occasional
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
OTHER POTENTIAL HAZARDS (please specify):					
Supervisor/Delegate Name:		Alison Behie		Date:	3/9/2024