PURPOSE STATEMENT:
The School of Regulation and Global Governance (RegNet) has a Research Officer position open to work with Professor Kathryn (Kate) Henne, RegNet’s Director, on the Australian Research Council-funded Discovery Project, Governance for Gender Inclusion: Levelling the Field in Australian Sport. The project aims to understand contemporary gender inclusion efforts in Australian sport, including the barriers to achieving gender parity in leadership roles and broad accessibility for groups who experience various forms of marginalisation. Expected outcomes include enhanced analytic guidelines and governance strategies that support equity in professional settings and health promotion through wider inclusion. The Research Officer will provide comprehensive research to enable the delivery of research objectives. The successful applicant will join a dynamic community of researchers from different disciplines united by a shared interest in regulation and governance. For the last 20 years, the School has focused on improving the governance of major social, environmental, economic and health issues. The project extends RegNet’s work by generating new knowledge about the regulatory mechanisms and social conditions that can facilitate change in sport

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:
The Research Officer works as part of the research team, liaising with a wide range of stakeholders and assisting with the design and implementation of project-related activities. The Research Officer is responsible for providing general support related to allocated research and engagement tasks

Role Statement:
Under the broad direction of the Transformation Lead, the Senior Communications and Engagement Officer will:

• Provide support to the research team by assisting in conducting qualitative research and data analysis and in organising relevant team meetings.
• Assist in the preparation of research profiles, papers and literature reviews.
• Perform library, internet and literature searches and preparing bibliographies.
• Participate in workshops and professional networks across campus to develop a broad base of academic and industry knowledge and provide input to improve research practices.
• Comply with all ANU policies and procedures, in particular those relating to work health and safety and equal opportunity.
• Perform other duties as requested, consistent with the classification level of the position and in line with the principle of multi-skilling

For assistance please contact HR Division Ph. 6125 3434
19/08/2022

**SELECTION CRITERIA:**

1. Degree or demonstrated relevant experience in a research or support role in a related discipline and an interest in a field closely related to allocated research activities.
2. Sound knowledge of the areas of gender inclusion and/or sport as well as familiarity with qualitative research methodologies.
3. Demonstrated effective interpersonal skills and verbal and written communication skills, including the ability to draft standard business correspondence, and an ability to consult and liaise effectively with a wide range of people in a culturally diverse environment.
4. Proven organisational skills and attention to detail, with a demonstrated ability to prioritise own workload and to work effectively both independently and as part of a team, meeting competing deadlines and delivering high-quality outcomes.
5. Demonstrated experience using information systems, including skills using the MSOffice suite.
6. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a University context.

ANU Officer Levels 5 and 6 are broad banded in this stream. It is expected that at the higher levels within the broadband occupants will have a deeper understanding, and a more independent application, of the research theory and techniques.

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the [Background Checking Procedure](#) which sets out the types of checks required by each type of position.

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**References:**

- [Professional Staff Classification Descriptors](#)
- [Academic Minimum Standards](#)

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