



## Position Description

<b>College/Division:</b>	ANU College of Asia and the Pacific
<b>School/Centre:</b>	School of Culture, History and Language
<b>Department/Unit:</b>	Gender, Media and Cultural Studies
<b>Position Title:</b>	Pacific Lecturer
<b>Classification:</b>	Academic Level B (continuing)
<b>Position No:</b>	TBA
<b>Responsible to:</b>	Prof. Simon Haberle
<b>Number of positions that report to this role:</b>	Nil
<b>Delegation(s) Assigned:</b>	Nil

### PURPOSE STATEMENT:

The ANU College of Asia and the Pacific (CAP) leads intellectual engagement in the Asian and Pacific regions through research, teaching, outreach and contributions to public debate, and seeks to set the international standard for scholarship in our part of the world.

The School of Culture, History and Language (CHL) is a community of researchers dedicated to investigating and learning with and about the peoples, languages, and lands of Asia and the Pacific. We are proud that the study, teaching, and valuing of Asian and Pacific Studies at the School is unrivalled in Australia. Excellence in Pacific Studies that prioritises and values Indigenous Pacific Islander perspectives, approaches and issues is a core value of our scholarly enterprise, and reflects the ANU's commitment to justice, equity, diversity and inclusion. To this end we are looking to appoint a scholar identifying as Indigenous Pacific, Pasifika, Pacific Islander, Māori or South Sea Islander into a continuing position as Pacific Lecturer.

The Pacific Lecturer is expected to collaborate with Pacific Studies and other colleagues undertaking work in all three areas of academic activity – research, education and service (including outreach). The allocation of time to each area will be discussed with the position supervisor annually and be reflective of the appointee's research agenda, school and interdisciplinary teaching requirements and leadership opportunities within the School environment. The Lecturer may also be required to supervise or mentor less senior staff, and undertake leadership roles as applicable. The staff member will contribute cooperatively to the overall intellectual life of the School, College and University.

### KEY ACCOUNTABILITY AREAS:

#### Position Dimension & Relationships:

The Lecturer will be a member of the School of Culture, History and Language (CHL) and be affiliated with one or more programs in Pacific Studies while located in the Gender, Media and Cultural Studies program. A background in these fields with interdisciplinary knowledge of Pacific women's studies or gender studies, indigeneity, culture, media, history, geography, environment or the arts, would be ideal. The Lecturer will be expected to work collegially, leading by example to develop and maintain effective, productive, equitable and beneficial workplace relationships within all academic and professional School and College staff, students and honorary appointees, as well as with industry stakeholders. This position will also have a mentoring role for students at all levels and will engage in collegial and productive collaborations with local, national and where possible, international colleagues.

#### Role Statement:

All academic staff within the College are expected to undertake work in three areas of academic activity - education (teaching and learning), research and service (including outreach). The allocation of time to each area will reflect relative opportunities within the School and/or discipline, as well as individual appointment situations. This expectation applies regardless of the level of appointment, the type of appointment an academic holds, or the part of the University in which an academic may have begun their career at ANU.

Under the broad direction of the School Director, the Pacific Lecturer will:

- Undertake independent research in a related field with a view to publishing original and innovative results in refereed journals and/ or scholarly books, present research at academic seminars and at national and international conferences, and collaborate with other researchers at a national and/or international level.
- Actively seek and secure external funding including the preparation and submission of research proposals to external funding bodies.
- Contribute to the teaching activities of the School at the undergraduate and graduate levels. This includes, but is not limited to, the preparation and delivery of lectures and tutorials, the preparation of online material, marking and assessment, consultations with students, acting as subject coordinators and the initiation and development of course/subject material. The ability to teach both in the applicant's field and in broader courses related to the School's core offerings is desirable.
- Supervise students working on individual or group projects at undergraduate, honours, graduate-coursework and graduate research levels.
- Actively contribute to all aspects of the operation of the School. This may include representation through committee memberships.
- Assist in outreach activities including to prospective students, research institutes, industry, government, the media, civil society, heritage organisations, communities, and the general public.
- Maintain high academic standards in all education, research and administration endeavours.
- Take responsibility for their own workplace health and safety and not wilfully place at risk the health and safety of another person in the workplace.
- Other duties as required that are consistent with the classification of the position.

#### **Skill Base**

A Level B Lecturer will undertake independent teaching and research in their discipline/related area. In research and/or scholarship and/or teaching, the Lecturer will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate. The Lecturer will take full responsibility for or significantly contribute to convening of courses, teaching and supervision at the undergraduate, honours and postgraduate level (including HDR) and where appropriate undertake additional training to develop these skills.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions, and/or to technical achievement.

**SELECTION CRITERIA:**

1. A PhD in Pacific Studies or cognate discipline with a record of independent research in the fields of one or more of the following: cultural studies, media studies, gender or women's studies, indigenous studies, anthropology, geography, history, or the arts, as evidenced by publications in peer reviewed journals, books, and an ability to attract, or success in, research funding.
2. Demonstrated ability to undertake curriculum and program development, deliver quality teaching and supervise undergraduate, honours and postgraduate students.
3. Ability to contribute to university administration and successfully interact with relevant industry/business/professional/government/ heritage/ community organisations.
4. Well-developed oral and written communication skills in English and an ability to liaise effectively and/or develop positive relationships with a wide range of staff and students. Competency in other languages is valued.
5. Proven ability to work co-operatively in a small team environment.
6. Ability to supervise a team, to establish priorities and manage competing deadlines for self and others.
7. A demonstrated understanding of equal opportunity, diversity, equity and inclusion principles and policies and a commitment to their application in a university context.
8. Indigenous Pacific Islander, Pasifika, Māori or South Sea Islander background.

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the [Background Checking Procedure](#) which sets out the types of checks required by each type of position.

**References:**

[Minimum Standards for Academic Levels \(MSAL\)](#)



# Pre-Employment Work Environment Report

## Position Details

College/Div/Centre	ANU College of Asia and the Pacific	Dept/School/Section	School of Culture, History and Language
Position Title	Research Fellow / Lecturer	Classification	Academic Level B
Position No.		Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at [http://info.anu.edu.au/Policies/\\_DHR/Procedures/Employment\\_Medical\\_Procedures.asp](http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp)

## Potential Hazards

<ul style="list-style-type: none"> <li>• Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a <b>regular</b> or <b>occasional</b> part of the duties.</li> </ul>					
TASK	regular	occasional	TASK	regular	occasional
key boarding	X	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	X	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
<b>OTHER POTENTIAL HAZARDS (please specify):</b>					