PURPOSE STATEMENT:
The ANU College of Asia and the Pacific (CAP) leads intellectual engagement with the Asia-Pacific region through research, teaching and contributions to public debate, and seeks to set the international standard for scholarship concerning the region.

The Coral Bell School of Asia Pacific Affairs (Bell School) is recognised as the pre-eminent centre in the region and one of the best in the world for research excellence and policy analysis in the political, societal, diplomatic, security and strategic dimensions of international and Asia Pacific affairs.

The Lecturer/Research Fellow will be appointed under the aegis of, and will be a key member of, the ANU Futures Scheme project, “Experiencing the Ethics of War,” convened by Professor O’Driscoll. He/she will be expected to make contributions to the University in the research, teaching, and service domains.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:
The Lecturer/Research Fellow will primarily be associated with the ANU Futures Scheme, “Experiencing the Ethics of War,” convened by Professor O’Driscoll. His/her activities in the research, teaching, and service domains will dovetail with and contribute to this project. More generally, the Lecturer/Research Fellow will contribute to the School’s research excellence in the field of International Relations, War Studies, and International Relations of the Asia-Pacific. The Lecturer/Research Fellow will report to Professor O’Driscoll and work with Department, School, College, and University colleagues to deliver key strategic outcomes in education and research. The Lecturer/Research Fellow will be expected to demonstrate excellence in published research, teaching, and program management, and have the potential to attract external funding for research.

Role Statement:

All academic staff within the College are expected to undertake work in three areas of academic activity - education (teaching and learning), research and service (including outreach). The allocation of time to each area will reflect relative opportunities within the Coral Bell School of Asia Pacific and the Department of International Relations, as well as individual appointment situations. This expectation applies regardless of the level of appointment, the type of appointment an academic holds, or the part of the University in which an academic may have begun their career at ANU.

Under the broad direction of Professor O’Driscoll the Lecturer/Research Fellow will:

Education
- Prepare and deliver tutorials, lectures, practical classes, demonstrations, workshops, seminars, student field excursions, clinical sessions and/or studio sessions.
- Contribute to other educational activities (e.g. guest lectures, short or intensive courses, and executive education).
- Contribute to research training activities (e.g. master classes and research practicums).
- Integrate research into teaching and implement innovative teaching methods that give effect to the
University’s commitment to providing a research intensive education.
- Deliver educational enrichment, professional development or research training activities.
- Participate in formal supervisory training or mentoring relationship with a senior academic.
- Conduct administrative duties associated with teaching.

**Research**
- Conduct practice lead research in International Relations including producing publicly accessible works and original creative outputs which contribute to the School’s output as outlined by the ERA guidelines for International Relations.
- Solely or jointly-author articles in top-ranked peer-reviewed journals.
- Support and assist the project convenor in respect of arranging and facilitating project research activities (e.g., convening a workshop and conference panels).
- Submit at least one competitive grant application.
- Secure invitation as a major presenter/performer.
- Conduct collaborative and interdisciplinary research as a leader or member.

**Service**
- Attend departmental and/or faculty meetings and/or participate as a member of at least one School, College or University Committee or Sub-Committee (Education, Research or Administrative) per year.
- Support and assist the Project Convenor with the daily management of the project.
- Review academic journals and press manuscripts; conference proceedings intended for publication; research grant proposals; and promotion dossiers at other institutions.
- Contribute to teaching and learning leadership by providing peer support in teaching and learning, team teaching and examining theses.
- Engage with the local community in dealing with issues of local and/or regional significance. Engagement includes providing access to education and research, communicating and disseminating research results.

**General**
- Other duties consistent with the classification of the position.
- Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

**Skill Base**
A Level B Lecturer / Research Fellow will undertake independent teaching and research in International Relations. In research and/or scholarship and/or teaching, the Lecturer / Research Fellow will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate.

The Lecturer / Research Fellow will take full responsibility for or significantly contribute to 0.5 courses per year (including online or blended), teaching and supervision at the undergraduate, honours and postgraduate level and where appropriate undertake additional training to develop these skills.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.

**SELECTION CRITERIA:**

1. A PhD in International Relations or cognate discipline is essential with a record of independent research in the field of International Relations as evidenced by publications in peer reviewed journals and an ability to attract research funding.
2. Demonstrated expertise in the study of the ethics and/or experience of war and knowledge of the relevant methodologies.
3. Demonstrated ability to undertake curriculum and program development, deliver quality teaching and supervise undergraduate and postgraduate students.
4. Ability to contribute to university administration and successfully interact with relevant stakeholder organisations.
5. Well-developed oral and written communication skills [in English] and an ability to liaise effectively and/or develop positive relationships with a wide range of staff and students.

6. Proven ability to work co-operatively in a small team environment.

7. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.

References:

Minimum Standards for Academic Levels (MSAL)
In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance [https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook](https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook)
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.

**Potential Hazards**

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties.

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<thead>
<tr>
<th>TASK</th>
<th>regular</th>
<th>occasional</th>
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<tbody>
<tr>
<td>key boarding</td>
<td>❑</td>
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<tr>
<td>lifting, manual handling</td>
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<td>repetitive manual tasks</td>
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<td>organizing events</td>
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<td>fieldwork &amp; travel</td>
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<td>driving a vehicle</td>
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**NON-IONIZING RADIATION**

- solar
- ultraviolet
- infra red
- laser
- radio frequency

**IONIZING RADIATION**

- gamma, x-rays
- beta particles
- nuclear particles

**CHEMICALS**

- hazardous substances
- allergens
- cytotoxics
- mutagens/teratogens/
carcinogens
- pesticides / herbicides

**BIOLOGICAL MATERIALS**

- microbiological materials
- potential biological allergens
- laboratory animals or insects
- clinical specimens, including blood
- genetically-manipulated specimens
- immunisations

**OTHER POTENTIAL HAZARDS (please specify):**

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<tr>
<th>Supervisor/Delegate Name:</th>
<th>Date:</th>
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