Position Description

College/Division: ANU College of Asia and the Pacific
School/Centre: Coral Bell School of Asia Pacific Affairs
Department/Unit: Department of Political and Social Change
Position Title: Lecturer / Research Fellow
Classification: Academic Level B
Position No: 36489
Responsible to: Head of Department
Number of positions that report to this role: Nil
Delegation(s) Assigned: Nil

PURPOSE STATEMENT:
The ANU College of Asia and the Pacific (CAP) leads intellectual engagement with the Asia-Pacific region through research, teaching and contributions to public debate, and seeks to set the international standard for scholarship concerning the region.

The Department of Political and Social Change (PSC) is a leading centre for the study of Asian politics and society. We have considerable depth of expertise on the political and social dynamics of the countries of Asia, including a major concentration of academic staff and PhD students specialising in Indonesian politics. Academic specialisations include democratisation and authoritarianism, national and local politics, gender politics, conflict, religious politics and political economy.

The Lecturer / Research Fellow will make contributions in teaching, research and service activities in the field of political science, or a cognate discipline, with a particular focus on Indonesia. They will also carry out activities to develop their scholarly, research and/or professional expertise relevant to their discipline area and regional/country expertise.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:
The Lecturer / Research Fellow reports to the Head of the Department of Political and Social Change and works with Department, School, College, and University colleagues to deliver key strategic outcomes in education and research. The Research Fellow will be expected to contribute to excellence in published research, teaching, and service, and develop their expertise in these areas.

Role Statement:
All academic staff within the College are expected to undertake work in three areas of academic activity - education (teaching and learning), research and service (including outreach). The allocation of time to each area will reflect relative opportunities within the School and/or discipline, as well as individual appointment situations. This expectation applies regardless of the level of appointment, the type of appointment an academic holds, or the part of the University in which an academic may have begun their career at ANU.

Under the broad direction of the Head of Department the position may undertake the following duties:

- Conduct independent research in political science or a cognate discipline with a focus on Indonesia and with a view to publishing original and innovative results, presenting research at academic seminars and national and/or international conferences, and collaborating with other researchers at a national and/or international level.
- Actively seek external funding including the preparation and submission of research proposals to external funding bodies.
- Assist in outreach activities including to prospective students, research institutes, industry, government, the media and the general public.
• Supervise students working on individual or group projects at the graduate-coursework level and assist with supervision of research students.
• Prepare and deliver tutorials, lectures, practical classes, demonstrations, workshops, seminars, and/or student field excursions, assess student assignments, and design, coordinate and administer courses.
• Maintain high academic standards in research and administrative endeavours.
• Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.
• Undertake other duties as required, consistent with the classification of the position.

Skill Base
A Level B Lecturer / Research Fellow will undertake independent teaching and research in their discipline/related area. In research and/or scholarship and/or teaching, the Lecturer / Research Fellow will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate.

The Lecturer / Research Fellow will take full responsibility for or significantly contribute to convening of courses, teaching and supervision at the undergraduate, honours and postgraduate level (including HDR) and where appropriate undertake additional training to develop these skills.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.

SELECTION CRITERIA:

1. A PhD in political science or cognate discipline with a focus on Indonesia, and a record of independent research as evidenced by publications in peer reviewed journals and other outlets.
2. A record of conducting original research in Indonesia, with a demonstrated interest in placing Indonesia within a comparative framework, and fluency in the Indonesian language.
3. A demonstrated potential to attract significant research funding and a well-developed research plan that accords with the department’s focus and priorities.
4. Demonstrated ability to undertake curriculum and program development, deliver quality teaching and supervise undergraduate and postgraduate students.
5. Ability to contribute to university administration and successfully interact with relevant business/community/professional/government organisations.
6. Well-developed oral and written communication skills and an ability to liaise effectively and/or develop positive relationships with a wide range of staff and students.
7. Ability to supervise a team, to establish priorities and manage competing deadlines for self and others.
8. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.

References: Minimum Standards for Academic Levels (MSAL)
In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance [https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook](https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook)
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.

### Potential Hazards

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties.

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<td>key boarding</td>
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<td>laboratory work</td>
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<td>lifting, manual handling</td>
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<td>repetitive manual tasks</td>
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<td>Organizing events</td>
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<td>fieldwork &amp; travel</td>
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<td>BIOLOGICAL MATERIALS</td>
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<td>potential biological allergens</td>
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OTHER POTENTIAL HAZARDS (please specify):