


**Position Description**

<b>College/Division:</b>	CASS
<b>Faculty/School/Centre:</b>	RSHA
<b>Department/Unit:</b>	School of Literature, Language and Linguistics
<b>Position Title:</b>	Associate Professor / Professor
<b>Classification:</b>	Academic Level D/E
<b>Position No:</b>	TBA
<b>Responsible to:</b>	Head of School, Literature, Languages and Linguistics

**PURPOSE STATEMENT:**

The Centre for Classical Studies (Classics) is housed in the School of Literature, Languages and Linguistics. Classical Studies has been taught at The Australian National University for over 50 years and is an essential element in the humanities offerings provided by the University. Our research underpins a vibrant undergraduate teaching program and fosters a thriving community of honours and HDR students. The Classics program is a dynamic area with expertise ranging across Ancient Worlds and Cultures, including Classical Studies, Ancient Greek, Latin, literature, myth, and Ancient History.

We seek to appoint an Associate Professor / Professor of Classics to contribute to academic excellence and provide leadership for the Classics program and for staff working across the School, which also houses English (with Screen and Drama), Modern European Languages and Linguistics. The Associate Professor / Professor will demonstrate dynamic and collegial leadership of the Centre for Classical Studies program in all three areas of academic activity: research, education and service.

The appointee will be an outstanding scholar and educator with expertise in any area of Classical Studies and will be responsible for undertaking and fostering world leading, high-impact research, including actively seeking and securing external funding to support major research initiatives. They will contribute to the School's teaching excellence and curriculum innovation in Ancient Worlds and Cultures, including at all levels of Ancient Greek and/or Latin language, ensuring excellence in education, best-practice teaching, and compelling, cutting-edge majors as well as connecting with kindred areas across the university. They will also show a strong willingness and capacity to lead innovation in public outreach and philanthropy, including through promoting the Classics Museum and associated activities. The appointee will undertake School and College leadership roles, contributing cooperatively to the overall intellectual life and collegial workings of the School, College and University.

**KEY ACCOUNTABILITY AREAS:**
**Position Dimension & Relationships:**

The Associate Professor / Professor is accountable to and will work closely with the Head of School, contributing to the development and planning of the School's research, education, service and outreach strategies. They will be expected to work collegially, leading by example to develop and maintain effective, productive and beneficial workplace relationships within the academic and professional cohort of the School, College staff, students and honorary appointees, as well as with key external stakeholders. The appointee will be required to supervise and collaborate with other academic staff, and this position will entail a significant mentoring role for early career researchers and HDR students. The position will facilitate links and partnerships across the University, as well as nationally and internationally. It represents a unique opportunity to contribute to and enhance an ambitious, future-focused program within a vibrant university with a strong international ranking.

**Role Statements:**

The purposes of this position include:

**Academic Level D**

1. Undertake and foster independent, high-impact, internationally significant research in any area of Ancient Worlds and Cultures.
2. Actively seek and secure external funding including leading the preparation and leadership of cross institutional and/ or multidisciplinary research proposals.
3. Make a strong contribution to, and actively lead the teaching and education activities of the College, through the redesign, enhancement, and delivery of courses, non-traditional education practices and incorporation of research-led teaching activities, and be actively involved in and develop cross college and joint programs.
4. Foster an inclusive and positive student experience through supervision of student projects at undergraduate, honours, graduate-coursework and HDR levels, with a view to achieving high quality outcomes and attracting outstanding students.
5. Lead, supervise and develop academic and support staff, and sessional teaching staff within the School.
6. Proactively contribute to all aspects of the operation of the School, College and University, and undertake leadership roles in relation to education and research.
7. Lead, establish and coordinate outreach activities to promote and build a positive culture to prospective students, research institutes, industry, government, the media and broader community.
8. Actively contribute to the operations of the School, College and University, including attendance at relevant courses, College and University meetings, and/or representation through charring committees.
9. Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.
10. Other duties as required consistent with the classification level of the position.

**Academic Level E**

1. Undertake and foster independent, high-impact, internationally significant research in any area of Ancient Worlds and Cultures.
2. Actively seek and secure external funding including leading the preparation and leadership of major cross institutional, large scale collaborative research proposals, such as an ARC Centre of Excellence.
3. Make a significant contribution to, and actively lead the teaching and education activities of the College, through the redesign, enhancement, and delivery of courses, non-traditional education practices and incorporation of research-led teaching activities, and actively lead and develop cross college and joint programs.
4. Foster an inclusive and positive student experience through supervision of student projects at undergraduate, honours, graduate-coursework and HDR levels, with a view to achieving high quality outcomes and attracting outstanding students.
5. Provide significant leadership, supervision and development to academic and professional staff within the School and broader College, and undertake leadership roles in relation to education and research.
6. Proactively contribute to all aspects of the operation of the School, College and University more broadly. This may include assuming senior leadership roles and broad supervisory roles.
7. Lead, establish and coordinate outreach activities to promote and build a positive culture to prospective students, research institutes, industry, government, the media and broader community.
8. Take a leadership role in the operations of the School, College and University, including chairing College/University committees, undertaking a leadership role, supporting and leading University communities or groups.
9. Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.
10. Other duties as allocated by the supervisor or the Vice-Chancellor consistent with the classification of the position.

**Skill Base****Level D**

A Level D academic will normally make an outstanding contribution to the research and/or scholarship and/or teaching and administration activities of an organisational unit, including a large organisational unit, or interdisciplinary area. A Level D academic will make an outstanding contribution to the governance and collegial life inside and outside of the institution and will have attained recognition at a national or international level in their discipline. The academic will make original and innovative contributions to the advancement of scholarship, research and teaching in their discipline.

**Level E**

A Level E academic is expected to possess advanced academic qualifications, broad expertise and deep knowledge in the relevant discipline area. Academic positions are expected to possess leadership skills in order to foster excellence in that field of research within the university, the discipline and/or the profession and within the scholarly and/or general community. Experience in directing significant research groups, either in academia or industry, is also expected.

**SELECTION CRITERIA:****Academic Level D**

1. A PhD doctoral qualification in Classical Studies or related field.
2. A strong record of research in one or more fields of Classical Studies, as evidenced by an internationally recognised publication record and success in attracting research funding.
3. A strong record of contribution to innovative and high-quality undergraduate and postgraduate education in Classical Studies (Ancient Worlds and Cultures), including demonstrated experience teaching ancient Greek and/or Latin language, at all levels. (Ability and willingness to participate in overseas courses may be beneficial.)
4. Demonstrated effectiveness in leadership in an academic research and education environment, including an ability to contribute to strategic planning, research management and administration within the Centre, School, and University.
5. A successful track record in securing external competitive funding to support research activities.
6. Demonstrated excellence in supervision of Honours, Masters and PhD students, and a capacity to attract future students to the program.
7. Proven ability to foster the research of other groups and mentor individuals within the program, department or other comparable organisation unit, including leadership.
8. Demonstrated capacity and willingness to undertake community outreach with relevant community groups, schools and professional associations, promoting Classical Studies to the broader community.
9. A demonstrated ability to foster inclusive, respectful and productive working relationships with staff, students, and colleagues at all levels.
10. A demonstrated understanding of equal opportunity principles and a commitment to the application of EO policies in a university context.
11. Experience in museum curation and/or coordination and demonstrated success in attracting philanthropic funding may be beneficial.

**Academic Level E**

1. A PhD doctoral qualification in Classical Studies or related field.
2. A distinguished record of research in one or more fields of Classical Studies, as evidenced by an internationally recognised publication record and success in attracting research funding.
3. A distinguished record of contribution to innovative and high-quality undergraduate and postgraduate education in Classical Studies (Ancient Worlds and Cultures), including demonstrated experience teaching ancient Greek and/or Latin language, at all levels. (Ability and willingness to participate in overseas courses may be beneficial.)
4. Demonstrated effectiveness in leadership in an academic research and education environment, including an ability to contribute to strategic planning, research management and administration within the Centre, School, and University.
5. A successful track record in securing external competitive funding to support research activities.
6. Demonstrated excellence in supervision of Honours, Masters and PhD students, and a capacity to attract future students to the program.
7. Proven ability to foster the research of other groups and mentor individuals within the program, department or other comparable organisation unit, including leadership.
8. Demonstrated capacity and willingness to undertake community outreach with relevant community groups, schools and professional associations, promoting Classical Studies to the broader community.
9. A demonstrated ability to foster inclusive, respectful and productive working relationships with staff, students, and colleagues at all levels.
10. A demonstrated understanding of equal opportunity principles and a commitment to the application of EO policies in a university context.
11. Experience in museum curation and/or coordination and demonstrated success in attracting philanthropic funding may be beneficial.

*The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position*

**Supervisor/Delegate:**

Associate Professor Katie Sutton

**Date:**

March 2021

**References:**

[General Staff Classification Descriptors](#)

[Academic Minimum Standards](#)

 <b>Australian National University</b>	<b>Pre-Employment Work Environment Report</b>
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**Position Details**

<b>College/Div/Centre</b>	CASS	<b>Dept/School/Section</b>	SLLL
<b>Position Title</b>	AssociateProfessor / Professor	<b>Classification</b>	Level D / E
<b>Position No.</b>		<b>Reference No.</b>	

**In accordance with the Occupational Health and Safety Act 1991 the University has a duty of care to provide a safe workplace for all staff.**

- This form must be completed by the supervisor of the advertised position and forwarded with the job requisition to Appointments and Promotions Branch, Human Resources Division. Without this form jobs cannot be advertised.
- This form is used to advise potential applicants of work environment issues prior to application.
- Once an applicant has been selected for the position consideration should be given to their inclusion on the University's Health Surveillance Program where appropriate – see .  
[http://info.anu.edu.au/hr/OHS/\\_\\_Health\\_Surveillance\\_Program/index.asp](http://info.anu.edu.au/hr/OHS/__Health_Surveillance_Program/index.asp) Enrolment on relevant OHS training courses should also be arranged – see  
[http://info.anu.edu.au/hr/Training\\_and\\_Development/OHS\\_Training/index.asp](http://info.anu.edu.au/hr/Training_and_Development/OHS_Training/index.asp)
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see ' Employment Medical Procedures' at  
[http://info.anu.edu.au/Policies/\\_DHR/Procedures/Employment\\_Medical\\_Procedures.asp](http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp)

**Potential Hazards**

Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a **regular** or **occasional** part of the duties.

<b>TASK</b>	<b>regular</b>	<b>occasional</b>	<b>TASK</b>	<b>regular</b>	<b>occasional</b>
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
catering / food preparation	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
<b>NON-IONIZING RADIATION</b>			<b>IONIZING RADIATION</b>		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
<b>CHEMICALS</b>			<b>BIOLOGICAL MATERIALS</b>		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>

<b>TASK</b>	<b>regular</b>	<b>occasional</b>	<b>TASK</b>	<b>regular</b>	<b>occasional</b>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
<b>OTHER POTENTIAL HAZARDS (please specify):</b>					
N/A					

<b>Supervisor:</b>	<b>Associate Professor Katie Sutton</b>	<b>Date:</b>	<b>March 2021</b>
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