



Position Description

College/Division:	Office of the Chief Information Security Officer
Department/Unit:	Enterprise Architecture Design Authority
Position Title:	Enterprise Architect
Classification:	Senior Manager 1 (IT)
Position No:	TBD
Responsible to:	Chief Architect, Enterprise Architecture Design Authority
Number of positions that report to this role:	Nil
Delegation(s) Assigned:	Nil

PURPOSE STATEMENT:

The Enterprise Architecture Design Authority team within the Office of the Chief Information Security Officer provides support for a range of business functions associated with enterprise wide University services and systems. The Enterprise Architect will develop an Enterprise Architecture (EA) domain capability, develop domain specific roadmaps, assess ROI to business strategy and missions, develop process governance within Information Technology Services (ITS) and across other areas of the University. This capability will comprise frameworks, good practice techniques, standards and guidelines across the full spectrum of EA dimensions – technical, solutions, process, business, organisation).

The Enterprise Architect will provide expert guidance to business and IT division, mentoring, and quality assurance functions to other staff and IT based projects ensuring a coordinated and consistent approach to design and implementation of architectural elements of the above dimensions. The Enterprise Domain Architect will operate within the IT Governance structures of the University.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The Enterprise Architect reports to the Chief Architect within the Office of the Chief Information Security Officer and is responsible for managing an Enterprise Domain Architecture capability from inception to implementation and operation.

The position's primary focus is to establish and oversee an Enterprise Architecture Model across the University that supports business strategy and service delivery, and encompasses architectural frameworks across organisational, business, process, solutions, and technical dimensions. This position will also collaborate with other areas of the University and facilitate regular architecture review meetings to inform further enhancement and evolution of Enterprise Architecture at ANU.

The position involves significant interaction with cross-functional areas with the University, and therefore requires excellent communication and relationship management skills to influence and resolve conflict with competing demands and priorities from various business areas.

Role Statement:

Under the broad direction of the Chief Architect, the position will:

- Manage and enhance an Enterprise Architecture (EA) domain capability within ITS, inclusive of processes, frameworks, and methodologies that support successful understanding, planning, design, and implementation of the ANU ICT environment within its IT governance structures.
- Co-ordinate the adoption and use of EA frameworks with IT professionals, business subject matter experts (SMEs), and managers across the University aligned to the various EA dimensions.
- Collaborate with the Business and IT finance team to ensure the capture and reporting of an acceptable level of financial information for planning purposes, and a high level of transparency and accountability for expenditure relating to EA activities.
- Maintain and enhance a library of EA plans, documentation and presentation materials for reporting and performance purposes, inclusive of summary dashboards and detailed reports, against predefined key performance indicators.

- Develop current state and future state model including gap assessments and align to business and digital IT strategy.
- Lead and supervise staff to deliver outcomes within agreed timeframes, providing staff with direction, support and mentoring to develop to their full potential.
- Maintain up to date knowledge of effective EA practice approaches and standards and embed this through establishment of appropriate Communities of Practice to influence a culture of continuous improvement across EA capability and its application across ANU.
- Ensure the application of the EA capability applies to all relevant projects and address the full range of dimensions to resolve any prioritisation or conflict matters.
- Co-ordinate a quality assurance and risk mitigation practice across EA activities aligned to the ANU risk management strategy.
- Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

SELECTION CRITERIA:

1. Postgraduate qualifications in Technology or a relevant field and extensive relevant experience in Enterprise Architecture methodologies and principles, or an equivalent combination of training and extensive relevant experience.
2. Demonstrated technical knowledge of and extensive expert experience in the development, implementation, and operation of an Enterprise Architecture capability in a complex organisational environment, including a comprehensive understanding of Enterprise Architecture dimensions, frameworks, policy and procedural standards, and their practical application across diverse working groups.
3. Demonstrated understanding of financial planning and the financial operational aspects associated with the application and administration of an Enterprise Architecture capability.
4. Extensive experience in Enterprise Architecture quality assurance and risk management activities, as well as strong experience and skills in NIST, ASD ISM, ISO27001 knowledge domains.
5. Strong leadership skills, experience in staff supervision and the ability to contribute to building a team focused on high quality client service.
6. Demonstrated high-level written and oral communication and interpersonal skills, including the ability to, consult, negotiate and liaise effectively with a diverse range of internal and external stakeholders as well as the ability to seek out opportunities for collaboration and form key strategic alliances.
7. Demonstrated ability to exercise initiative and flexibility, embrace change, learn, contribute new ideas, and thereby contribute to innovation and process improvement within the organisation.
8. A demonstrated high-level understanding of equal opportunity (EO) principles and a commitment to the application of EO policies in a university context.

**Supervisor/Delegate
Signature:**

Suthagar Seevaratnam, Chief Information
Security Officer

Date:

10/02/2020

References:

[Professional Staff Classification Descriptors](#)