Position Description

College/Division: ANU College of Health and Medicine  
Faculty/School/Centre: National Centre for Epidemiology and Population Health  
Department/Unit: Centre for Public Health Data and Policy  
Position Title: Research Fellow/Fellow  
Classification: Academic Level B/C  
Position No: TBA  
Responsible to: Lead, Humanitarian Health Research Initiative, Epidemiology for Policy and Practice Group  
Number of positions that report to this role: TBA  
Delegation(s) Assigned: Nil

PURPOSE STATEMENT:
Researchers at the National Centre for Epidemiology and Population Health (NCEPH) conduct innovative and multidisciplinary research in areas across the social and cultural determinants of health and wellbeing. The Humanitarian Health Research Initiative within NCEPH seeks to address the most important health challenges facing those living in the most difficult circumstances globally.

A pivotal new Research Fellow/Fellow position supported by untied funding will focus on developing a program of globally relevant practice-based research that will inform improved health services in humanitarian settings. While this is a 2-year appointment, this exciting role provides the successful candidate opportunities to develop a combination of leadership skills and evaluation strategies for humanitarian interventions. This position is planned to be full-time, but part-time work or job sharing could be offered, and remote work considered, for the right applicant.

KEY ACCOUNTABILITY AREAS:
Position Dimension & Relationships:
The position will report to the Lead, Humanitarian Health Research Initiative, and work closely with other members of the Initiative. They will collaborate with other areas of the National Centre for Epidemiology and Population Health and other areas within the ANU. Externally, the position will work collaboratively with a range of Australian and international organisations, including academic institutions, federal and state government departments, donors, local government partners and non-government organisations. A major focus of this position will be the Initiative’s collaboration with Médecins Sans Frontières (MSF) – UK and Operational Centre Amsterdam. They will work with a significant degree of independence and limited supervision. Given the complex and challenging environment of Humanitarian Health Research Initiative projects, the candidate will need to liaise effectively with local communities during service delivery as well as have a solid foundation in field-based research.

Role Statement:
- Develop and conduct high impact international field work, data collection and data analysis under limited supervision, both as a member of team, and with scope for independent lines of enquiry.
- Liaise effectively with local and international collaborators and stakeholders through face-to-face meetings and regular communication.
- Undertake 1-2 short-term emergency field mission per year in a service delivery/operational role in an acute humanitarian crisis setting.
- Contribute to/lead the preparation of project proposals, grant applications, budgets, ethics applications, amendments and reports.
• Contribute towards /lead publications from the research, including opportunities for first-authorship of articles and presentation of conference and seminar papers.
• Attend research planning meetings and meetings with external stakeholders.
• Train and supervise research support staff and postgraduate research students, as required.
• Contribute to the teaching program related to the humanitarian field of research.
• Perform administrative functions connected with the research projects, in collaboration with the research support team.
• Participate in the cyclical performance management planning and review process.
• Attend meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental and/or faculty meetings and/or membership of a limited number of committees.
• Perform other duties consistent with the classification of the position.
• Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

**Skill Base**

A **Level B** research academic will normally have completed a relevant doctoral qualification or have equivalent qualifications or research experience. In addition, he/she may be expected to have had post-doctoral research experience that has resulted in publications, conference papers, reports or professional or technical contributions that give evidence of research ability. In determining experience relative to qualifications, regard is given to teaching, research, and outside tertiary education experiences, creative achievement, professional contributions and/or technical achievements.

A **Level C** academic will make a significant contribution to the discipline at the national level with original contributions which expand knowledge or practice in their discipline. They will make a significant contribution to research and/or scholarship and/or teaching and administration activities of an organisational unit or an interdisciplinary area at undergraduate, honours and postgraduate level. The academic will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities relevant to the profession, discipline and/or community and may be required to perform the full academic responsibilities of and related administration for the coordination of a large award program or a number of smaller award programs of the institution.
SELECTION CRITERIA:

- A PhD or equivalent, together with research knowledge and experience in public health, medicine, epidemiology, psychology or a related discipline relevant to public health or humanitarian development.
- Demonstrated interest and ability to maintain an ongoing practitioner/service delivery role concurrent to this position will be highly regarded.
- Demonstrated experience in the delivery of health or health related interventions in humanitarian settings.
- Demonstrated skills in quantitative and/or qualitative research methods.
- Highly developed verbal and written communication skills, including an ability to liaise effectively with a wide range of researchers, government, non-government, and local communities.
- Ability to produce written work to the standard required for international peer-reviewed journals.
- Well-developed interpersonal skills and the ability to work effectively, both independently and collaboratively, with staff and students at all levels in a research environment.
- A willingness and capacity to travel to and work in challenging environments.
- A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

*The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.*

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<tr>
<th>Supervisor/Delegate Signature:</th>
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<tr>
<td>Printed Name:</td>
<td>Uni ID:</td>
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References:

- General Staff Classification Descriptors
- Academic Minimum Standards
In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance [https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook](https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook)
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.

### Potential Hazards

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties.

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<tr>
<th>TASK</th>
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<th>occasional</th>
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<td>laboratory work</td>
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<td>repetitive manual tasks</td>
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<td>work in confined spaces</td>
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<td>Organizing events</td>
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<td>noise / vibration</td>
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<td>electricity</td>
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**NON-IONIZING RADIATION**

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<td>gamma, x-rays</td>
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<td>ultraviolet</td>
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**CHEMICALS**

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<td>allergens</td>
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<td>potential biological allergens</td>
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<td>cytotoxics</td>
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<td>laboratory animals or insects</td>
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<td>mutagens/teratogens/ carcinogens</td>
<td>☐</td>
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<td>clinical specimens, including blood</td>
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<td>pesticides / herbicides</td>
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<td>genetically-manipulated specimens</td>
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### OTHER POTENTIAL HAZARDS (please specify):

For assistance please contact HR Division Ph. 6125 3346