

Position Title	Industry Engagement Manager
Classification	Level 8
School/Division	Office of Industry and Commercial Development
Centre/Section	Industry Engagement
Supervisor Title	Business Development Manager, Industry Engagement
Supervisor Position Number	316193
Position Number	FSR 322374

Your work area

The UWA Office of Industry and Commercial Development (OICD) leads the development of research relationships with industry and government partners that materially benefit the financial position, impact and reputation of the University.

The division supports the University's objectives in the identification and co-ordination of business development and commercialisation for the University across a diverse portfolio including agriculture, health, defence, space, oceans, data, energy and resources.

Reporting structure

Reports to: Business Development Manager, Industry Engagement

Your role

As the appointee you will, under broad direction, play a significant role in supporting industry and researcher engagement by developing and delivering strategic events and communication initiatives that increase awareness of industry research opportunities and expertise at UWA.

Your key responsibilities

Plan, manage and implement tactical events and engagements catering to stakeholders across industry.

Support initiatives for upskilling internal user groups on industry research collaboration and commercialisation.

Contribute to the development and implementation of communication plans to increase awareness of UWA research capability and enhance reputation across industry.

Ensure engagements and communications are delivered in a consistently professional way, delivered on time and on budget.

Provide support to monitoring and reporting processes across industry engagement activities.

Other duties as directed.

Your specific work capabilities (selection criteria)

Relevant tertiary qualification or demonstrated equivalent competency.

Extensive relevant experience of independently managing events from planning to execution at an appropriate level.

Proven experience developing impactful internal and external communications.

Excellent verbal and written communication and negotiation skills, with the ability to manage relationships with internal and external stakeholders.

Excellent organisational skills, with the demonstrated ability to set priorities and meet deadlines.

Strong planning and project management skills, with a proven track record of delivering projects on time and within budget.

Proficiency in a range of computing skills including word processing, spreadsheets, and online.

Ability to work independently, show initiative and work productively in a team environment.

Special requirements (selection criteria)

Occasional domestic travel may be required.

Compliance

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University's Code of Conduct hr.uwa.edu.au/policies/policies/conduct/code/conduct

Inclusion and Diversity web.uwa.edu.au/inclusion-diversity

Safety, health and wellbeing safety.uwa.edu.au/