

Position Title	Business Analyst
Classification	Level 7
School/Division	University IT
Centre/Section	Delivery Enablement
Supervisor Title	Manager (IT)
Supervisor Position Number	317960
Position Number	822182

Your work area

UWA is making significant investments in the Information and Technology Services to enable its strategic direction and goals. UWA is also looking to utilise technology advancements to expand its services and create new and innovative teaching and research models.

Robust, flexible, integrated and agile enterprise architecture, information and technology services are vital to enabling the university strategic objectives.

Reporting structure

Reports to: Manager (IT)

Your role

As the appointee you will work independently and coordinate the delivery of business analysis and requirements, process re-design and improvements to enable the successful delivery and maintenance of Information and Technology services. You are also responsible for establishing the testing strategies and plans for all solutions and services to ensure robust and consistent delivery across the University.

Your key responsibilities

Develop gap analysis, requirements elicitation (functional and non-functional), analysis and prioritisation, specification, management and traceability

Map business requirements and processes to the functionality of a product whilst identifying gaps and opportunities

Lead the translation of business needs and requirements into technical and solutions requirements

Develop, refine and apply analytical tools, methods and techniques to support resource analysis; life-cycle cost estimation; cost-effectiveness analysis of alternatives; acquisition planning; program risk assessment; investment strategy/portfolio optimization; business process/model development

Develop testing strategies and user acceptance testing plans for solutions delivery projects

Embed a culture of service excellence, innovation and continuous improvement founded on cohesiveness, team work and flexibility

Other duties as directed

Your specific work capabilities (selection criteria)

Relevant tertiary qualification in a business discipline or equivalent competency

Knowledge of business analysis preferably in BABOK, AGILE BA or equivalent

Substantial relevant technology experience in a Business Analyst role or a role requiring business process re-engineering and improvement in large and complex organisations

Demonstrated experience with business and technical requirements analysis, elicitation, modelling, testing and verification and methodology development

Demonstrated experience in establishing testing strategies and plans, business cases and investments options modelling at an appropriate level

Highly developed written and verbal communication skills

Highly developed organisational skills and demonstrated ability to set and manage competing priorities and to meet deadlines

Proficiency in a range of computing skills including word processing, spreadsheets, databases, internet and email

Ability to work independently, show initiative and lead and manage a team

Sound analytical and problem solving skills

Ability to build positive stakeholder relationships whilst always remaining fully customer focused

Knowledge of the Higher Education sector is desirable

Special requirements (selection criteria)

Current National Police Clearance Certificate

Compliance

Ensure you are aware of and comply with legislation and University policies.

To learn more about the Code of Conduct, see [Code of Conduct](#).

To learn more about Diversity, Equity and Inclusion, see [Diversity, Equity and Inclusion](#).

To learn more about Safety, Health and Wellbeing, see [Safety, Health and Wellbeing](#).