

A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES ENJOY A VIBRANT LIFESTYLE

Parking Patrol Officer

Division	Community and Environmental Services	Department	Customer Response
Reports To	Supervisor Parking Patrols	Direct Reports	No

Position Purpose

This position is responsible for parking compliance and enforcement on public streets and designated carparks in Council's local Government area in order to meet the needs of the broader community.

Key Responsibilities and Outcomes

Operational

- Undertake proactive parking patrol of Regulated Parking areas in the Region in accordance with Council's suite of delegations, policies, procedures and guidelines.
- Contribute to the education of the community about their responsibilities regarding road safety and parking within the Moreton Bay Regional Council area.
- Deliver a high quality, customer-focused service as a representative of the Moreton Bay Regional Council.
- Escalate identified issues as they relate to delivery of Parking Patrol Services as required.
- Comply with WH&S policies and procedures and contribute and promote a safe and healthy work environment to ensure the appropriate use of Council issued equipment, including personal protective equipment and the use of recording devices as part of maintaining a safety culture for the organisation.

Additional Information: This position is required to participate in a five in seven (week) working roster.

Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a team member, you will take individual accountability for demonstrating the values, expectations and behaviours.

Decision Making

Budget - \$NIL

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council's Delegation Register.



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Knowledge & Experience

- Strong level of experience, knowledge and relevant application in interpreting a range of legislative information relevant to the deliverables of the position.
- Strong level of experience and ability to communicate and engage constructively with a diverse community and achieve compliance in a regulatory role.
- Solid level of communication skills, including verbal and written to ensure optimal service delivery outcomes.
- High level of understanding and ability to focus and meet the needs of the customer.

Qualifications

- Current 'C' class driver's license.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.