

Team Leader Community Development

Division	Community and Environmental Services	Department	Community Services, Sport and Recreation
Reports To	Community Development Coordinator	Direct Reports	Yes

Position Purpose

This position will lead the operations of the Community Development team to develop and deliver community development initiatives that aim to strengthen community capacity, resilience and wellbeing.

Key Responsibilities and Outcomes

Operational

- Provide leadership to a team of specialists in the planning, implementation and evaluation of community development and community resilience programs and initiatives.
- Provide positive leadership and professional supervision to the Community Development team across a range of community portfolios and foster a team culture characterised by high performance, innovation, and teamwork.
- Cultivate and maintain relationships with a range of diverse internal and external stakeholders to ensure quality service delivery outcomes are achieved.
- Provide specialist advice regarding community development programs, initiatives and practice frameworks that can support the achievement of community and corporate objectives.
- Respond to complex social issues (e.g. social isolation, access and inclusion, family and domestic violence, etc) by developing initiatives that strengthen community capacity and resilience and positively influence Council's social policy and practice frameworks.
- Represent the Community Development Section and Council in internal and external strategic planning, social policy and service development initiatives relevant to diverse community focused portfolios.
- Lead the development and ongoing management of operational plans and budgets relevant to the work area, ensuring transparency and accountability.

Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a leader of people, you will take accountability for demonstrating the values, expectations and behaviors and enable my team members to do the same.

Decision Making

Budget - N/A

Delegations- Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience



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ENJOY A VIBRANT LIFESTYLE**

- Experience in leading a team to achieve desired operational and strategic outcomes within a complex operating environment.
- Strong knowledge and experience in the development and implementation of community development and community engagement programs and initiatives, based on a contemporary knowledge of relevant social policy.
- Strong experience in building productive relationships at all organisational levels and across a range of departments to achieve collaborative outcomes.
- Strong project management skills including the ability to meet competing deadlines, manage multiple projects and be adaptive in a rapidly changing environment.
- Highly-developed communication skills, including verbal and written skills, which meet the needs of a broad and diverse audience.
- Experience in working with under-represented cohorts such as Aboriginal and Torres Strait Islander peoples, Culturally and Linguistically Diverse peoples, young people, people with a disability and/or people experiencing homelessness.
- Experience in the development and implementation of complex community engagement strategies with a diverse range of stakeholders.

Qualifications

- Tertiary qualification in the community development, social sciences or other relevant field.
- Extensive experience in related field.
- Current C class driver's licence.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct employees to perform other duties at their discretion.