

A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES
ENJOY A VIBRANT LIFESTYLE

Engineer

Division	Projects and Asset Services	Department	Project Management
Reports To	Program Management Manager	Direct Reports	No

Position Purpose

This position will provide routine engineering advice and manage minor construction projects which meets the needs of Council's residents and ratepayers.

Key Responsibilities and Outcomes

Operational

As an Engineer within the Project Management you will:

- Manage a workload of minor construction projects (up to \$500K) under limited supervision including the administration, supervision and management of contracts through stages of procurement, award, construction, defects liability and maintenance periods.
- Undertake routine technical planning and investigation of projects (as assigned) including the investigation of alternate solutions, cost estimation and constructability considerations; and generate technical reports for Senior Engineer's review and consideration.
- Provide routine technical engineering advice and ensure engineering work are undertaken in accordance with current construction legislation, Australian standards, Workplace Health and Safety requirements and accepted work practices.
- Manage the infrastructure design process including coordination and management of contractors to ensure projects are run to schedule. Resolve routine construction issues associated with minor construction projects.
- Assess, recommend and reject progressive payment certificate claims made by contractors up to the accumulated value of the project.
- Contribute to a positive team environment in order to achieve a high performance, continuous improvement and customer focused culture.
- Engage proactively with internal and external stakeholders to ensure project deliverables and outcomes are achieved.

Values

At Moreton Bay Regional Council, we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

Decision Making

Budget - \$5,000

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council's Delegation Register.



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Knowledge & Experience

- Sound experience (3-5 years) in a position requiring a degree in Engineering and managing minor construction projects. (up to \$500K).
- Sound knowledge and application of current construction legislation, Australian standards, Workplace Health and Safety requirements and accepted work practices.
- Demonstrated experience providing technical engineering advice on project related matters and the ability to present sound engineering solutions.
- Demonstrated knowledge and applied understanding of engineering principles and practices.
- Sound time management skills and the ability to manage conflicting priorities and meet deadlines.
- Well-developed communication skills with an ability to communicate planning concepts and matters in a simple and concise manner (both verbally and in written form).
- Actively contribute to fostering a healthy, inclusive and well-connected workplace.

Qualifications

- Degree qualification in Civil Engineering recognised by Engineers Australia.
- Current C class driver's licence.
- Construction Induction Card competency that has been used or obtained within the past 2 years.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.