

Role Description



Position Title **Apprentice Arborist**

Position Number **OPS320**

Purpose of Role

Carry out work based training to develop skills in undertaking arboriculture activities within council's public open space network in a safe and efficient manner.

Specific Responsibilities

- Assist with onsite arboricultural services, activities and project delivery.
- Assist with the assessment of trees in regard to health, risk and proposed maintenance.
- Work at heights to carry out arboricultural work.
- Through work based training, develop a diverse range of trade and technical knowledge.
- Correctly use and maintain plant and equipment provided, including all personal protective equipment, in accordance with manufacturer's instructions, council's safety policy and procedures.
- Ensure compliance with all legislation, approved standards, policies and procedures relating to the team's practices and processes.
- Maintain good working relations and deal cooperatively with members of the public and team members.

Work Experiences and Skills - essential

- Ability to undertake a number of arboriculture activities with minimal supervision.
- Ability to work in a team environment, communicate effectively and contribute to a positive work environment with a focus on providing quality customer service.
- Ability to determine safe working practices relating to physical tasks.
- Willingness to work in a variety of work locations including working at heights.
- Ability to learn new tasks and acquire new skills.

Trade Qualifications and Other Licences - essential

- Current C class driver's licence.
- Aptitude and ability to enrol and complete a Certificate III in Arboriculture (EWP).
- Construction Induction Card competency that has been used or obtained within the past 2 years.

Recordkeeping

In accordance with council's recordkeeping guideline, ensure that full and accurate records are made of all business transactions conducted on behalf of council and that these records are appropriately kept and stored in the appropriate corporate information management systems.

Health, Safety and Environment

Ensure your safety and that of your work colleagues at work whilst complying with council's workplace health and safety policies, procedures and practices. At no time are you to perform work duties in an unsafe manner. You must always ensure all risks associated with your work tasks are identified and control actions are implemented before work commences.

Work Location

You may be required to perform your role from any work location within the region.

Diversity Undertaking

You may be required to carry out duties outside the specific responsibilities within the limits of your skill, competence and training.

Organisational Expectations

Our mission

We will serve the community to create a region of opportunity and a vibrant lifestyle, while focussing on excellence and sustainability.

Our values

Council proudly upholds the following values in its daily operations with customers, external partners and staff:

- Respect
- Service
- Integrity
- Teamwork
- Sustainability

Respect	Service	Integrity	Teamwork	Sustainability
<i>starting point</i>	<i>this is what we do</i>	<i>how we do it</i>	<i>working together</i>	<i>outcome</i>
<ul style="list-style-type: none">▪ We listen to people▪ We treat people fairly and consistently▪ We embrace diversity and opinions▪ We treat others as we wish to be treated	<ul style="list-style-type: none">▪ We seek to understand the needs of those we serve▪ We strive to exceed expectations▪ We communicate clearly▪ We take a positive approach▪ We are proud to serve our community	<ul style="list-style-type: none">▪ We are ethical and honest▪ We take responsibility for our actions▪ We act within statute and law▪ We take pride in the manner in which we perform our duties	<ul style="list-style-type: none">▪ We promote a friendly, supportive work environment▪ We inspire and encourage innovation▪ We develop and maintain relationships▪ We work collectively to achieve common goals▪ We work collaboratively with our community and external partners	<ul style="list-style-type: none">▪ We focus on the future▪ We respect the environment▪ We demonstrate leadership by example