

## New Planning Scheme Policy Lead

### Position Description

<b>Directorate</b>	Planning	<b>Department</b>	Strategic Planning and Place Making
<b>Reports To</b>	Coordinator, New Planning Scheme	<b>Direct Reports</b>	No
<b>Queensland Local Government Industry Award - State 2017 - Stream</b>	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	<b>Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level</b>	Schedule 1, Level 8.5 + 10%

#### Position Purpose

This position provides leadership, technical oversight and quality control in the preparation of policy directions and integration of policy updates for the New Planning Scheme (Review) Program to meet the needs of the community within the City of Moreton Bay area.

#### Key Responsibilities and Outcomes

As the New Planning Scheme Policy Lead, and member of Strategic Planning and Place Making you will:

- Lead a team of technical specialists undertaking the preparation of policy directions and high level policy integration to inform the New Planning Scheme (Review) Program.
- Provide quality control and technical oversight to support the preparation of land use and infrastructure policy directions to inform the New Planning Scheme (Review) Program that are technically robust, integrated, and consistent with legislative and statutory requirements.
- Report to, and provide regular updates and advice to the Coordinator, New Planning Scheme with regard to the preparation of policy directions.
- Support the Coordinator, New Planning Scheme in fostering team engagement.
- Support/inform New Planning Scheme (Review) Program governance groups.
- Liaise closely with the New Planning Scheme Content Lead to provide quality control and feedback in the drafting of planning scheme content that is in line with policy directions.
- Provide positive leadership, direction/feedback and quality control to team members (and consultants) in the delivery of strategic land use planning and policy direction preparation and reviews.
- Provide expert advice in strategic land use planning in accordance with legislative, policy and business requirements.
- Oversee the delivery of highly complex strategic planning projects and specialist project teams (including external consultants) to achieve strategic and business outcomes.

- Support the development of team capability to drive a high performance, continuous improvement and customer focussed culture.
- Provide specialist technical input into the development and implementation of key policy relating to the planning scheme, infrastructure planning, significant major projects and key placemaking activities.
- Facilitate project-based community consultation including representing Council at a range of customer meetings, community and business forums.
- Build high level relationships across a range of diverse internal and external stakeholders to ensure projects and service deliverables are achieved.
- Act as a department delegate on a variety of projects, providing a source of professional advice to key stakeholders.

**Our Values**

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.



**Decision Making**

<i>Budget</i>	N/A
<i>Delegations</i>	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

**Knowledge & Experience**

- Substantial experience in leading project-based teams to deliver highly complex strategic land use planning projects, and delivery of evidence-based research to inform land use (and infrastructure) policy options and directions.
- Substantial knowledge and experience in strategic land use planning and development assessment practices, particularly relating to policy that informs statutory planning schemes.
- Substantial experience in project management and associated risk management practices.
- Extensive knowledge and experience in applying relevant state and local government legislation, including the Planning Act 2016, SEQ Regional Plan, Council planning schemes, local laws and policies.
- High level experience providing expert strategic and technical advice.
- Ability to lead projects and teams in response to changes in direction in uncertain or emergent circumstances and in a rapidly changing policy environment.
- Excellent communication skills with an ability to communicate complex planning concepts and matters in a simple and concise manner (both verbally and in written form) and negotiate sustainable outcomes.

## Qualifications

- Degree in Urban and Regional Planning or equivalent
- Current “C” Class Driver’s Licence.

*Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.*