

A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES ENJOY A VIBRANT LIFESTYLE

Ranger

Division	Community and Environmental Services	Department	Customer Response
Reports To	Team Leader Local Laws	Direct Reports	No

Position Purpose

This position will provide customer focused education encouraging voluntary compliance and enforcement of Council's Local Laws, policies and relevant State legislation. The position will work collaboratively as part of a multi-functional team within the Local Laws Unit and across the broader Customer Response department.

Key Responsibilities and Outcomes

Operational

- Undertake the case management of allocated reactive and proactive investigations effectively to ensure all matters are attended to and resolved to the required standard.
- Provide high quality advice, direction and solutions to the community, within guidelines, to assist their understanding to resolve breaches of relevant State legislation and local laws.
- Build high quality relationships with a range of stakeholders in consideration to the sensitivities associated with the deliverables of this position.
- Act as the principal lead for allocated investigations and ensure that all the technical aspects of local laws, State legislation and service delivery standards are delivered correctly in compliance actions.
- Impound as required abandoned vehicles and vessels, animals including cats, dogs and livestock found straying, illegal advertising devices and other goods and materials illegally placed on land under Council control.
- Undertake key responsibilities of the position on a rostered basis in the reactive and proactive programs as well as in Council's On-Call Service and Branch Communications Room.
- Interpret and apply Council's Local Laws and State legislation to enforce and monitor compliance within the region, including the preparation and issuing of notices, warnings and penalty infringements and resolution of property animal management issues.
- Perform compliance patrols within the region and carry out the relevant legislative compliance action, including inspection programs and physical patrols of streets, parks and other public areas under council's control.
- Gather evidence as required for prosecution of offences against Council Local Laws and State Legislation.

Values:

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a team member you will take individual accountability for demonstrating the values, expectations and behaviours.

Decision Making

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council's Delegation Register.



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Knowledge & Experience

- Comprehensive knowledge, skills and understanding of the responsibilities of an authorised local government officer.
- Well-developed experience and application within the interpretation, investigation and enforcement of legislation.
- Strong skills in a range of communication applications, including verbal, written and interpersonal.
- Well-developed decision-making skills and the ability to represent Council in a professional manner.
- Well-developed skills in delivering effective service outcomes in accordance with a range of governance, risk and privacy principles.
- Sound level of ability to recognise the needs of the audience and communicate effectively in order to meet those needs.
- Ability to work constructively in a fast-paced team environment whilst supporting the wider outputs of the team.

Qualifications

- Certificate IV in Government (Statutory Investigation and Enforcement, Animal Management) would be highly regarded OR a relevant qualification/comprehensive knowledge and experience in Local Laws
- Current "C" Class drivers licence

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.