

Crew Leader - Asphalt

Position Description

Directorate	Operations	Department	Operations
Reports To	Supervisor Operations	Direct Reports	Yes
Queensland Local Government Industry Award - State 2017 - Stream	Stream B - Division 2, Section 5 - Operational Services.	Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level	Schedule 2, Wage Level 6

Position Purpose

This position will lead a crew engaged in operational maintenance duties of council's road network through bitumen repair and patching to meet the needs and expectations of the broader Council community.

Key Responsibilities and Outcomes

As a Crew Leader - Asphalt and member of the Operations Department you will:

- Undertake direction from line supervisor in the allocation and delivery of assigned maintenance by leading a team of operational staff to deliver quality maintenance outcomes.
- Undertake general labouring on construction and maintenance projects as required, or directed by the supervisor, in an effective and timely manner.
- Develop and review plans and maintenance schedules and maintain associated records in a timely manner.
- Engage appropriately with a range of diverse internal and external stakeholders to ensure quality service delivery outcomes are achieved.
- Lead the work team to ensure that all plant and equipment is maintained functional, and all safety related requirements are in place for use in accordance with Manufacturer's instructions, Council's Safety Policies and Procedures.
- Plan daily work, including measuring and calculating quantities of materials required, and maintain accurate and timely work records.
- Perform bitumen repair and patching duties, and general labouring on construction and maintenance projects as required, or directed by the supervisor, in an effective and timely manner.
- Identify roads/drainage infrastructure defects and their causes, and correctly identify materials and methods for repair of defects.

Our Values

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a leader you will take accountability for demonstrating the values expectations and behaviours and enable your team members to do the same.

SERVICE

TEAMWORK

INTEGRITY

RESPECT

SUSTAINABILITY

Decision Making

Budget

N/A

Delegations

Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- Demonstrated experience in the operation of a Flocon bitumen repair/patching unit, and knowledge of type and capability of other plant and equipment including hand tools.
- Solid level of communication skills, both written and verbal, to engage constructively with a range of internal colleagues and external residents and ratepayers.
- Sound level of experience in undertaking a range of manual operational tasks in an environment where safety is of high priority.
- Solid level of ability to undertake a range of administrative and technology activities in a manner that is appropriate in the relevance of this position.
- Sound level of experience in the day to day management of small teams in the delivery of operational activities.

Qualifications

- Certificate III in Civil Construction or other relevant field is highly desirable. Qualification will be mandatory to progress through the Crew Leader Framework
- TMI Qualification.
- Current MR Class Driver's Licence.
- Construction Induction Card competency that has been used or obtained within the past 2 years.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.