

SES Local Controller

Position Description

Directorate	Project Delivery, Waste and Disaster Management	Department	Emergency Management and Public Safety
Reports To	Disaster Management Coordinator	Direct Reports	No
Queensland Local Government Industry Award - State 2017 -Stream	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level	Schedule 1, Level 7

Position Purpose

This position will lead the operational management of the Moreton Bay State Emergency Service (SES) Unit within the framework of the State Emergency Service Act 2024 (Qld) and the related policies and procedures of SES and City of Moreton Bay, to build safer and more resilient communities.

Key Responsibilities and Outcomes

As a SES Local Controller and member of the Emergency Management and Public Safety Department you will:

- Lead the operational management of the Moreton Bay SES Unit, including volunteer leaders/teams, in accordance with legislative requirements and approved instructions, directions and policies issued by Queensland State Emergency Service (QSES) and City of Moreton Bay (CMB).
- Manage the provision of SES assistance to residents and agencies via storm and flood response, evacuation and evacuation centre support, undertaking land and other forensic searches, and deployments to support other local government areas both intra and interstate.
- Lead and manage the delivery of training of SES members/volunteers to ensure they have the necessary skills to competently perform the requirements of their role (including maintenance of appropriate equipment) to enable them to provide emergency and disaster management response.
- Lead and oversee the management and maintenance of Council's SES facilities, fleet, information and communication technology, major and minor plant, equipment and communications systems to meet the operational requirements of the Moreton Bay SES Unit.
- Identify, challenge and remove any barriers to the achievement of the Moreton Bay SES Unit being at the forefront of emergency management activities within the region and the State.
- Build high-level relationships and partnerships across a range of diverse internal and external stakeholders including members of the community, other government agencies (local, state and federal), and special interest groups to ensure quality service delivery outcomes are achieved in line with best practice.

- Lead and foster a high-performance team culture through adherence to a range of workforce management activities and manage the recruitment, selection, training and career development of SES volunteers within the Moreton Bay SES Unit.
- Lead the development and implementation of public relations and education programs at the local level that promote community resilience and self-sufficiency.
- Lead the delivery of projects to drive high quality project outcomes in line with legislation, policies and best practice standards.
- Manage the financial and governance responsibilities of the Moreton Bay SES Unit within the delegations of this position.

Special Requirements

- This position reports directly to the CMB Disaster Management Coordinator and has an indirect reporting relationship with the QSES Area Controller-Brisbane Region. Given the close working partnership between CMB and QSES, this position is required to manage the legislative, doctrinal and reputational responsibilities of the role on behalf of both organisations.
- Participate in an on-call duty officer roster and accept emergency activation calls on behalf of the Unit.
- Applicants must be prepared to undertake appropriate SES training modules as required for this position.
- Must be available for some work on weekends, public holidays and other out of usual hours work as required.

Our Values

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

SERVICE

TEAMWORK

INTEGRITY

RESPECT

SUSTAINABILITY

Decision Making

Budget	\$250,000 Annual operating budget, in addition to any operational/capital works project budgets.
Delegations	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- Significant experience leading the operation of an SES Unit and volunteer leaders/team in high-pressure situations, during crisis and natural disasters.
- Strong knowledge and application of the State Emergency Service Act 2024 (Qld) and Disaster Management Act 2003 (Qld), including a sound knowledge of the Queensland Disaster Management Arrangements or the ability to quickly acquire that knowledge.
- Demonstrated experience in managing and delivering projects across a diverse range of areas in a decentralised operating environment.
- Extensive experience in managing and driving high performing teams within a complex environment.
- Excellent presentation and communication skills, both written and verbal, driving engaged and constructive outcomes with key stakeholders.
- High level people and relationship skills with a demonstrated ability to liaise and negotiate with multiple agencies, volunteers, clients, regulatory authorities and Council employees to develop and

deliver training, facilitate positive community engagement and maintain effective working relationships.

- Actively contribute to fostering a healthy, inclusive and well-connected workplace.
- Applied knowledge of sound financial practices within a legislative environment.

Qualifications

- Formal qualification in emergency management and/or extensive experience in a similar role; preferably in an SES unit group within a local government context.
- Current Queensland Working with Children Blue Card or willingness to apply.
- Current active member of the SES, or eligibility to join the SES.
- Current C class driver's licence.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.