

Senior Technical Officer - Construction

Position Description

Directorate	Operations	Department	Civil Services
Reports To	Team Leader – Construction	Direct Reports	No
Queensland Local Government Industry Award - State 2017 - Stream	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level	Schedule 1, Level 6

Position Purpose

This position provides efficient and effective pre-construction service for the delivery of a suite of civil projects undertaken by internal construction crews and other relevant stakeholders to meet the needs of Moreton Bay City Council residents and ratepayers.

Key Responsibilities and Outcomes

As a Senior Technical Officer and member of the Civil Services Department you will:

- Undertake evaluation and coordinate applications for a range of pre-construction activities including, but not limited to, service relocations and permits to work in line with legislative requirements.
- Review designs and undertake routine technical planning and investigation of projects during the design phase, including cost estimations, constructability considerations, and the investigation of alternative solutions.
- Coordinate and manage contractors to ensure design projects are delivered efficiently and within required timeframes.
- Identify forward planning for material requirements, sourcing reused/recycled products/materials to ensure best environmental and financial outcomes for the project.
- Engage proactively with internal and external stakeholders to ensure project deliverables and outcomes are achieved.
- Contribute to a positive team environment in order to achieve a high performance, continuous improvement and customer focused culture that supports the wider construction team.

Our Values

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

SERVICE
TEAMWORK
INTEGRITY
RESPECT
SUSTAINABILITY

Decision Making	
<i>Budget</i>	N/A
<i>Delegations</i>	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience
<ul style="list-style-type: none"> • Comprehensive experience of civil engineering practices and procedures related to the construction of civil infrastructure projects. • Sound experience in utilising industry specific estimating and project management software. • Highly developed knowledge of relevant construction materials, specifications, standards and relevant legislation applicable to the successful delivery of project outcomes. • Strong communication skills with an ability to understand and communicate to a range of stakeholders, on planning, design and construction matters in a simple and concise manner. • Excellent applied knowledge of financial practices within a legislative environment. • Excellent time management skills and the ability to manage conflicting priorities and meet deadlines. • Actively contribute to fostering a healthy, inclusive and well-connected workplace that contributes to a positive customer centred outcome.

Qualifications
<ul style="list-style-type: none"> • Tertiary Qualification in Civil Engineering or extensive relevant experience within the Civil Construction Industry. • Construction Induction Card competency that has been used or obtained within the past 2 years. • Current C Class Driver's Licence.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.