

A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES ENJOY A VIBRANT LIFESTYLE

Coordinator Waste Planning and Compliance

Division	Projects and Asset Services	Department	Waste Services
Reports To	Manager Waste Services	Direct Reports	Yes

Position Purpose

The position will lead the management of waste strategy implementation, planning, compliance and reporting services and is responsible for technical and scientific management, operational support, planning, compliance and reporting aspects of council's Waste Services.

Key Responsibilities and Outcomes

Operational

As a senior member of the Waste Services leadership team, you will:

- Provide high level professional and technical advice and support to senior level executives and stakeholders.
- Collaborate in the development and coordinate the delivery of Waste Management strategies and associated plans.
- Drive Council's target to reduce domestic solid waste disposed to landfill in line with the *MBRC Waste Reduction and Recycling Plan 2016-2026* the *MBRC Waste Education and Community Engagement Plan* and related plans and strategies.
- Ensure compliance with Council's Corporate policies and procedures and regulatory requirements for waste services, including environmental licenses and relevant standards.
- Manage multidisciplinary teams and provide technical advice and guidance to drive high individual and team performance outputs.
- Lead the Technical and Compliance Team, Environmental Team, Administration Team and University Students to deliver quality waste services for Council.
- Manage a range of waste compliance and audit activities across Waste Management operations and assets by utilising a range of associated business systems.
- Build high level, effective and positive relationships with internal and external stakeholders to achieve quality service delivery outcomes whilst supporting resource recovery within a constantly changing environment.
- Develop relevant business cases in support of improved waste management and resource recovery, as well as driving, planning and implementing waste and resource recovery projects.
- Ensure best practice industry advancements are exploited to the benefit of Council's waste and resource recovery objectives.
- Make decisions on project priorities and resource allocation to ensure corporate targets and program outcomes are achieved.
- Assist the Manager Waste Services to ensure waste services budgets are managed in line with the agreed deliverables.
- Assist the Manager Waste Services to improve the efficiency of waste operations across Council facilities by using contemporary business methodologies and practices.

Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a leader of people, you will take accountability for demonstrating the values, expectations and behaviours and enable your team members to do the same.



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Decision Making

Budget - \$50,000

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council's Delegation Register.

Knowledge & Experience

- High level of experience, knowledge and principles of planning and delivery of waste management services.
- High level of experience in the end to end planning and delivery of a range of waste strategy practices.
- Demonstrated high level of standard in a range of governance and risk management practices.
- Actively contribute to fostering a healthy, inclusive and well-connected workplace.
- Lead self and others through change in a large complex organisation.
- Demonstrated experience and capability in managing and driving high team performance.
- Applied knowledge of sound financial practices within a legislative environment.

Qualifications

- Relevant Tertiary Qualifications and significant experience in Waste Strategy delivery.
- Current C class driver's licence.
- Current Queensland general construction induction card (white card).

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.