

A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES ENJOY A VIBRANT LIFESTYLE

Principal Fire Management Officer

Division	Projects and Asset Services	Department	Emergency Management & Public Safety
Reports To	Manager Emergency Management and Public Safety Manager	Direct Reports	Yes

Position Purpose

This position will lead the delivery of Council's fire management function, working in conjunction with Council's management team and external partners. Specifically, the focus is designing, developing, implementing, communicating and evolving fire management programs that shape and shift council's approach to build safer and more resilient communities.

Key Responsibilities and Outcomes

Operational

As a Principal Fire Management Officer within the Emergency Management and Public Safety team you will:

- Lead the fire management team in the delivery of Council's bushfire management strategy, program and projects and ensure work is carried out in a safe and professional manner in line with legislative and policy requirements.
- Lead, develop and implement highly complex fire management plans and operational activities to ensure bushfire risks are managed for Council bushland and open spaces including fire trail networks, vegetation modification, planned burns including high complexity burns and bushfire responses, utilising the Australasian Inter-service Incident Management System (AIIMS), including undertaking the role of incident controller as required
- Coordinate the delivery of environmental assessments and prepare project designs, specifications, contract documents and budget estimates to deliver on capital and operational projects.
- Provide expert advice to key stakeholders on Council's fire management programs, policies and procedures and ensure development application decisions are assessed against relevant standards and policies and in accordance with best practice fire management.
- Build high level relationships across a range of diverse internal and external stakeholders including members of the community, Indigenous peoples, special interest groups, other government agencies (local, state and federal) and industries to ensure quality service delivery outcomes are achieved.
- Develop, embed and review Council's fire safety policies, strategies and systems to meet best practice and legislative requirements.
- Proactively identify and assess current and emerging fire management issues and ensure that appropriate control measures are considered, developed, and are capable of being successfully and sustainably deployed and maintained by relevant departments and employees.
- Lead and foster a high-performance team culture through adherence to a range of workforce management activities including training and induction of fire management team members.
- Fulfil duties in Council's Local Disaster Coordination Centre, On Call and scheduled overtime arrangements as required.
- Manage the budget within the delegations of this position.
- Where work interacts with the environment, use all reasonable and practical measures to prevent or minimise environmental harm and comply with Council's environmental policies, protocols and procedures. Report all environmental risks, hazards and incidents immediately to your leader.

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Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a leader you will take accountability for demonstrating the values expectations and behaviours and enable your team members to do the same.

Decision Making

Budget - \$1M

Delegations - Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- Significant experience in the delivery of effective bushland fire management strategy, program and projects.
- Significant knowledge and expertise in conservation with an emphasis on fire management, natural area ecology, flora and fauna, legislative interpretation and conservation operations.
- Significant experience in designing and implementing a range of technical and non-technical standards and leading complex fire management projects.
- Extensive experience in developing and managing and driving high performing teams within a complex environment while actively contributing to fostering a healthy, inclusive and well-connected workplace.
- High level people and relationship skills with demonstrated ability to work in a team environment communicating and motivating effectively at all levels of the organisation, contributing to a positive work environment with a strong focus on provision of quality customer service.
- Significant experience in the development of individual and team capabilities.
- Applied knowledge of sound financial practices within a legislative environment.
- Demonstrated ability to work under pressure during bushfire and disaster response activations.

Qualifications

- Tertiary qualification in environmental science, natural resource management, environmental management or similar.
- Advanced diploma of public safety (firefighting) or equivalent practical experience.
- Complex Planned Burn Supervisor fire qualification or equivalent.
 - PUAFIR515: Develop complex prescribed burn plans; and
 - PUAFIR506: Conduct complex prescribed burns.
- Current C class driver's licence.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.