Crew Leader - Roads

Position Description

Directorate	Operations	**Department**	Civil Services
Reports To	Supervisor Operations	**Direct Reports**	Yes
Queensland Local Government Industry Award - State 2017 -Stream	Stream B - Division 2, Section 5 - Operational Services	**City of Moreton Bay Certified Agreement 2025 EBA6 Wage Level**	Schedule 2, Wage Level 6

Position Purpose

This position will lead a team engaged in the operational maintenance of council's civil infrastructure in order to meet the needs of Council's broader network of residents and ratepayers.

Key Responsibilities and Outcomes

As a Crew Leader – Roads and a member of the Civil Services Department you will:

- Undertake direction from line supervisor in the allocation and delivery of assigned maintenance by leading and working with a team of operational staff to deliver quality maintenance outcomes.
- Identify and allocate relevant resourcing and materials required to undertake tasks defined by the Supervisor to perform structural and operational maintenance on Civil Infrastructure Assets.
- Identify defects on Civil Infrastructure Assets and provide a suitable solution which safely addresses the risk and delivers a quality maintenance outcome.
- Develop and review plans and maintenance schedules and maintain associated records in a timely manner.
- Lead the work team to ensure that all plant and equipment is maintained functional and all safety related requirements are in place for use in accordance with Manufacturer's instructions, Council's Safety Policies and Procedures.
- Engage appropriately with a range of diverse internal and external stakeholders to ensure quality service delivery outcomes are achieved.

Our Values

Our values: guiding how we work and shaping our future.

Decision Making	
Budget	N/A
Delegations	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- Demonstrated knowledge of civil engineering construction practices and procedures related to transport infrastructure, particularly roads and drains.
- Solid level of communication skills, both written and verbal, to engage constructively with a range of internal colleagues and external residents and ratepayers.
- Sound level of experience in undertaking a range of manual operational tasks in an environment where safety is of high priority.
- Solid level of ability to undertake a range of administrative activities in a manner that is appropriate in the relevance of this position.
- Solid level of ability to learn and adapt to a range of emerging technology solutions as they apply to the requirements of this position.
- Sound level of experience in the day to day management of small teams in the delivery of operational activities.

Qualifications

- Certificate III in Civil Construction or other relevant field is highly desirable. Qualification will be mandatory to progress through the Crew Leader Framework.
- Current MR class driver's licence.
- Construction Induction Card competency that has been used or obtained within the past 2 years.
- Current high-risk work dogging (DG) licence or willing to obtain within 6 months of commencement.
- Current Traffic Management Implementation licence or willing to obtain within 6 months of commencement.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.