

**A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES
ENJOY A VIBRANT LIFESTYLE**

Weighbridge Attendant

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|-------------------|------------------------------|-----------------------|----------------|
| Division | Projects and Asset Services | Department | Waste Services |
| Reports To | Waste Facilities Team Leader | Direct Reports | No |

Position Purpose

This position acts as a key point of contact in supporting the weighbridge operations, including the broader waste facilities operations, whilst supporting the needs of the Moreton Bay Region's customers, ratepayers and stakeholders.

Key Responsibilities and Outcomes

Operational

- Undertake the operation of weighbridge equipment and escalate operational matters as required.
- Act as a key point of contact for the provision of advice on disposal and recycling matters.
- Provide a range of assistance to customers ensuring disposal of waste meets all associated statutory and council environmental requirements.
- Drive full optimisation of waste disposal practices, including promoting diversion from landfill and resource recovery of all materials.
- Support the wider outputs of the Waste Services department and work as an integral part in supporting team outputs.
- Undertake the end to end suite of administration processes, practice and procedures relevant to Council fees associated with waste facilities operations.
- Ensure compliance with all current legislation, including Queensland Government's Waste Levy, approved standards, policies and procedures relating to weighbridge practices and processes.

Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a team member, you will take individual accountability for demonstrating the values, expectations and behaviours.

Decision Making

Budget - \$NIL

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council's Delegation Register.



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Knowledge & Experience

- Ability to communicate, both in written and verbal form, whilst engaging constructively with a range of internal stakeholders and external residents, customers, contractors and ratepayers.
- Sound level of experience in undertaking a range of operational tasks in a regulated work environment where health and safety is of high priority, under minimal supervision.
- Ability to learn and adapt to a range of emerging technology solutions as they apply to the requirements of this position.
- Ability to work constructively and efficiently as part of a team of weighbridge attendants across the broader Waste Services department.
- Sound experience in working in a fast-paced customer focused environment, understanding the needs of a diverse customer group.
- Sound experience in the administration of operational financial matters as they relate to the deliverables of the position.

Qualifications

- Construction Induction Card competency that has been used within the past 2 years.
- Current 'C' class driver's licence.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.