

## Senior Technical Officer - Construction

### Position Description

<b>Directorate</b>	Operations	<b>Department</b>	Operations
<b>Reports To</b>	Team Leader Construction Support	<b>Direct Reports</b>	No
<b>Queensland Local Government Industry Award - State 2017 - Stream</b>	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services.	<b>Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level</b>	Schedule 1, Level 6

#### Position Purpose

This position will provide specialist technical advice associated with preconstruction, construction and post construction services ensuring the successful delivery of a suite of civil construction projects ensuring service delivery outcomes are achieved for the community.

#### Key Responsibilities and Outcomes

As a Senior Technical Officer - Construction and member of the Operations department you will:

- Provide high level technical advice towards the efficient and effective management and delivery of infrastructure projects including the development of Traffic Guidance Schemes, contract documentation, safety, quality and environmental issues.
- Provide advice on complex cost estimates of construction projects and strategic advice on other constructability considerations to improve efficiencies.
- Manage the administration of contracts associated with internally delivered projects through all stages of procurement, award and construction.
- Manage compliance through regular site inspections throughout the construction project cycle in line with legislative requirements and Council's Inspection Test Plan, specifications and standards.
- Identify and investigate issues on site including, but not limited to, safety, constructability, practicality, and provide technical and strategic advice on possible solutions to ensure quality standards and deliverables are met.
- Develop and implement improvements to systems and processes to enable the Construction team to lead industry best practice in quality assurance procedures and service delivery outcomes.
- Engage proactively as a key point of contact and build high level relationships with internal and external stakeholders to support successful project delivery.
- Contribute to a positive team environment in order to achieve a high performance, continuous improvement and customer focused culture that supports the wider Construction Team.

## Our Values

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

SERVICE

TEAMWORK

INTEGRITY

RESPECT

SUSTAINABILITY

## Decision Making

*Budget*

N/A

*Delegations*

Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

## Knowledge & Experience

- Comprehensive knowledge and relevant experience of civil engineering practices and procedures related to the construction of civil infrastructure projects.
- Extensive civil estimating skills and sound experience in utilising industry specific design and estimating software.
- Demonstrated extensive knowledge of the Manual of Uniform Traffic Control Devices and the development of TMR accredited designs for Traffic Guidance Schemes.
- Highly developed knowledge of relevant construction materials, specifications, standards and relevant legislation applicable to the successful delivery of project outcomes.
- Excellent applied knowledge of financial practices within a legislative environment.
- Excellent presentation and communication skills, both written and verbal, to engage constructively with key stakeholders.

## Qualifications

- Tertiary qualification in Civil Engineering (or related field) or substantial relevant experience.
- Construction Induction Card competency that has been used or obtained within the past 2 years.
- Current C class drivers licence.

*Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.*