POSITION DESCRIPTION – DIRECTOR, MAFC

Role Purpose

Reporting to the Associate Dean Programs and Pathways (PG), the Director, MAFC is accountable for strategic advice and leadership in the development, delivery and continuous enhancement of the MAFC programs. This role supports the Associate Dean Programs and Pathways (PG) to ensure the coordinated development and delivery of MAFC postgraduate programs across the newly aligned Faculty of Business and Economics.

Key responsibilities

**Strategic Leadership**
- Provide strategic and academic stewardship of MAFC as a leading provider of postgraduate education to business leaders and practitioners.
- Build on the academic reputation of MAFC and ensure it continues to be recognised in Australia and internationally for strengths in applied graduate education in finance.
- Lead the continuous development of the MAFC postgraduate programs ensuring relevance and consistency.
- Contribute to the strategic development of the MAFC program and stewardship of brand development.

**Program Management & Development**
- Strategic leadership of development and delivery of the MAFC academic function.
- With MAFC Program Directors, lead the delivery of high quality professional postgraduate programs, including the convening and managing of MAFC courses and programs.
- Provide academic leadership in curriculum design and resource development to ensure that programs are relevant and responsive to business practitioner needs.
- Recruitment and selection of professional practitioners and academic staff to deliver teaching programs.
- Facilitate the development of new MAFC coursework offerings which respond to sector expectations, are sought after in the market and support the needs of domestic and international stakeholders.
- Ensure the delivery of an excellent student experience, advice and support to MAFC students.
- Monitoring and evaluation of MAFC units and activities in line with the Faculty's unit review cycle.

**Engagement and partnerships**
- Build strong strategic partnerships with the alumni and the business community consistent with MAFC programs and Faculty plans.
- Represent the MAFC program within the University and the broader community on various committees and forums and forge positive links and partnerships.
- Represent the Faculty on internal and external committees as required.

**Selection criteria**
- Relevant higher degree (PhD) with extensive and current senior level experience/engagement in/with the finance industry.
- A strong understanding of postgraduate education and student outcomes and experience in program development.
- Proven record of accomplishment in a relevant field of expertise.
- Demonstrated teaching experience at a post-graduate level and/or relevant academic or practitioner research.
- Demonstrated ability to lead and mentor teams to achieve strategic and operational goals.
- Demonstrated success in identifying, building, and sustaining effective relationships with multiple internal and external stakeholders.
- Demonstrated ability to build collegial leadership and actively contribute to institution building and nurturing of positive internal relationships.