POSITION DESCRIPTION

Position Title: Research Fellow
Organisation Unit: Centre for Policy Futures
Position Number: 3045276
Type of Employment: Fixed-term, part-time
Classification: Research Academic Level B

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the CWTS Leiden Ranking (32), the Performance Ranking of Scientific Papers for World Universities (40), the US News Best Global Universities Rankings (42), QS World University Rankings (47), Academic Ranking of World Universities (54), and the Times Higher Education World University Rankings (66). Excluding the award component, UQ is now ranked 45th in the world in the ARWU, and is one of the only two Australian universities to be included in the global top 50.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 53,000-plus strong student community includes more than 16,400 postgraduate scholars and more than 17,000 international students from 135 countries, adding to its proud 260,000-plus alumni. The University has more than 6,600 academic and professional staff (full-time equivalent) and a $2.15 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and
biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.

UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $11billion+.

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus going forward.

Organisational Environment

The Faculty of Humanities and Social Sciences (HASS) is a large, multi-disciplinary Faculty with a broad academic profile, substantial research achievements and a commitment to public engagement. The Faculty is based at the St Lucia campus in the iconic Forgan Smith building, at the heart of the University - The Great Court.

HASS has entered an era of regenerative leadership. Executive Dean Professor Heather Zwicker joined UQ in spring 2018, and brings a fresh vision of interdisciplinary collaboration, public accountability and commitment to the student experience. Many Heads of School are also new to their roles and eager to ensure that HASS continues to be a powerhouse for disciplinary and interdisciplinary research across our Schools, Institutes and Centres, as well as boasting exciting, responsive teaching in a broad range of programs.

The Faculty comprises seven Schools (Communication & Arts; Education; Historical & Philosophical Inquiry; Languages & Cultures; Music; Political Science & International Studies; Social Science), two research Institutes (Institute for Social Science Research; Institute for Advanced Studies in the Humanities), two museums (Anthropology Museum and the RD Milns Antiquities Museum), a Centre for Policy Futures, and several school-based research centres. It also plays host to the Institute for Modern Languages and the Confucius Institute.

HASS has a strong identity and long tradition of innovation and leadership, offering a broad range of programs - including one of UQ's largest, the Bachelor of Arts.

The complementary nature of our disciplines attracts a diverse cohort of international and domestic students, with 640 research higher degree students, approximately 1,600 students in postgraduate coursework degrees and close to 7,000 undergraduates.

The Faculty of Humanities and Social Sciences produces nationally and internationally regarded research across its many and varied disciplines. In addition to strong performance with external funding, UQ researchers in humanities and social sciences have won prizes, gained reputations for research excellence, performed exceptionally in the Excellence for Research in Australia (ERA) exercise, in global university rankings and is ranked 89th in the Times Higher Education subject rankings for Arts and Humanities, among many other measures.

Our strong performance reflects the quality of world-changing work our researchers are undertaking, with their breakthrough discoveries having a positive impact on society and changing the lives of others around the globe. Visit our Research Impact website for some of these stories.

HASS proudly claims a large number of Fellows in national disciplinary bodies, including the prestigious Australian Academy of the Humanities, and the Academy of the Social Sciences in Australia.
More information about the Faculty can be accessed at http://www.hass.uq.edu.au/

The Centre for Policy Futures was established in August 2017 to provide a forum for The University of Queensland’s (UQ) researchers to inform policy debate and shape public policy by connecting academic research with policy and program development. Through robust, rigorous and timely research and sustained policy engagement, the Centre aims to enhance the University's position as a key source of ideas and insights on the policy priorities that matter to Australia and the Indo-Pacific region. The Centre seeks to expand its existing strengths in issues related to sustainable development, including, climate change mitigation and adaptation, sustainable supply chains, and the circular economy.

More information about the Centre can be accessed at https://policy-futures.centre.uq.edu.au/

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

The University of Queensland Enterprise Agreement outlines the position classification standards for Levels A to E.

DUTY STATEMENT

Primary Purpose of Position

This position has two responsibilities: first, to undertake research and policy engagement relating to the Centre’s second theme (Environment, Energy & Sustainability), which focuses on sustainability issues, for example, climate change policy, the operationalization of ‘circular economy’ principles and ‘sustainable supply chains’; and second, to lead the Centre’s two significant policy impact initiatives, namely, the Churchill-UQ Policy Impact Program; and the Centre’s Policy Engagement Program.

Duties

Duties and responsibilities include, but are not limited to:

Research

- Initiate, develop and conduct cutting-edge, policy-relevant research and disseminate research findings in peer-reviewed journals, reports for funding bodies, and briefing papers for various internal and external stakeholders.
- Actively seek, develop, and maintain relationships with government agencies, think-tanks, research centres, and relevant professional organisations.
- Manage communication and negotiation with local, national, and international partners, as well as academic peers, study participants, and any media engagement.
- Give presentations at domestic and international conferences to further disseminate research findings and promote research collaborations, and where possible, provide guest lectures to UQ undergraduate and graduate courses.
- Prepare grant and tender applications for submission to research organisations, and government agencies such as the Department of Environment and Energy; and the Queensland Government Department of Environment and Science.
• Contribute to the effective supervision of Honours and Higher Degree by Research students.

Service and Engagement

• Perform a range of administrative functions in the Centre.
• Foster the Centre’s relations with industry, government departments, professional bodies and the wider community.
• Undertake any other duties as reasonably directed by your supervisor.

Other

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:
• the University’s Code of Conduct
• requirements of the Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or Institute/School
• the adoption of sustainable practices in all work activities and compliance with associated legislation and related University sustainability responsibilities and procedures
• requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related responsibilities and procedures developed by the University

Organisational Relationships

The position reports to the Centre Director.
SELECTION CRITERIA

**Essential**

- A PhD in the field of sustainability or environmental science, political science, economics, or other relevant area.

- Demonstrated post-doctoral level research skills, knowledge, and expertise in the field of environmental and sustainability issues.

- Sound knowledge of Australia’s strategic policy priorities with respect to sustainability, and specific policy challenges such as climate change.

- Demonstrated skills in all aspects of the research process from proposing hypotheses to publication in peer-reviewed journals to dissemination of results at local, national, and global levels.

- Significant project management experience, including liaising with external partners and working to tight deadlines.

- Established networks among sustainability policy communities in Australia.

- Demonstrated experience in preparing research grant or tender applications and ability to seek new sources of revenue for the Centre.

- Ability to enhance the Centre’s profile and reputation for excellence in sustainability research.

**Desirable**

- Experience working in policy or analytical environments with a sustainability/environment focus.

- Experience in graphic design and the production of non-traditional research outputs which have a non-academic audience.

- Excellent cross-cultural skills and experience in international contexts.

- Experience with human resource and finance procedures and systems at the University of Queensland.

- Ability to travel interstate and internationally when requested, given a reasonable degree of flexibility and timing.

**Seminar**

Applicants invited for interview may be expected to present a seminar in conjunction with the selection interview process.

**Qualification Verification**

An appointment to this position is subject to the verification of the highest academic qualification from the conferring institution.

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University's Diversity and Inclusion webpage (http://www.uq.edu.au/equity) for further information and points of contact if you require additional support.
This role is a fixed-term, 0.8FTE position; however flexible working arrangements may be negotiated.

Accessibility requirements and/or adjustments can be directed to recruitment@uq.edu.au.