POSITION DESCRIPTION

Position Title: Learning Designer (T&L Professional Learning)
Organisation Unit: Institute for Teaching and Learning Innovation (ITaLI)
Type of Employment: Part-time, fixed term (0.6FTE, 12 months)
Classification: HEW Level 7

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (43), the US News Best Global Universities Rankings (52), QS World University Rankings (47), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (65). UQ again topped the nation in the prestigious Nature Index and our Life Sciences subject field ranking in the Academic Ranking of World Universities was the highest in Australia at 20.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland's highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 240,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.8 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.
UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $11billion+ (see http://uniquest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus going forward.

Organisational Environment

The Institute for Teaching and Learning Innovation (ITaLI) is taking a leading role in teaching and learning, professional education and innovation. ITaLI is an integrated teaching, research and service delivery centre for teaching and learning practices at UQ. ITaLI seeks to establish and maintain a flexible operating structure to drive and support innovation and excellence for these activities.

Directed by the Pro-Vice-Chancellor (Teaching and Learning), ITaLI provides leadership, engagement and advocacy in educational innovation, teaching excellence and learning analytics, and aims to transform teaching and learning across the University through the delivery of faculty and executive prioritised, teaching and learning projects and services, including support to deliver UQ’s Student Strategy. ITaLI addresses critical areas of unmet need in teaching and learning by bridging the gap between the exponentially-expanding discipline of higher education teaching and the increasing complexity of teaching to assist University teaching staff and improve the learning experience of students.

Information about ITaLI may be accessed on the Institute’s web site at www.itali.uq.edu.au.

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

DUTY STATEMENT

Primary Purpose of Position

To provide learning design support for the establishment of the Teaching and Learning (T&L) Professional Learning program. This position will be required to support staff with development and evaluation of e-learning technologies, resources and pedagogies that enhance teaching quality, with particular reference to those projects related to establishment of the T&L Professional Learning program.

Duties

Duties and responsibilities include, but are not limited to:

Learning Design

- Advise and assist staff to design, develop, implement and evaluate online resources that support student learning, focusing on the projects related to the T&L Professional Learning program.
- Provide support in designing learning resources.
- Advise and assist staff preparing and planning the development of resources that support the T&L Professional Learning program.
Liaise with University staff to contribute relevant technical knowledge regarding the effective use of educational technologies.

Contribute to the identification and design of software tools and templates to automate and streamline production services with emphasis on good pedagogical design.

Identify, design, develop and manage specific educational projects in collaboration with other University staff.

Identify and promote innovative approaches to professional development in higher education.

Maintain knowledge of current practices and future opportunities in blended teaching and learning across the higher education sector and communicate this knowledge to the wider University community.

**General**

- Contribute constructively in the T&L Professional Learning program team activities such as staff meetings, project meetings and seminars.
- Contribute to the project websites through blogging, bookmarking of web resources and creating documentation.
- Provide support to other team members who may need learning design advice and assistance.

**Other**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:

- the [University’s Code of Conduct](#)
- requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute
- the adoption of sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#)
- requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

**Organisational Relationships**

The position formally reports to the Deputy Director (Strategy and Operations), Institute for Teaching and Learning Innovation with day-to-day activities directed by the academic lead of the T&L Professional Learning program.
SELECTION CRITERIA

**Essential**

- Tertiary qualification in a relevant academic discipline with at least 4 years subsequent relevant experience; or extensive experience in Education/ Instructional Design field; or an equivalent combination of relevant experience and/or education/training.
- Expertise and significant experience in the use of learning platforms and associated software for the design, development, implementation and evaluation of resources and environments to support learning.
- Experience in providing leadership and support on pedagogic issues to enhance learning.
- High-level problem-solving skills and an ability to be adaptive and innovative in developing and pursuing solutions.
- Highly-developed interpersonal and communication skills, along with the ability to develop and maintain strong collaborative linkages with diverse stakeholders, as well as with administrative and technical staff.
- Demonstrated ability to organise and prioritise work and complete projects/tasks successfully within tight timelines.

**Desirable**

- Experience with course authoring software, media development tools in learning contexts, including Web 2.0 technologies and the use of social networking and mobile computing technologies for instructional design.
- Experience in designing and managing projects using structured methodologies to identify requirements, and to design and implement solutions.

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University’s Diversity and Inclusion webpage ([http://www.uq.edu.au/equity](http://www.uq.edu.au/equity)) for further information and points of contact if you require additional support.

Accessibility requirements and/or adjustments can be directed to the contact person listed in the job advertisement.