

POSITION DESCRIPTION

Position Title:	Partnership Development Manager
Organisation Unit:	Faculty of Health and Behavioural Sciences
Position Number:	New
Type of Employment:	Part-time (0.6 FTE), Fixed Term for 12 months
Classification:	HEW Level 8

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver **knowledge leadership for a better world**.

UQ ranks in the world's top universities, as measured by several key independent ranking, including the CWTS Leiden Ranking (32), the Performance Ranking of Scientific Papers for World Universities (40), the US News Best Global Universities Rankings (42), QS World University Rankings (47), Academic Ranking of World Universities (54), and the Times Higher Education World University Rankings (66). Excluding the award component, UQ is now ranked 45th in the world in the ARWU, and is one of the only two Australian universities to be included in the global top 50.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland's highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia's Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 53,000-plus strong student community includes more than 16,400 postgraduate scholars and more than 17,000 international students from 135 countries, adding to its proud 260,000-plus alumni. The University has more than 6,600 academic and professional staff (full-time equivalent) and a \$2.15 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.

UQ has an [outstanding track-record](#) in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of \$11 billion+.

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus going forward.

Organisational Environment

The Faculty of Health and Behavioural Sciences (HABS) is a world-class Faculty that has a coherent focus on health, well-being and behaviour change, underpinned by a strong commitment to interprofessional education and interdisciplinary research.

The Faculty presently consists of six schools and six research centres, viz:

- School of Dentistry
- School of Health and Rehabilitation Sciences
- School of Human Movement and Nutrition Sciences
- School of Nursing, Midwifery and Social Work
- School of Pharmacy
- School of Psychology
- Centre for Youth Substance Abuse Research (CYSAR)
- RECOVER Injury Research Centre
- Queensland Alliance for Environmental Health Sciences (QAEHS)
- Centre for the Business and Economics of Health
- POCHE Centre for Indigenous Health
- Southern Queensland Rural Health (SQRH)

Information about the Faculty may be accessed on the Faculty's web site at www.habs.uq.edu.au.

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is [available online](#).

DUTY STATEMENT

Primary Purpose of Position

This position is responsible for managing the development of strategic industry partnerships for the Faculty of Health and Behavioural Sciences. It includes responsibility for collaborating with stakeholders across the Faculty's six schools to understand the specific Work Integrated Learning (WIL) requirements for each program and/or discipline and coordinating the activities of relevant stakeholders in order to manage the development of new partnerships. This position will develop strong networks to maximise WIL and other external engagement opportunities and foster Faculty strategies including Interprofessional Education to promote a student-centred culture that delivers high quality and responsive levels of service.

Duties

Duties and responsibilities include, but are not limited to:

- Develop and implement a Faculty partnership development strategy in collaboration with key stakeholders including the Associate Dean Academic and Associate Dean External Engagement.
- In collaboration with relevant staff, identify and liaise with partners in clinical services (hospitals, community health, mental health centres etc) and industry partners in non-clinical settings, to develop new partnerships across all discipline areas.
- Provide efficient and effective management and support for the development of quality Work Integrated Learning opportunities which align with broader HaBS and UQ strategic and operational direction.
- Develop strong relationships with partners that foster Faculty strategies including Interprofessional Education.
- Manage Faculty processes for assessing the suitability of providers and placement opportunities, including risk and quality assessment.
- Foster cooperation and efficient teamwork with relevant School and Faculty staff in order to promote a positive student-centered culture that delivers high quality and responsive levels of service.
- Develop and disseminate marketing materials to support the promotion of the HaBS Faculty in relation to development of new partnerships.
- Provide input into and support for the organisation of events for partners.
- In collaboration with the Senior Manager, Work Integrated Learning, the HaBS Placement Coordinator and other key stakeholders, collect, analyse and report on data relating to industry partnerships.
- Manage the administration of WIL placement agreements for the Faculty including consulting with relevant WIL staff and UQ business units as well as developing and maintaining a Faculty Risk and Decision-Making Framework for placement agreements and a Placement Agreement Register.
- Any other duties as reasonably directed by your supervisor.

Other

- Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:
 - The [University's Code of Conduct](#).
 - Requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School.
 - The adoption of sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#).
 - Requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University.

Organisational Relationships

The position reports to the Senior Manager, Work Integrated Learning, and works close with the Associate Dean Academic and Associate Dean External Engagement.

SELECTION CRITERIA

- An undergraduate degree and relevant postgraduate qualifications (or progress towards postgraduate qualifications) and extensive relevant experience; or an equivalent combination of relevant experience and/or education/training.
- Proven success in a previous role with a focus on positively developing and managing relationships with internal and external stakeholders across a wide client base and creating new opportunities.
- Excellent leadership, communication, consultation and negotiation skills and the ability to communicate and report on your work to various stakeholders across the Faculty and the University.
- Demonstrated understanding of the demands and opportunities within a complex and multidisciplinary clinical and/or teaching environment.
- Experience with, or demonstrable commitment to, interprofessional education and/or practice.
- Strong organisational skills in managing multiple priorities and deadlines.
- Commitment to upholding the University's values, and with the outstanding personal qualities of openness, respectfulness and integrity.

Desirable

- Demonstrated experience in the health sector, particularly if this involved working with students on placement or liaising with Universities regarding placements.

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the [University's Diversity and Inclusion webpage](#) for further information and points of contact if you require additional support.

Accessibility requirements and/or adjustments can be directed to recruitment@uq.edu.au.