



## POSITION DESCRIPTION

<b>Position Title:</b>	Deputy Director (External Engagement)
<b>Organisation Unit:</b>	Queensland Brain Institute
<b>Type of Employment:</b>	Full Time, Initial Term of 2 year, with option of extending
<b>Classification:</b>	Salary negotiable

## THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver **knowledge leadership for a better world**.

UQ ranks in the world's top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (43), the US News Best Global Universities Rankings (52), QS World University Rankings (47), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (65). UQ again topped the nation in the prestigious Nature Index and our Life Sciences subject field ranking in the Academic Ranking of World Universities was the highest in Australia at 20.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland's highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia's Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 240,000-plus alumni. The University has about 7,000 academic and professional staff and a \$1.8 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.

UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of \$11billion+ (see <http://uniquet.com.au/our-track-record>).

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus going forward.

## **QUEENSLAND BRAIN INSTITUTE**

The *Queensland Brain Institute (QBI)* is situated on the St Lucia campus of The University of Queensland. Established as a neuroscience research institute in 2003, its dedicated team of over 400 research staff, including 41 laboratory heads or group leaders, work to understand the development, organisation and function of the healthy and the diseased brain. Their findings are then applied to the development of new therapeutic approaches to prevent and/or restore loss of function in diseases of the nervous system, such as Alzheimer's and other dementias, stroke, schizophrenia, motor neuron disease, anxiety and depression.

QBI's success is evidenced through the number of peer-reviewed high quality publications that are produced each year, and their success in competitive grant funding schemes, always well-above the national averages.

Over the past decade QBI has played a key role in contributing to UQ attaining the highest possible score of 5 for neuroscience, in both the 2010, 2012, and 2015 Excellence in Research for Australia (ERA) reviews, one of only two universities in Australia to achieve this.

Our people are our greatest asset. We offer collaborative, inclusive work and study places, which are enriched by the significant diversity of our staff, students and community. We genuinely believe that creativity and innovation flourishes in an environment where people feel supported, valued and empowered. Mutual respect, inclusivity and accountability are at the cornerstone of UQ's culture.

Information about the Institute may be accessed at [www.qbi.uq.edu.au](http://www.qbi.uq.edu.au)

## **DUTY STATEMENT**

### **Primary Purpose of Position**

This is a professional leadership position that has overall responsibility for executing the strategic direction of the Institute in collaboration with the QBI Director and with support of the QBI Management Team. Performing a broad range of responsibilities, the primary focus of the position is to engage with external stakeholders and provide continuous strategic development for enhancement of collaborative and new ventures. The primary purpose of this role is to develop a business strategy for the Institute to achieve financial sustainability through engaging with the University, business, industry, government and philanthropy, maximise resources to sustain the Institute's researchers, and increase research performance.

## Duties

Duties and responsibilities include, but are not limited to:

- identify, develop and direct the implementation of the Institute's business strategy;
- provide advice to the QBI Director on the strategic management of the Institute, including the identification, development and implementation of initiatives to promote its continuing development and growth;
- support the QBI Director to ensure achievement of the QBI strategy;
- provide leadership and high level oversight of the delivery of external engagement activities across the Institute;
- establish, maintain and strengthen key external relationships with research funding agencies, key donors and industry funding bodies;
- promoting the Institute's interests and profile through partnerships with business, industry, government, not-for-profits, cultural institutions and individuals;
- develop and maintain partnerships with external entities including (but not limited to) Hospital and Health Services, for profit and not-for-profits, government and non-government organisations;
- work collaboratively with the various functional team leaders within the central portfolio of the Deputy Vice-Chancellor (External Engagement) to ensure that the Institute's activities in external engagement are compatible with, and contribute to, the University's strategic objectives;
- undertake contractual negotiations with key strategic partners;
- attract funding opportunities across industry, government and donors with view to achieve QBI's financial sustainability including:
  - identify new funding sources
  - build on the Institute's philanthropic base by attracting and optimising philanthropic investment in collaboration with the UQ Advancement Office
- plan and direct the Institute's activities to achieve stated/agreed targets and standards for financial performance, quality, culture and legislative adherence;
- In consultation with the Deputy Director (Operations) have oversight of the QBI Budget
- establish and maintain constructive relationships with public and private entities;
- comply with all University of Queensland's policies and codes of conduct and all reasonable directions given by the QBI Director and Advisory Board;
- use your best endeavours to promote the Institute's vision, goals, business and affairs in a manner consistent with the law, University policies and codes of conduct;
- promote QBI locally, nationally and internationally;
- oversee and manage all externally facing relationships within the Institute.

## **Other**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:

- the [University's Code of Conduct](#)
- requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School
- the adoption of sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#)
- requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

Undertake other duties from time to time for the Institute as may reasonably be requested by the Director.

## **Organisational Relationships**

The position reports to the Director, Queensland Brain Institute. The position will provide regular updates to the QBI Advisory Board.

## **SELECTION CRITERIA**

### **Essential**

- A degree in a Management, Commerce, Engineering or Science discipline and relevant postgraduate management training; and/ or postgraduate qualifications in management; or an equivalent combination of relevant experience and/or education/training.
- Proven track record of sustained high performance in commerce, management or business.
- Demonstrated ability to establish effective relationships and to represent and promote organisational units like the Institute at a university and wider community level, including industry, government and professional bodies
- Demonstrated ability to contribute to and provide support for the work of Senior Management within a complex organisational environment including a proven ability to contribute to strategic planning, and implementation strategies.
- Extensive experience in a management, engagement and/or strategic role within a research institute, tertiary education or corporate environment.
- This would include a demonstrated ability to develop, implement and evaluate the physical, financial, marketing and human resource management strategies and initiatives.

### **Desirable**

- A strong network at senior levels of industry and government within the health and science disciplines
- Knowledge of issues affecting health and science in Australia and/or internationally including financing, management and policy.

**The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University's Diversity and Inclusion webpage (<http://www.uq.edu.au/equity>) for further information and points of contact if you require additional support.**

**This role is a full-time position; however flexible working arrangements may be negotiated.**

**Accessibility requirements and/or adjustments can be directed to the contact person listed in the job advertisement.**