POSITION DESCRIPTION

Position Title: Clinical Academic Registrars (Year 2/Year 3/Year 4)
Organisation Unit: PAH Southside, Clinical Unit - School of Clinical Medicine
Position Number: To be confirmed
Type of Employment: 0.5 FTE, fixed term
Classification: Clinical Academic Level A

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (41), the US News Best Global Universities Rankings (45), QS World University Rankings (47), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (65). UQ secured a greater share of Australian Research Council grants in 2016 than any other university nationally. The University’s Life Sciences broad subject field ranking in the Academic Ranking of World Universities was the highest in Australia at 20.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 14,000 postgraduate scholars and more than 13,000 international students from 141 countries, adding to its proud 250,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.8 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and six University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, agriculture, as well as social science research.
UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $13 billion+ (see http://uniquest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus going forward.

**Faculty of Medicine**

The University of Queensland’s Faculty of Medicine is an internationally recognised provider of world-class education and research. The research-intensive Faculty has a gross budget of almost $300 million, employs approximately 1000 continuing and fixed-term staff (headcount), has a community of more than 4000 non-salaried academic appointees and around 3200 students (headcount).

The Faculty of Medicine offers Australia’s largest medical degree program for graduates and school-leavers. Undergraduate and postgraduate programs are available in the disciplines of Medicine, Health Sciences, E-Health, Mental Health, Biomedical Sciences and Public Health.

The Faculty possesses enormous strengths spanning research, teaching, industry engagement and clinical practice in disciplines ranging from the basic sciences, biomedical research and development, to clinical trials and public health. Research projects within the Faculty have already led to discoveries with far-reaching social and economic impacts, including the revolutionary Gardasil (TM) vaccine for cervical cancer (Professor Ian Frazer) and a drug discovery EMA401 (Professor Maree Smith), a first-in-class oral treatment for chronic pain which through Spinifex Pharmaceuticals led to Australia’s largest biotechnology commercialisation deal. Faculty staff include three highly cited authors, one Fellow of the Royal Society (FRS), three Fellows of the Australian Academy of Science (FAA) and 12 Fellows of the Academy of Health and Medical Sciences (AAHMS). The Faculty is a core member of Brisbane Diamantina Health Partners, the Brisbane-wide academic health science system.

Educational offerings in biomedical sciences, medicine and public health are informed and supported by research activity across a range of fundamental and clinical areas of importance including recognised strengths in cancer, skin diseases, brain and mental health, maternal and child health and genomics. Cutting-edge facilities such as the Herston Imaging Research Facility (HIRF), the UQ Centre for Clinical Research (UQCCR), our laboratories in the Translational Research Institute (TRI) and the new Centre for Children’s Health Research (CCHR) enable outstanding research outcomes and sharpen our understanding of cancer, autoimmunity, mental disorders, infectious diseases and neurological disease. Further details are available at www.medicine.uq.edu.au.

**The School of Clinical Medicine**

The School of Clinical Medicine has a strong focus on the delivery of both phases of the Medicine program across a number of sites within the Brisbane metropolitan area, including but not limited to, the Royal Brisbane and Women’s Hospital, Herston; the Princess Alexandra Hospital, Woolloongabba as well as QE2 and Redlands Hospitals; the Prince Charles Hospital, Chermside as well as Redcliffe and Caboolture Hospitals; Mater and Lady Cilento Childrens Hospitals, South Brisbane; Ipswich Hospital, Ipswich; Greenslopes Private Hospital, Greenslopes; Wesley and St Andrew’s Hospitals, Brisbane; the Primary Care Clinical Unit, Herston and the St Lucia Campus. Leadership at each site is provided by an experienced academic with responsibility for budget and financial matters, human resource
matters and facility management. The School consists of academic staff members across all clinical disciplines and more than 2500 academic title holders.

**Information for Prospective Staff**

This appointment is based at the Princess Alexandra Hospital Campus and administratively forms part of the PA-Southside Clinical Unit and the Discipline of Medicine, with reporting relationships to both of these entities, specifically to the Head of the PA-Southside Clinical Unit and to the Head of Academic Discipline of Medicine.

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - [http://www.uq.edu.au/current-staff/working-at-uq](http://www.uq.edu.au/current-staff/working-at-uq)

The University of Queensland Enterprise Agreement outlines the position classification standards for Levels A to E.

**DUTY STATEMENT**

**Primary Purpose of Position**

To engage in undergraduate teaching, and development of the Unit’s program, as well as performing administrative and other activities associated with the Faculty and the PA-Southside Clinical Unit.

**Duties**

Duties and responsibilities include, but are not limited to:

**Teaching and Learning**

**Year 2 (Phase 1), Year 3 and Year 4 (Phase 2)**

- Assist in recruitment of Year 2 Clinical Coaches; and develop strategies to increase clinical involvement in the Year 2 Clinical Coaching program.
- Assist with Year 2 Masterclass organisation and delivery, if required.
- Work with the Phase 1 Academic Coordinator to organise Year 1 Clinical Visits at the PAH.
- Work with the Unit Academics and Student Coordinators to provide liaison and teaching support to PAH clinicians.
- Organise and assist with Year 3 student exams and assessments, if required.
- Work as part of a team to coordinate the Year 2 and Year 4 OSCEs.
- Assist with the development of educational resources for Phase 2 students as directed by the Discipline Leads and provide teaching to Year 4 students on their medical specialties rotation (e.g. On Call program tutorial).
- Provide leadership in improving and developing PA-Southside Clinical Unit programs, including *How to Be a Better Teacher, How to Be a Better Intern* and *Training Pathways* for future career development.
- Act as a first point of contact for pastoral support for the PA-Southside Clinical Unit students.
- Provide support for Clinical Coaches during absences.
Year 3 (Phase 2)
- Provide formal bedside teaching at PAH to 3rd year medicine students.
- Assist with the organisation and evaluation of the tutorial program for 3rd year medicine students

Year 4 (Phase 2)
- Provide formal bedside teaching at PAH to 4th year medicine students.
- Provide leadership in the delivery of the Preparation for Internship module

Research (optional)
- Involvement in a research project with an academic staff member.
- Present and publish scholarly papers.
- Work with colleagues and postgraduates in the development of joint research projects.

Quality Assurance
- Maintain professional accreditations appropriate to area of expertise.

Service and Engagement
- Participate and serve in Faculty’s decision-making committees, as directed by the Head of the Unit.
- Foster the PA-Southside Clinical Unit’s relations with external agencies, government departments, universities and research institutes, non-government organisation, professional bodies and the wider community both in Australia and internationally.
- Perform a range of administrative functions in the School
- Contribute to the processes that enable the academic team to manage the work of the School, including participate in School decision-making and serve on School committees
- Any other duties as reasonably directed by your supervisor.

The contribution to the above duties is in proportion to the FTE of the appointment.

Other
Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:
- the University’s Code of Conduct
- requirements of the Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or Institute/School
- the adoption of sustainable practices in all work activities and compliance with associated legislation and related University sustainability responsibilities and procedures
- requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related responsibilities and procedures developed by the University
Organisational Relationships

The position reports to the Head of the PA-Southside Clinical Unit, with a dotted reporting line to Phase 1 and Phase 2 Discipline Leads.

SELECTION CRITERIA

Essential

• Degree in medicine
• Familiarity with UQ MD programme
• Demonstrated teaching skills at undergraduate and postgraduate levels
• Ability to work collaboratively with staff at all levels
• Effective interpersonal, tact, discretion and ability to maintain confidentiality. Ability to relate sympathetically to students and ability to exercise initiative and judgement as appropriate
• Ability to operate independently within a framework and guidelines established within the School
• Proactive in finding solutions to problems and work effectively as part of a team

Desirable

• Experience in working in an educational environment
• Experience in liaising and collaborating with external agencies to develop co-operative research initiatives

Please refer to the Criteria for Academic Performance policy PPL 5.70.17 when developing the duties and selection criteria for academic roles

Qualification Verification

An appointment to this position is subject to the verification of the highest academic qualification from the conferring institution.

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University’s Diversity and Inclusion webpage (http://www.uq.edu.au/equity) for further information and points of contact if you require additional support.

Accessibility requirements and/or adjustments can be directed to the contact person listed in the job advertisement.