DUTY STATEMENT

Position Title: Team Leader, Learning Design
Organisation Unit: Institute for Teaching and Learning Innovation (ITaLI)
Position Number: 3027445
Type of Employment: Fixed term, Full-time (6 weeks)
Classification: HEW Level 8

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (43), the US News Best Global Universities Rankings (45), QS World University Rankings (48), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (69). UQ again topped the nation in the prestigious Nature Index, and our Academic Ranking of World Universities result in the field of Life and Agricultural Sciences is the highest in Australia at 20.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 240,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.8 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.

V6.4 October 2018
UQ has an outstanding track-record in commercialisation of our innovation with major
technologies employed across the globe and integral to gross product sales of $11billion+

UQ has a rapidly growing record of attracting philanthropic support for its activities and this
will be a strategic focus going forward.

Organisational Environment

The Institute for Teaching and Learning Innovation (ITaLI) is taking a leading role in teaching
and learning, professional education and innovation. ITaLI is an integrated teaching, research
and service delivery centre for teaching and learning practices at UQ. ITaLI seeks to establish
and maintain a flexible operating structure to drive and support innovation and excellence for
these activities.

Directed by the Pro-Vice-Chancellor (Teaching and Learning), ITaLI provides leadership,
engagement and advocacy in educational innovation, teaching excellence and learning
analytics, and aims to transform teaching and learning across the University through the
delivery of faculty and executive prioritised, teaching and learning projects and services,
including support to deliver UQ’s Student Strategy. ITaLI addresses critical areas of unmet
need in teaching and learning by bridging the gap between the exponentially-expanding
discipline of higher education teaching and the increasing complexity of teaching to assist
University teaching staff and improve the learning experience of students.

Information about ITaLI may be accessed on the Institute’s web site at www.itali.uq.edu.au.

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is

DUTY STATEMENT

Primary Purpose of Position

To lead a team of learning designers that support academic staff to design curriculum,
assessment, active and flexible pedagogies, and work integrated learning to enhance
teaching quality in courses and coursework programs.

Duties

Duties and responsibilities include, but are not limited to:

Learning Design

- Provide leadership on the application of appropriate pedagogic and curriculum design
to the development of innovative and successful courses in the service of enhancing
the student learning experience.
- Advise and assist academic staff to design, develop, implement and evaluate
pedagogical, curriculum and assessment approaches, both online and face-to-face.
- Advise and assist staff to plan, develop and prepare learning and teaching resources.
• Collaborate with faculties, the Institute for Teaching and Learning Innovation, Library, professional and academic staff, and industry partners to implement and enhance institutional approaches and support for enhancing student learning and the student experience.

• Identify and promote innovative approaches to teaching and learning.

• Contribute to the identification and design of tools, processes and templates to streamline teaching services with emphasis on good curriculum, pedagogical and assessment design.

• Maintain knowledge of current practices and future opportunities in online and on-campus teaching and learning across the university and higher education sector and communicate this knowledge to the wider University community.

Leadership

• Manage T&L projects including the allocation/utilisation of team members.

• Supervise and provide guidance to T&L project team members.

• Provide leadership within the broader university community through the dissemination of pedagogical or technological skills and knowledge.

• Any other duties as reasonably directed by your supervisor

Other

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:

• the University’s Code of Conduct

• requirements of the Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or Institute

• the adoption of sustainable practices in all work activities and compliance with associated legislation and related University sustainability responsibilities and procedures

• requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related responsibilities and procedures developed by the University

Organisational Relationships

The position reports to the Deputy Director (Higher Ed), Institute for Teaching and Learning Innovation and supervises Learning Designers within the Higher Education Group.

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University’s Diversity and Inclusion webpage (http://www.uq.edu.au/equity) for further information and points of contact if you require additional support.

Accessibility requirements and/or adjustments can be directed to the contact person listed in the job advertisement.