POSITION DESCRIPTION

Position Title: Associate Lecturer in Strategy (teaching focused)
Organisation Unit: UQ Business School
Position Number: TBA
Type of Employment: Full Time, 1 year fixed term
Classification: Academic Level A

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (45), the US News Best Global Universities Rankings (52), QS World University Rankings (55), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (60). UQ again topped the nation in the prestigious Nature Index; and secured a greater share of Australian Research Council grants in 2016 ($24.5 million) than any other university nationally.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 230,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.7 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.
UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $11billion+ (see http://uniqquest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and will have further success in this area as an important strategic aim going forward.

Organisational Environment

The UQ Business School is located on the St Lucia campus with a staff of approximately 172 academic staff; 150 equivalent tutors and 85 professional staff. The School leases space in the Brisbane central business district in Central Plaza 1 where it offers core MBA courses and provides executive education and function facilities.

The School has seven main areas of academic strength represented by disciplines – accounting and accountability; business information systems; finance; management; marketing; strategy; and tourism with an associate professor reporting to the Head of School leading each discipline. Currently, the School has over 8,390 students enrolled in its programs: 6,201 at undergraduate level; 2,035 at postgraduate coursework level; and around 160 in research higher degree programs. Approximately one-third of the student body are international students, mostly from the Asia-Pacific region.

The School’s mission is to be courageous thought leaders and engage with stakeholders, locally and globally, to achieve excellence in business education and research The School carries AACSB International and EQUIS accreditation – the first school in Australia to receive AACSB and EQUIS accreditation across the full range of programs. The School enjoys strong research links with leading international research schools.

The successful applicant would be joining the Marketing Discipline within the UQ Business School.

Details of the teaching programs, research activities and business relations may be accessed through the School's web site at: http://www.business.uq.edu.au/.

Information about the Faculty and the School may be accessed on the Faculty's web site at http://www.business.uq.edu.au.

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

The University of Queensland Enterprise Agreement outlines the position classification standards for Levels A to E.

DUTY STATEMENT

Primary Purpose of Position

To engage as an Associate Lecturer in Strategy and to perform administrative and other activities associated with the School as part of the School’s strategy discipline. Lecturing and course coordination may be required depending upon the teaching needs of the School.
Duties
Duties and responsibilities include, but are not limited to:

**Teaching and Learning**
- Tutor and facilitate strategy and management courses.
- Provide advice and information to students on a range of course-related matters and be the frontline of inquiry for such matters.
- Coordinate tutors/facilitators and provide assistance with seminar facilitation.
- Be available for consultation with students.

**Administration**
- During teaching semesters, undertake overall tutorial administration and other administrative duties linked to implementing teaching technologies in strategy and management courses.
- Outside teaching semesters, work with coordinators of courses in strategy and management to improve the design and development of teaching and learning activities, course administration processes, and pedagogical innovation.
- Assist in the coordination and moderation of marking by tutors/facilitators, as well as marking assessment, and collating results.

**Service and Engagement**
- Foster the School’s relations with industry, government departments, professional bodies and the broader community.
- Assist in student recruitment activities and promotion of the School’s profile.
- Participate in the School’s Consultative Committee and serve on University Committees as necessary.
- Any other duties as reasonably directed by your supervisor.

**Other**
Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:
- the [University’s Code of Conduct](#)
- requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School
- the adoption sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#)
- requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

**Organisational Relationships**
The position reports to the Strategy Discipline Leader.
SELECTION CRITERIA

**Essential**
- Successful completion of an undergraduate or postgraduate degree in strategy/management.
- Comprehensive knowledge of strategy/management.
- Ability to teach undergraduate classes and conduct tutorials.
- Demonstrated ability to perform administrative duties linked to implementing teaching.
- Demonstrated ability to use and engage with new teaching technologies.
- Ability to work collaboratively with colleagues, particularly the relevant course coordinators and tutors.
- Demonstrated high-level communication, inter-personal and communication skills.
- Ability to relate to students.
- High personal work ethic to complete tasks in a timely manner.

**Desirable**
- Experience with facilitation and administration of flipped classroom courses.

**Qualification Verification**
An appointment to this position is subject to the verification of the highest academic qualification from the conferring institution.

The University of Queensland values diversity and inclusion and actively encourages applications from those who bring diversity to the University. Please refer to the University's Diversity and Inclusion webpage (http://www.uq.edu.au/equity) for further information and points of contact if you require additional support.