POSITION DESCRIPTION

Position Title: Lecturer/Senior Lecturer/Associate Professor in Business Information Systems

Organisation Unit: UQ Business School

Position Number: NEW

Type of Employment: Full-time, continuing

Classification: Academic Level B/C/D, teaching and research

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (45), the US News Best Global Universities Rankings (52), QS World University Rankings (51), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (60). UQ again topped the nation in the prestigious Nature Index; and secured a greater share of Australian Research Council grants in 2016 ($24.5 million) than any other university nationally.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience –the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 230,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.7 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by
government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.

UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $11billion+ (see http://unicest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and will have further success in this area as an important strategic aim going forward.

Organisational Environment

The UQ Business School is located on the St Lucia campus with a staff of approximately 160 academic staff; 120 equivalent tutors and 70 professional staff. The School leases space in the Brisbane central business district in Central Plaza 1 where it offers core MBA courses and provides executive education and function facilities.

The School has seven main areas of academic strength represented by discipline clusters – accounting; business information systems; finance; management; marketing; strategy & international business; and tourism with a senior academic reporting to the Head of School leading each cluster. The successful applicant would be joining the Business Information Systems Discipline within the UQ Business School.

Currently, the School has over 9,000 students enrolled in its programs: 6,000 at undergraduate level; 3,000 at postgraduate coursework level; and around 160 in research higher degree programs. Approximately one-third of the student body are international students, mostly from the Asia-Pacific region.

The School’s mission is to be courageous thinkers who empower future leaders to positively transform business and society. The School carries AACSB International and EQUIS accreditation – the first school in Australia to receive AACSB and EQUIS accreditation across the full range of programs. The School enjoys strong research links with leading international research schools.

Details of the teaching programs, research activities and business relations may be accessed through the School’s web site at: http://www.business.uq.edu.au/. Information about the Faculty and the School may be accessed on the Faculty’s web site at http://www.bel.uq.edu.au.

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

The University of Queensland Enterprise Agreement outlines the position classification standards for Levels A to E.

DUTY STATEMENT

Primary Purpose of Position
To engage as a Lecturer/Senior Lecturer/Associate Professor in undergraduate and postgraduate teaching and supervision and further development of the School’s programs, to undertake research of high quality, and to perform administrative and other activities associated with the School. Applicants with expertise in one or more of the following areas would be highly regarded: Business Analytics and Process Improvement.

**Duties**

Duties and responsibilities include, but are not limited to:

**Teaching and Learning (Lecturer/Senior Lecturer/Associate Professor)**

- Undertake teaching, examination and coordination of undergraduate and graduate coursework students in the areas of (a) Business Analytics or Business Process Improvement, and (b) Business Information Systems more broadly.
- Contributions to the curriculum in programs offered by the School as required, including preparation of teaching materials and assessment.
- Coordinate tutors and provide tutorial assistance if necessary.
- Be available for consultation with students.

**Research and Research Education (Lecturer/Senior Lecturer)**

- Undertake research leading to publications in leading peer-reviewed journals in Business Information Systems and related areas.
- Seek competitive grants and industry funding for research projects.
- Presentations at key domestic and international conferences.
- Seminar presentations at other key universities.
- Research supervision at honours and PhD level.

**Research and Research Education (Associate Professor Only)**

- Undertake research leading to publications in leading and premier journals in Business Information Systems and related areas.
- Develop collaborative research projects with colleagues, both within the School and across the University.
- Develop and draft research grant applications.
- Lead research teams in successful grants.
- Presentations at key domestic and international conferences.
- Seminar presentations at other key universities.
- Research supervision at honours level and co-supervision at the PhD level.
- National recognition as a leading scholar in the field of Information Systems.

**Engagement (Lecturer/Senior Lecturer)**

- Foster the School’s relations with industry, government departments, professional bodies and the wider community.
- Engagement with business and industry groups through presentations, promotional activities and committee work.
- Assist in student recruitment activities and promotion of the School’s profile.
- Acting as a referee for leading academic journals.
- Acting as a discussant at national conferences.
Engagement (Associate Professor only)

- Foster the School’s relations with industry, government departments, professional bodies and the wider community.
- Actively engage with business and industry through presentations, fund raising, promotional activities and committee work.
- Assist in student recruitment activities and promotion of the School’s profile.
- Acting as a referee and/or a member of the editorial board for leading academic journals.
- Acting as a discussant at national and international conferences.

Administration/Service (Lecturer/Senior Lecturer)

- Participate in the School’s Consultative Committee and serve on other University committees.
- Perform any other duties as directed by the Head of School.

Administration/Service (Associate Professor Only)

- Assume formal leadership roles such as Cluster Leader, should this be required.
- Participate in the School’s Consultative Committee and serve on other University committees.
- Serve on and chair committees within the School.
- Perform leadership roles for the Head of School to foster the strategic objectives set by the School.
- Be involved in marketing the programs of the School through special events; provide inputs to marketing materials and attend overseas expos as requested by the Head of School.
- Engage in the supervision, development and mentoring of junior staff.

Other

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:
- the University’s Code of Conduct
- requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School
- the adoption sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#) developed by the University
- requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

Organisational Relationships

The position reports to the Business Information Systems Discipline Leader and Head of School.
SELECTION CRITERIA

SELECTION CRITERIA (LEVEL B Teaching & Research)

Essential

- PhD (or near completion) in an area that allows the successful candidate to teach and research in (a) Business Analytics or Business Process Improvement, and (b) in Business Information Systems more broadly.
- Evidence of high-quality Business Information Systems research, which is likely to lead to publications in leading peer-reviewed journal.
- Demonstrated successful teaching record in undergraduate and/or postgraduate Business Information Systems related courses, as evidenced through teaching metrics.
- An ability to represent and promote the School at a university and wider community level, including industry, government and professional bodies.
- Demonstrated involvement in University engagement activities.
- High-level communication and inter-personal skills.
- Ability to relate to students.
- Ability to relate in a collegial way with both academic and professional staff.
- High personal work ethic to complete tasks in a timely manner.

Desirable

- Developed industry liaisons and professional contacts.
- Experience with data/process analytics tools and statistical programming languages, such as R.
- Industry experience that can be drawn upon in teaching MBA courses.

SELECTION CRITERIA (LEVEL C Teaching and Research)

Essential

- PhD in an area that allows the successful candidate to teach and research in (a) Business Analytics or Business Process Improvement, and (b) in Business Information Systems more broadly.
- Knowledge of business analytics and experience with data/process analytics tools.
- Evidence of a current and active program of Business Information Systems research including a track record of peer-reviewed publications in leading Business Information Systems journals, and a pipeline of research-in-progress that targets high-quality journals.
- Experience in writing competitive research grant applications.
• Evidence of established research collaborations and effective working in research
teams.
• Evidence of contributions to the Business Information Systems research
community such as paper presentations, and/or acting as a discussant at
conferences or through service as a referee to leading academic journals.
• A high-quality teaching record in Business Information Systems related courses
at undergraduate and postgraduate levels, as evidenced by teaching
performance metrics.
• Evidence of an ability to represent and promote the School at a university and
wider community level, including industry, government and professional bodies.
• Demonstrated involvement in University engagement activities.
• High-level communication and inter-personal skills.
• Ability to relate to students.
• Ability to relate in a collegial way with both academic and professional staff
• High personal work ethic to complete tasks in a timely manner.

Desirable

• Experience supervising honours and higher degree students.
• Leadership skills, administrative experience and evidence of service contributions
• Demonstrated leadership and service to domestic or international academic or
  professional bodies.
• Course and program development experience.
• Experience in liaising and collaborating with external agencies to develop co-
  operative research initiatives.
• Experience with data/process analytics tools and statistical programming
  languages, such as R
• Industry experience that can be drawn upon in teaching MBA courses.

SELECTION CRITERIA (LEVEL D Teaching and Research)

Essential

• PhD in an area that allows the successful candidate to teach and research in (a)
  Business Analytics or Business Process Improvement, and (b) in Business
  Information Systems more broadly.
• Extensive knowledge of business analytics and experience with data/process
  analytics tools.
• An established track record of publishing in leading and premier Business
  Information Systems refereed journals.
• Evidence of contributions to the Business Information Systems research
  community such as seminar presentations, acting as a discussant at conferences
  and refereeing for leading journals.
• Demonstrated leadership and service to domestic or international academic
  associations, journals and professional bodies.
• A high-quality teaching track record in Business Information Systems courses
  (related to Business Analytics and/or Business Process Improvement) at
undergraduate and postgraduate levels, as evidenced by teaching performance metrics, and the ability to lead doctoral seminars

- The ability to support and mentor junior faculty.
- Course and program development experience.
- Experience supervising honours and higher degree students.
- Evidence of an ability to enhance linkages with the local community, the larger business community and professional associations.
- Leadership skills, administrative experience and evidence of service contributions.
- High-level communication and inter-personal skills.
- Ability to relate to students.
- Ability to relate in a collegial way with both academic and professional staff
- High personal work ethic to complete tasks in a timely manner.

Desirable

- Experience in obtaining competitive research grants, e.g. Australian Research Council (ARC).
- Experience in liaising and collaborating with external agencies to develop co-operative research initiatives.
- Experience with statistical programming languages, such as R
- Industry experience that can be drawn upon in teaching MBA courses.

Seminar

Applicants invited for interview may be required to present a seminar in conjunction with the selection interview process.

Qualification Verification

An appointment to this position is subject to the verification of the highest academic qualification from the conferring institution.

The University of Queensland values diversity and inclusion.

Applications are particularly encouraged from Aboriginal and Torres Strait Islander peoples. For further information please contact our Australian Indigenous Employment Coordinator at: atsi_recruitment@uq.edu.au

This role is a full-time position; however flexible working arrangements may be negotiated.