**POSITION DESCRIPTION**

**Position Title:** Learning Designer  
**Organisation Unit:** Institute for Teaching and Learning Innovation  
**Position Number:** 3026531, 3026529, 3026532  
**Type of Employment:** Full Time, Fixed Term for 3 years  
**Classification:** Hew Level 7

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**THE UNIVERSITY OF QUEENSLAND**

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks in the world’s top universities, as measured by several key independent ranking, including the Performance Ranking of Scientific Papers for World Universities (43), the US News Best Global Universities Rankings (52), QS World University Rankings (47), Academic Ranking of World Universities (55), and the Times Higher Education World University Rankings (60). UQ again topped the nation in the prestigious Nature Index and our Life Sciences subject field ranking in the Academic Ranking of World Universities was the highest in Australia at 20.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland's highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, a charter member of edX and a founding member of Universitas 21, an international consortium of leading research-intensive universities.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 240,000-plus alumni. The University has about 7,000 academic and professional staff and a $1.8 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences, sustainable minerals, bioengineering and nanotechnology, as well as social science research.
UQ has an outstanding track-record in commercialisation of our innovation with major technologies employed across the globe and integral to gross product sales of $11billion+ (see http://uniquest.com.au/our-track-record).

UQ has a rapidly growing record of attracting philanthropic support for its activities and this will be a strategic focus going forward.

Organisational Environment

The Institute for Teaching and Learning Innovation is a single, service focused unit dedicated to supporting the strategic objectives of the University and working closely with the Faculty and Schools. ITALI attempts to provide leadership, engagement and advocacy in educational innovation, teaching excellence and learning analytics and aims to transform & innovate teaching, learning and creativity. ITALI is led by the Pro Vice-Chancellor (Teaching and Learning) [PVC (T&L)].

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

DUTY STATEMENT

Primary Purpose of Position

To support academic staff across the University with the uptake, development and evaluation of e-learning technologies, resources and pedagogies to enhance teaching quality, and support students learning in the University’s coursework degree programs. The position provides a single point of contact for staff (individuals and groups) related to eLearning systems and tools, with particular reference to those projects and academic staff developing courses for online distribution through the edX massive open online learning system.

Duties

Duties and responsibilities include, but are not limited to:

- Advise and assist Faculty/School/Centre Teaching and Learning leaders, academic staff and as circumstances require, professional staff from the Library, Student Services, and elsewhere, to design, develop, implement and evaluate online resources that support student learning, with a major focus on online learning systems and specifically the edX “Studio” and “Learn” platforms.
- Provide support in designing learning resources for course sites.
- Advise and assist staff preparing and planning the development of learning and teaching resources in conjunction with the Faculties and the University’s consortia partners through the edX and the X Consortium.
- Liaise with school teaching and learning leaders, academic staff and contribute relevant technical knowledge regarding the effective use of educational technologies from the perspective of effective design, implementation and management of large classes.
- Contribute to the identification and design of software tools and templates to automate and streamline production services with emphasis on good pedagogical design.
• Identify, design, develop and manage specific educational projects in collaboration with academic teams on edX/UQx, and where time permits, other School- and Faculty-based academic staff, with the approval of the Director.

• Identify and promote innovative approaches to teaching and learning.

• Maintain knowledge of current practices and future opportunities in blended teaching and learning across the higher education sector and communicate this knowledge to the wider University community.

**Other**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:

• the [University’s Code of Conduct](#)

• requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School

• the adoption of sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#)

• requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

**Organisational Relationships**

The position reports to the Learning Design Team Leader.
SELECTION CRITERIA

**Essential**

- Relevant tertiary qualifications and education/training and experience in developing on-line resources to support student learning.
- Expertise and significant experience in the use of learning platforms and associated software for the design, development, implementation and evaluation of online learning resources and environments to support student learning.
- An understanding of how students learn in on-line environments.
- Evidence of innovative approaches to developing online courses.
- Demonstrated ability to manage time and projects and to work independently.
- Good teamwork and communication skills.
- Commitment to on-going professional development and to a scholarly approach to the duties.
- The ability to provide both leadership and practical support on pedagogic and technical issues to a variety of stakeholders.
- The ability to prioritise and manage projects effectively and maintain attention to detail
- Demonstrated commitment to responding to client needs.

**Desirable**

- Experience with course authoring software, media development tools in learning contexts, including Web 2.0 technologies and the use of social networking and mobile computing technologies for instructional design.
- Experience in designing and managing projects using structured methodologies to identify requirements, and to design and implement solutions.
- Experience using a range of technologies, mobile devices, hardware and software to support day to day activities and teaching, for example: Microsoft Office, collaborative learning software applications, and simulation/animation software.
- Experience with a recent modern LMS such as Blackboard and/or Moodle, at student and designer levels, and its application to educational goals.
- Experience in the evaluation of blended learning and flipped classroom teaching models at a tertiary level.
- University teaching experience in a relevant discipline.

The University of Queensland values diversity and inclusion.

Applications are particularly encouraged from Aboriginal and Torres Strait Islander peoples. For further information please contact our Australian Indigenous Employment Coordinator at: atsi_recruitment@uq.edu.au

Applications are also encouraged from women.

This role is a full-time position; however flexible working arrangements may be negotiated.